

STAFF REPORT

Report #CAO2016-11

To: His Worship the Mayor and Members of Council

From: Jeff Carswell, Chief Administrative Officer

Subject: 2016 Budget – Report #5

Date: March 11, 2016

Background:

This is the fifth report of several related to development of the 2016 -2020 Capital Forecast and 2016 Operating Budget. This report summarizes the previous budget deliberation and provides information for consideration at the budget public meeting. The User Fees are also included for review.

Discussion:

As directed by Council at the March 2nd meeting, staff have prepared information for the budget public meeting based on the discussion and direction provided over the last 4 budget meetings. A 2016 Budget Highlights document has also been prepared this year (see attached). The document tries to provide a summary of key numbers related to the budget.

The proposed overall levy change for 2016 is \$185,038, or a 4.22% increase from the 2015 Levy.

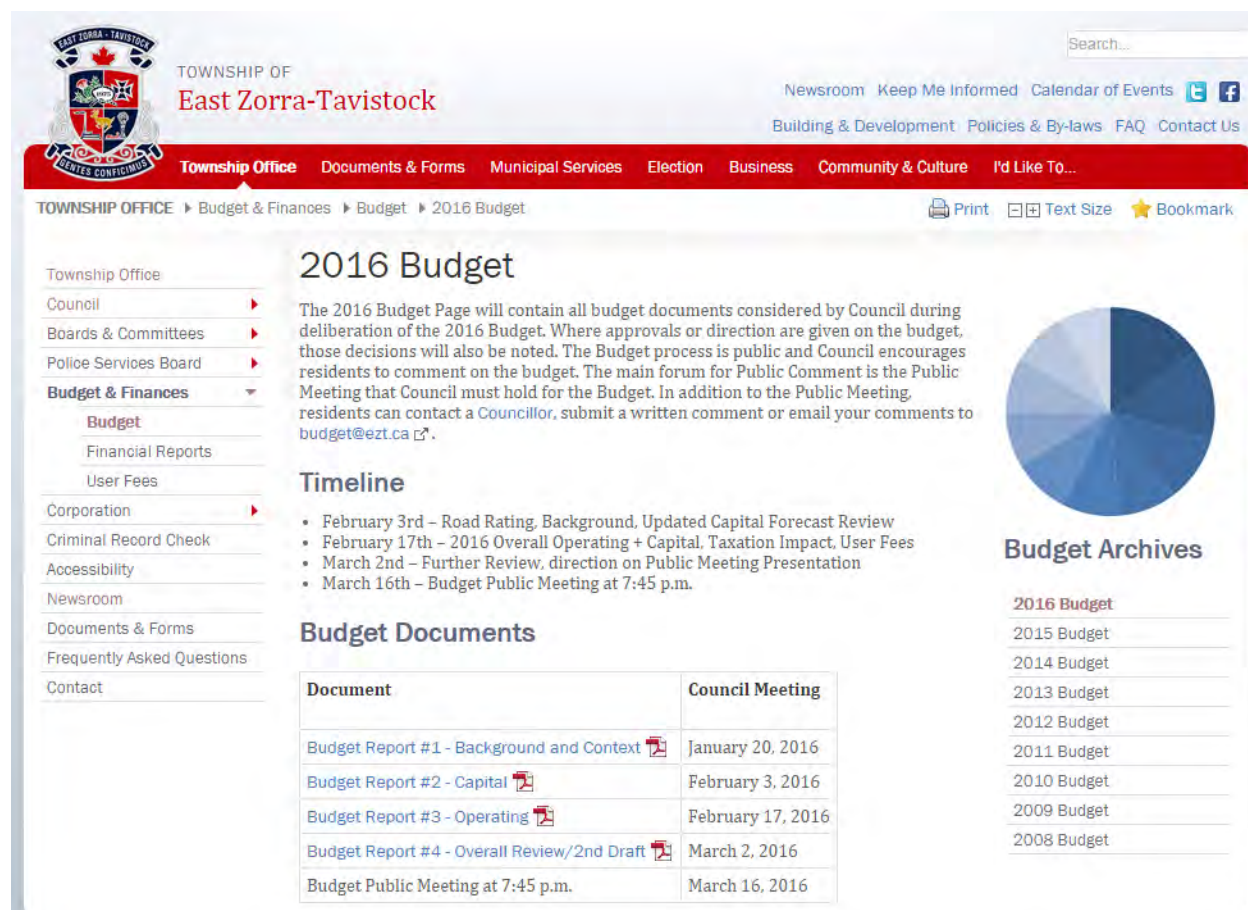
Status	Year	Levy	\$ Change	% Change
Actual	2015	\$4,388,800	\$236,028	5.68%
Proposed	2016	\$4,573,838	\$185,038	4.22%

Staff believe this is a reasonable levy increase based on financial impacts the Township is facing. OMPF funding has been decreasing over the last several years. Operating costs continue to climb with some costs related to infrastructure and large equipment escalating at a much higher rate than typical consumer price increases. The Township has benefited from a decrease in OPP costs due to the revised funding model which has likely prevented a levy increase in the 7-9% range. Other rural Township levy increases are in the range of 4.98% to 8.92%. Those at the higher end have seen OMPF decrease and OPP costs increase.

The other item we need to keep in mind, is the tax levy is not the same as the gross expenditure. Gross expenditure for 2016 is \$9,576,262. Inflationary impacts are seen on the gross expenditure, not the tax levy. If 2% was applied against the gross expenditure it would total \$191,525. Unfortunately User Fees only make up about 10% of the gross expenditure and inflationary adjustments would only increase user fees by about \$20,000. Grants are declining so the only place left to fund the increase in expenditures and make up for the lost grants is the tax levy.

The proposed Operating Budget and 2016 – 2020 Capital Forecast is attached for reference.

All previous budget reports, timelines and contact information have been provided on the website since the budget process was started. This is the main area where people are directed to learn more about the budget and make contact with Council or staff.



TOWNSHIP OF East Zorra-Tavistock

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2016 Budget

The 2016 Budget Page will contain all budget documents considered by Council during deliberation of the 2016 Budget. Where approvals or direction are given on the budget, those decisions will also be noted. The Budget process is public and Council encourages residents to comment on the budget. The main forum for Public Comment is the Public Meeting that Council must hold for the Budget. In addition to the Public Meeting, residents can contact a [Councillor](#), submit a written comment or email your comments to budget@ezt.ca.

Timeline

- February 3rd – Road Rating, Background, Updated Capital Forecast Review
- February 17th – 2016 Overall Operating + Capital, Taxation Impact, User Fees
- March 2nd – Further Review, direction on Public Meeting Presentation
- March 16th – Budget Public Meeting at 7:45 p.m.

Budget Documents

Document	Council Meeting
Budget Report #1 - Background and Context	January 20, 2016
Budget Report #2 - Capital	February 3, 2016
Budget Report #3 - Operating	February 17, 2016
Budget Report #4 - Overall Review/2nd Draft	March 2, 2016
Budget Public Meeting at 7:45 p.m.	March 16, 2016

Budget Archives

- 2016 Budget
- 2015 Budget
- 2014 Budget
- 2013 Budget
- 2012 Budget
- 2011 Budget
- 2010 Budget
- 2009 Budget
- 2008 Budget

This report also contains information on User Fees. There are not any significant changes proposed for the User Fees. In the Public Works area it is recommended the 911 sign fees be adjusted to better reflect actual costs, which are slightly lower than the current fee. This fee decrease would apply

upon approval rather than 2017. Staff are also examining options to implement a fee related to property tax confirmations. There has been a significant increase in requests for documentation related to property taxes outside of the typical tax certificate process. Many requests come from property owners at the request of their lawyer or for other services. More details will be provided when a proposal is developed. The Building Department also plans to carry out a review of the Building By-law and Permit Fees in 2016. Depending on the outcome changes could be implemented immediately or effective in 2017.

Recommendation:

1. That subject to comments received at the Public Meeting, Council approve the 2016 Budget and 5 Year Capital Forecast, and further that staff be instructed to prepare the necessary by-law when all tax policy matters have been set.

Report prepared
and submitted by:

A handwritten signature in black ink, reading "Jeff Carswell". The signature is fluid and cursive, with the first name "Jeff" and last name "Carswell" clearly distinguishable.

Jeff Carswell, AMCT
Chief Administrative Officer

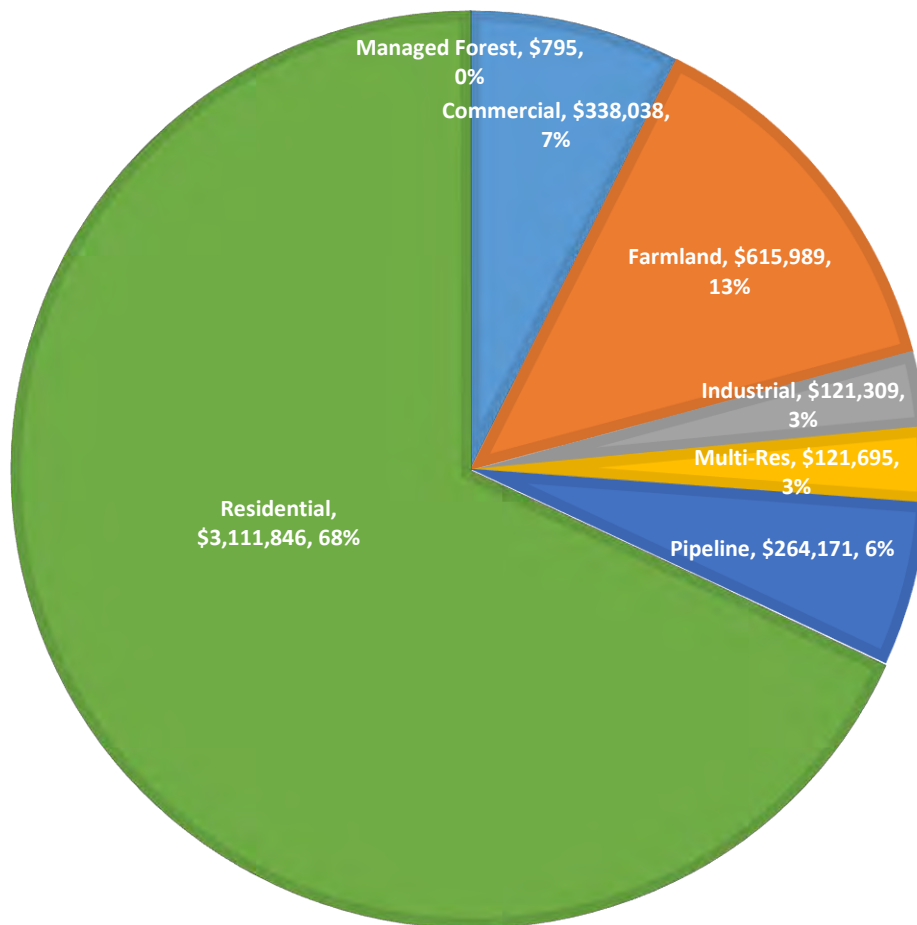


Township of East Zorra-Tavistock 2016 Budget Highlights

	Expenditures	Revenues			
		User Fees	Tax Levy	Reserves	Grants, Other
Capital	\$3,691,929	\$0	(\$1,277,512)	(\$2,024,917)	(\$389,500)
Operating	\$5,884,333	(\$1,064,400)	(\$3,296,326)	\$0	(\$1,523,607)
Total	\$9,576,262	(\$1,064,400)	(\$4,573,838)	(\$2,024,917)	(\$1,913,107)

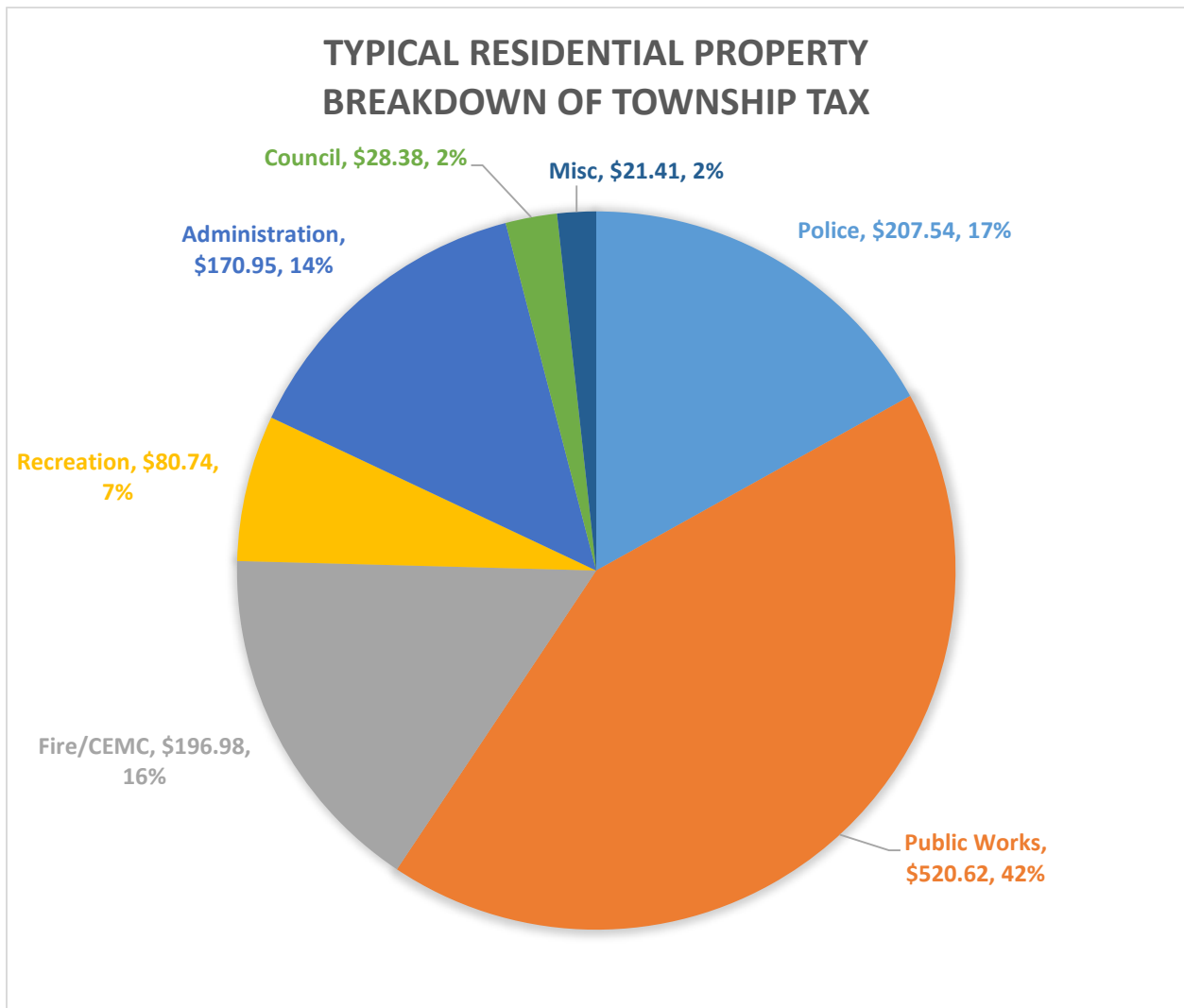
Total 2016 Township Tax Levy \$4,573,838 (2015 \$4,388,800) 4.22% Increase

TAX LEVY BREAKDOWN BY PROPERTY CLASS



Typical Residential Property – 2015 vs. 2016

	Assessment	Township	County	Education	Total
2015	\$247,500	\$1,180	\$1,051	\$483	\$2,714
2016	\$256,000	\$1,227	\$1,067	\$483	\$2,776
\$ Change	\$8,500	\$47	\$15	\$0	\$62
% Change	3.43%	3.95%	1.45%	0.00%	2.28%



2016 Operating Highlights:

	Revenue	Expense
OMPF	\$796,800	
Police	\$35,000	\$1,003,812
Council	\$0	\$132,500
Administration	\$22,600	\$761,575
Recreation	\$468,750	\$705,635
Fire	\$39,000	\$736,525
Public Works	\$498,300	\$2,125,625

2016 Capital Highlights:

Administration	Administration- IT, Computers, HW/SW, Pay Equity Market Check	\$60,000
Facilities	Hickson Office – Well, Septic, Space Improvements, Generator	\$260,000
Fire	Vehicles	\$395,000
	Equipment	\$91,000
	Facility Repair & Improvement	\$65,000
	Communications System	\$150,000
Innerkip Community Centre	HVAC/Natural Gas, Generator	\$95,000
Hickson Park	CIP150 Project – Park Improvements, Playground	\$50,000
	Community Room Development	\$250,000
Innerkip Parks	CIP150 Project – 4 th Diamond, fencing, park improvements	\$140,000
	Stonegate Park – Lighting	\$15,000
Tavistock Parks	Tavistock Parks	
	Pavilion Debenture	\$22,417
	Optimist Park Contribution	\$40,000
	Misc Park / Facilities	\$9,000
Tavistock Memorial Hall	Lighting, Rooftop Units	\$24,000
Tavistock Arena	Lighting, Dehumidifiers, Chairs	80,000
Public Works	Debentures	\$187,512
	Drains	\$185,000
	Equipment Replacements	\$733,000
	Bridges	\$120,000
	Facilities	\$60,000
	Streetlights	\$20,000
	Sidewalks	\$30,000
	17 th Line – Padding & Fibremat	\$150,000
	Jacob St. East Engineering	\$50,000
	Top Coat – Victoria/Homewood/Addl	\$125,000
	Gravel to Hardtop Prep – Maplewood SR 16 th to 5	\$250,000

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
Operating					
Non-Departmental Activities					
Taxation Levy					
11-000-001	Taxation	(\$4,358,799)	(\$4,358,800)	\$0	\$4,358,800
		(4,358,799)	(4,358,800)	0	4,358,800
General Government					
11-000-000	Surplus/Deficit	(235,709)	(50,000)	(100,000)	(50,000)
11-000-002	Supplementary Taxation	(80,759)	(30,000)	(50,000)	(20,000)
11-000-003	Tax Rebates & Write-offs	77,771	20,000	30,000	10,000
11-000-005	Payments in Lieu of Taxes	(60,787)	(63,925)	(60,600)	3,325
11-000-006	Ontario Grants	(979,640)	(961,400)	(821,800)	139,600
11-000-007	Canada Grants	(315,030)	(312,500)	(323,607)	(11,107)
11-000-021	Departmental Revenue	(202,592)	(167,600)	(167,600)	0
11-000-121	Departmental Expenditures	483,674	280,800	341,636	60,836
	Total General	(1,313,073)	(1,284,625)	(1,151,971)	132,654

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
Corporate Services					
Council					
11-111-111	Council	111,599	111,800	111,500	(300)
11-111-112	Conferences & Seminars	17,321	19,500	21,000	1,500
	Total Council	128,920	131,300	132,500	1,200
Administration Staff					
11-123-121	Departmental Expenditures	455,316	481,000	529,500	48,500
	Total Administration	455,316	481,000	529,500	48,500
Township Office Hickson					
11-181-021	Departmental Revenue	0	0	0	0
11-181-121	Departmental Expenditures	21,038	21,400	22,900	1,500
	Total Township Office Hickson	21,038	21,400	22,900	1,500
89 Loveys St - Hickson					
11-182-021	Departmental Revenue	0	0	0	0
11-182-121	Departmental Expenditures	1,778	4,200	3,500	(700)
	Total Township Office Tavistock	1,778	4,200	3,500	(700)
Former PUC Office					
11-183-021	Departmental Revenue	(6,848)	(7,000)	(7,000)	0
11-183-121	Departmental Expenditures	5,212	6,100	6,175	75
	Total Department 183 - Former	(1,636)	(900)	(825)	75
General Administration					
11-191-021	Departmental Revenue	(14,889)	(15,400)	(15,600)	(200)
11-191-121	Departmental Expenditure	164,719	193,250	194,500	1,250
11-191-126	Municipal Election	5,043	5,500	5,000	(500)
	Total General Administration	154,873	183,350	183,900	550
Parks and Recreation					
Parks & Recreation Admin					
11-758-021	Departmental Revenue	(4,250)	0	0	0

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
11-758-121	Departmental Expenditures	9,287	30,100	30,100	0
	Total Parks & Recreation Admin	5,037	30,100	30,100	0
Hickson Area					
Hickson Park					
11-751-021	Departmental Revenue	(4,250)	0	0	0
11-751-121	Departmental Expenditures	22,583	19,850	21,250	1,400
	Total Hickson Park	18,333	19,850	21,250	1,400
Innerkip Area					
Innerkip Park					
11-752-021	Departmental Revenue	0	0	0	0
11-752-121 + 1	Departmental Expenditures	31,982	35,650	39,400	3,750
	Total Innerkip Park	31,982	35,650	39,400	3,750
Stonegate Park					
11-754-021	Departmental Revenue	0	0	0	0
11-754-121	Departmental Expenditures	1,320	3,000	3,500	500
	Total Innerkip Estates Park	1,320	3,000	3,500	500
Innerkip Community Centre					
11-761-021	Departmental Revenue	(18,741)	(22,000)	(20,000)	2,000
11-761-121	Departmental Expenditures	39,190	42,700	41,200	(1,500)
	Total Innerkip Community Centre	20,449	20,700	21,200	500
Tavistock Area					
Tavistock Park					
11-753-021	Departmental Revenue	(10,545)	(9,000)	(9,300)	(300)
11-753-121	Departmental Expenditures	60,392	48,120	55,800	7,680
	Total Tavistock Park	49,847	39,120	46,500	7,380
Bender Subdivision Parkette					
11-756-021	Departmental Revenue	0	0	0	0
11-756-121	Departmental Expenditures	1,250	2,045	1,675	(370)

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
	Total Bender Subd Passive Par	1,250	2,045	1,675	(370)
	Tavistock Memorial Hall				
11-755-021	Departmental Revenue	(25,520)	(24,000)	(24,500)	(500)
11-755-121	Departmental Expenditures	50,002	55,360	56,200	840
	Total Tavistock Memorial Hall	24,482	31,360	31,700	340
	TDRC - Arena				
11-781-021	Departmental Revenue	(368,154)	(362,950)	(369,950)	(7,000)
11-781-121	Departmental Expenditures	405,787	416,050	422,250	6,200
	Total TDRC - Arena	37,633	53,100	52,300	(800)
	TDRC - Concession Booth				
11-782-021	Departmental Revenue	(35,375)	(36,500)	(36,500)	0
11-782-121	Departmental Expenditures	28,026	27,400	29,500	2,100
	Total TDRC - Concession Booth	(7,349)	(9,100)	(7,000)	2,100
	TDRC - Vending Machines				
11-783-021	Departmental Revenue	(4,935)	(5,000)	(4,800)	200
11-783-121	Departmental Expenditures	1,674	2,000	2,200	200
	Total TDRC - Vending Machines	(3,261)	(3,000)	(2,600)	400
	TDRC Pro Shop/Skate Sharpening				
11-784-021	Departmental Revenue	0	(50)	(50)	0
11-784-121	Departmental Expenditures	0	0	0	0
	Total TDRC Pro Shop/Skate Sh	0	(50)	(50)	0
	TDRC - Liquor				
11-785-021	Departmental Revenue	0	0	0	0
11-785-121	Departmental Expenditures	0	0	0	0
	Total TDRC - Liquor	0	0	0	0
	TDRC - Ice Resurfacer				
11-786-021	Departmental Revenue	(3,650)	(3,650)	(3,650)	0
11-786-121	Departmental Expenditures	660	3,060	2,560	(500)
	Total TDRC - Ice Resurfacer	(2,990)	(590)	(1,090)	(500)
	Total TDRC Operating	24,034	40,360	41,560	1,200

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
Recreation Programs (HRC, IRC, Hickson Trail)					
Hickson Trail					
11-766-021	Revenue	(760)	0	0	0
11-766-121 + 1	Expenses/Equity	760	0	0	0
	Total Hickson Trail	0	0	0	0
Hickson Recreation Committee					
11-762-000	Surplus/Deficit	0	0	0	0
11-762-711	Administration	1,432	0	0	0
11-762-712	Concession	(619)	0	0	0
11-762-713	Minor Ball Program	(120)	0	0	0
11-762-716	Park Tractors	522	0	0	0
11-762-720	Tournaments	0	0	0	0
11-762-721	Fireworks	0	0	0	0
11-762-731	Banquet	0	0	0	0
11-762-734	Fundraising - Non Licensed	(725)	0	0	0
11-762-945	Equity	(490)	0	0	0
	Total Hickson Recreation Comn	0	0	0	0
Innerkip Recreation Committee					
11-763-000	Surplus/Deficit	0	0	0	0
11-763-121	Departmental Expenditures	0	0	0	0
11-763-711	Administration	(2,801)	0	0	0
11-763-712	Concession	4,155	0	0	0
11-763-713	Minor Ball Program	(11,764)	0	0	0
11-763-714	Other Ball Programs	0	0	0	0
11-763-715	Grounds	20,469	0	0	0
11-763-716	Park Tractors	1,834	0	0	0
11-763-720	Tournaments	(7,911)	0	0	0
11-763-721	Fireworks	(1,528)	0	0	0
11-763-731	Banquet	0	0	0	0
11-763-734	Fundraising - Non Licensed	0	0	0	0
11-763-735	Activity 735	(2,100)	0	0	0
11-763-945	Equity	(322)	0	0	0
	Total Innerkip Recreation Comn	33	0	0	0

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
Police					
Police Services Board					
11-252-112	Conferences & Seminars	5,436	6,025	6,025	0
11-252-121	Departmental Expenses	4,568	7,275	7,225	(50)
	Total Police Services Board	10,004	13,300	13,250	(50)
Township Policing					
11-253-006	Ontario Grants	(36,513)	(35,000)	(35,000)	0
11-253-021	Departmental Revenue	0	0	0	0
11-253-121	Departmental Expenitures	1,154,447	1,144,178	990,562	(153,616)
	Total Township Policing	1,117,934	1,109,178	955,562	(153,616)
	Total All Policing	1,127,938	1,122,478	968,812	(153,666)
Miscellaneous					
Animal Control					
11-281-021	Departmental Revenue	0	(250)	(250)	0
11-281-121	Departmental Expenditures	11,368	10,000	12,000	2,000
	Total Animal Control	11,368	9,750	11,750	2,000
Livestock Claims					
11-282-021	Departmental Revenue	(590)	(500)	(500)	0
11-282-121	Departmental Expenditures	560	1,500	1,500	0
	Total Livestock Claims	(30)	1,000	1,000	0
Fence Viewers					
11-283-121	Departmental Expenditures	0	0	0	0
	Total Fence Viewers	0	0	0	0
Crossing Guards					
11-381-121	Departmental Expenditures	28,486	29,850	29,850	0
	Total Crossing Guards	28,486	29,850	29,850	0

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
	Cemeteries				
11-581-121	12th Line Baptist Cemetery	625	625	650	25
11-582-121	Vandecar Cemetery	635	475	500	25
11-583-121	17th Line Evangelical Cemetery	500	500	525	25
11-584-121	Brickyard Cemetery	500	500	500	0
	Total Cemeteries	2,260	2,100	2,175	75
	Seniors Picnic				
11-631-121	Departmental Expenditures	0	1,500	1,500	0
	Total Seniors Picnic	0	1,500	1,500	0
	Planning & Zoning Admin				
11-811-021	Departmental Revenue	(6,090)	(5,500)	(5,500)	0
11-811-121	Departmental Expenditures	1,344	5,100	5,100	0
	Total Planning & Zoning Admin	(4,746)	(400)	(400)	0
	Economic Development				
11-812-121	Departmental Expenditures	27,058	28,000	30,000	2,000
	Total Economic Development	27,058	28,000	30,000	2,000
	Total Corporate Services	2,129,387	2,236,813	2,153,047	(83,766)

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
Fire and Protective Services					
Hickson Fire Department					
11-211-021	Departmental Revenue	(9,669)	(2,500)	(2,500)	0
11-211-121	Departmental Expenditures	64,396	62,100	64,500	2,400
11-211-123	FD Incident Response	79,450	65,100	66,100	1,000
11-211-124	FD Training & Practice	23,907	40,250	40,750	500
11-211-131	Fire Prevention	538	1,700	1,700	0
11-211-132	Fire Public Education	56	2,200	2,200	0
11-211-801	2001 Ford Sterling Pump	4,314	5,700	5,700	0
11-211-802	2007 Freightliner Tanker	2,601	6,400	6,400	0
11-211-803	2006 Rescue Van	4,473	4,300	4,300	0
	Total Hickson Fire Department	170,067	185,250	189,150	3,900
Innerkip Fire Department					
11-222-021	Departmental Revenue	(33,392)	(26,000)	(26,000)	0
11-222-121	Department Expenditures	61,580	66,100	66,100	0
11-222-123	FD Incident Response	32,615	42,600	40,100	(2,500)
11-222-124	FD Training & Practice	22,520	40,250	40,250	0
11-222-131	Fire Prevention	538	1,700	1,700	0
11-222-132	Fire Public Education	51	2,200	2,200	0
11-222-804	2005 F/Liner Pumper	5,520	6,100	6,100	0
11-222-805	1994 International	3,321	6,900	6,900	0
11-222-806	1999 Ford Rescue Van	11,163	3,450	4,450	1,000
	Total Innerkip Fire Department	103,916	143,300	141,800	(1,500)
Tavistock Fire Department					
11-233-021	Departmental Revenue	(13,814)	(10,000)	(7,500)	2,500
11-233-121	Departmental Expenditures	61,646	69,850	70,550	700
11-233-123	FD Incident Response	73,069	55,000	60,000	5,000
11-233-124	FD Training & Practice	30,928	40,250	40,250	0
11-233-131	Fire Prevention	538	1,700	1,700	0
11-233-132	Fire Public Education	51	2,300	2,300	0
11-233-807	1998 Pumper	2,452	4,200	4,200	0
11-233-808	2013 Freightliner Pumper/Tanker	2,352	4,100	4,100	0
11-233-809	2005 Rescue Van	2,594	3,300	3,300	0

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

	YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
Total Tavistock Fire Departmen	159,817	170,700	178,900	8,200
Township Fire Department				
11-244-021 Departmental Revenue	(5,288)	(1,500)	(1,500)	0
11-244-121 Departmental Expenditures	94,201	140,400	123,900	(16,500)
11-244-131 Fire Prevention	6,250	4,000	7,600	3,600
11-244-132 Fire Public Education	1,577	700	700	0
11-244-834 2014 Dodge RAM	2,006	4,450	4,250	(200)
Total Township Fire Departmen	98,747	148,050	134,950	(13,100)
Community Emergency Management				
11-246-021 Departmental Revenue	0	0	0	0
11-246-121 Departmental Expenditures	22,835	22,825	28,675	5,850
Total Department 246 - Commu	22,835	22,825	28,675	5,850
By-Law Enforcement				
11-261-021 Departmental Revenue	(2,100)	(1,500)	(1,500)	0
11-261-121 Departmental Expenditures	21,754	22,350	25,550	3,200
Total By-Law Enforcement	19,654	20,850	24,050	3,200
Total Protective Services	575,036	690,975	697,525	6,550

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
Public Works and Development					
Roads & PW - Overhead					
11-311-021	Departmental Revenue	(12,187)	(15,000)	(15,000)	0
11-311-121	Departmental Expenditures	667,441	491,850	497,350	5,500
11-311-821	1999 Champion Grader 740A	2,338	(27,900)	(29,400)	(1,500)
11-311-823	2004 Volvo 730B Grader	(22,682)	(32,900)	(31,400)	1,500
11-311-824	2005 John Deere Tractor	(7,517)	(11,950)	(12,450)	(500)
11-311-825	2010 Caterpillar Loader	(18,999)	(17,225)	(19,225)	(2,000)
11-311-826	2014 Case Backhoe	(14,874)	0	0	0
11-311-827	Chainsaws and other small eqp	3,221	9,500	7,500	(2,000)
11-311-828	Snowplows, Wings, etc	22,102	20,525	24,525	4,000
11-311-829	2006 Vermeer Brush Chipper	130	(4,200)	(4,200)	0
11-311-830	2008 Sterling Dump Truck	(42,447)	(28,700)	(31,700)	(3,000)
11-311-831	2006 Volvo Dump Truck	(22,109)	(29,450)	(29,450)	0
11-311-832	2006 Sterling 1375	2,426	(10,375)	(10,375)	0
11-311-833	2012 TerraStar Flatbed (Roads)	(13,312)	(9,250)	(10,750)	(1,500)
11-311-834	2007 GMC Sierra X-Cab (Scott)	0	0	0	0
11-311-835	2010 Silverado LT (PW Forema	7,193	7,300	7,300	0
11-311-836	2009 GMC Sierra (Dennis)	6,937	10,450	10,450	0
11-311-837	2007 GMC Pickup (Roads)	3,604	4,175	4,175	0
	Total Roads & PW - Overhead	561,263	356,850	357,350	500
Roads & PW Facilities					
11-312-121	Departmental Expenditures	45,442	52,700	53,500	800
	Total Roads & PW Facilities	45,442	52,700	53,500	800
Roads & PW -Road Maintenance					
11-313-021	Departmental Revenue	(1,801)	(10,000)	(10,000)	0
11-313-315	HM-Patching/Base Repair	15,783	37,000	37,000	0
11-313-317	HM-Sweeping	6,038	9,525	9,525	0
11-313-318	HM-Shoulder Maintenance	13,631	29,250	29,250	0
11-313-319	HM-Other Maintenance	11,717	11,600	15,600	4,000
11-313-331	LM-Patch Gravel Service	10,034	14,000	15,000	1,000
11-313-334	LM-Grading	49,755	56,500	58,500	2,000
11-313-335	LM-Dust Control	103,978	114,450	114,450	0
11-313-337	LM-Gravel Resurfacing	148,316	160,000	165,000	5,000
11-313-341	RM-Grass Cutting/Seed/Sod	24,002	24,000	25,000	1,000

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
11-313-342	RM-Tree Planting & Removal	91,558	130,500	142,500	12,000
11-313-343	RM-Tree Trimming/Brush Remc	0	0	0	0
11-313-344	RM-Spraying	0	0	0	0
11-313-345	RM-Debris Pick up	7,231	8,750	8,750	0
11-313-346	RM-Ditching Grader	24,881	33,200	36,000	2,800
11-313-347	RM-Other Roadside Maintenance	1,382	6,450	6,750	300
11-313-348	RM-Sewers & Drains	1,653	9,000	9,500	500
11-313-349	RM-Catchbasin Repairs/Cleanin	1,977	11,000	12,000	1,000
11-313-361	Bridge Maintenance	8,286	8,200	7,750	(450)
11-313-364	Culvert Installation & Repair	15,857	33,775	30,775	(3,000)
11-313-371	Signs/Barricades/Guide Rails	15,224	19,500	18,500	(1,000)
11-313-372	Locates	0	0	8,000	8,000
11-313-381	Hydrant Repair & Replacement	0	0	0	0
	Total Roads & PW -Road Maint	549,501	706,700	739,850	33,150

Roads & PW - Winter Maintenance

11-314-021	Departmental Revenue	(5,226)	(5,500)	(5,000)	500
11-314-411	Truck-Plowing/Salting/Sanding	123,502	152,000	157,500	5,500
11-314-412	Grader-Plowing/Iceblading	33,926	49,250	51,250	2,000
11-314-413	Hauling Sand & Salt	0	0	0	0
11-314-414	Snowfence Erection & Removal	6,124	13,500	12,500	(1,000)
11-314-415	Other Winter Activities	2,758	4,400	4,400	0
11-314-416	Snow Removal from Streets	14,196	14,750	18,750	4,000
11-314-417	Snow Removal- Parking Lots, e	0	2,600	2,600	0
11-314-418	Snow Removal- Sidewalks	6,578	12,500	10,000	(2,500)
	Total Roads & PW - Winter Mair	181,858	243,500	252,000	8,500

Roads & PW - Sidewalks

11-322-531	Sidewalk Repair & Maintenance	32,176	27,000	27,500	500
	Total Roads & PW - Sidewalks	32,176	27,000	27,500	500

Leaf & Yard Waste Program

11-351-021	Departmental Revenue	(49,432)	(51,600)	(50,100)	1,500
11-351-121	Departmental Expenditures	49,432	51,600	50,100	(1,500)
	Total Leaf & Yard Waste Progra	0	0	0	0

Streetlighting

TOWNSHIP OF EAST ZORRA-TAVISTOCK
For the Twelve Months Ending Thursday, December 31, 2015

		YTD 2015	Budget 2015	2nd Draft 2016	Budget \$ Change
11-371-021	Departmental Revenue	0	0	0	0
11-371-121	Departmental Expenditures	51,753	50,000	50,000	0
	Total Streetlighting	51,753	50,000	50,000	0
Agriculture & Reforestation					
11-871-021	Departmental Revenue	(94,648)	(92,500)	(93,500)	(1,000)
11-871-121	Departmental Expenditures	100,244	97,775	105,275	7,500
11-871-122	Wages Not Grant Eligible	22,006	15,500	19,000	3,500
	Total Agriculture & Reforestation	27,602	20,775	30,775	10,000
Tile Drainage					
11-881-021	Departmental Revenue	(31,983)	(50,250)	(50,250)	0
11-881-121	Departmental Expenditures	31,983	50,650	50,650	0
	Total Tile Drainage	0	400	400	0
Building and Structural Inspection					
11-271-021	Departmental Revenue	(128,248)	(90,000)	(90,000)	0
11-271-121	Departmental Expenditures	176,268	167,100	171,750	4,650
11-271-812	2006 GMC Canyon	5,914	5,600	4,600	(1,000)
	Total Building and Structural Ins	53,934	82,700	86,350	3,650
Total Public Works & Develop		1,503,528	1,540,625	1,597,725	57,100
Total Operating - All Depa		(1,463,921)	(1,175,012)	3,296,326	4,471,338

Capital Summary - All Departments

*TGGR - Taxes, Grants, General Revenue

Summary	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change	
2004	1,733,000	520,000	528,000	685,000		
2005	1,782,000	605,000	433,000	759,000	85,000	
2006	2,660,623	898,000	1,586,055	191,568	293,000	48.43%
2007	2,633,366	984,500	669,163	997,203	86,500	9.63%
2008	3,140,581	1,126,000	1,390,712	623,869	141,500	14.37%
2009	3,308,913	1,160,500	1,233,413	915,000	34,500	3.06%
2010	7,185,163	1,167,092	2,294,329	3,723,742	6,592	0.57%
2011	2,893,663	1,218,000	1,553,663	122,000	50,908	4.36%
2012	5,797,461	1,244,500	2,188,466	2,364,495	26,500	2.18%
2013	5,076,263	1,268,950	1,177,615	2,629,698	24,450	1.96%
2014	2,029,138	1,266,762	625,376	137,000	-2,188	-0.17%
2015	3,466,688	1,175,012	1,411,176	880,500	-91,750	-7.24%
2016	3,691,929	1,277,512	2,024,917	389,500	102,500	8.72%
2017	2,976,429	1,306,012	931,417	739,000	28,500	2.23%
2018	2,410,917	1,366,500	906,417	138,000	60,488	4.63%
2019	2,351,237	1,429,000	687,237	235,000	62,500	4.57%
2020	2,530,417	1,464,000	931,417	135,000	35,000	2.45%

2015 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	38,500	11,500	23,000	4,000	-18,500
Office	27,000	12,000	15,000	0	-48,000
Building	0	0	0	0	0
Fire	682,163	238,000	444,163	0	10,000
PW	2,487,512	787,512	860,000	840,000	-45,000
ICC	12,500	10,000	2,500	0	
HP	20,000	20,000	0	0	0
IP	78,000	25,000	16,500	36,500	0
TP	47,013	25,000	22,013	0	0
TMH	33,000	15,000	18,000	0	2,500
TDRC	41,000	31,000	10,000	0	6,000
Total	3,466,688	1,175,012	1,411,176	880,500	-91,750

2016 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	60,000	19,000	37,000	4,000	7,500
Office	535,000	40,000	335,000	160,000	28,000
Building	0	0	0	0	0
Fire	726,000	246,000	480,000	0	8,000
PW	1,910,512	832,512	948,000	130,000	45,000
ICC	95,000	15,000	80,000	0	0
HP	50,000	20,000	12,500	17,500	0
IP	140,000	25,000	77,000	38,000	0
TP	71,417	25,000	6,417	40,000	0
TMH	24,000	20,000	4,000	0	5,000
TDRC	80,000	35,000	45,000	0	4,000
Total	3,691,929	1,277,512	2,024,917	389,500	102,500

2017 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	32,000	26,000	2,000	4,000	7,000
Office	25,000	25,000	0	0	-15,000
Building	0	0	0	0	0
Fire	290,000	265,000	25,000	0	19,000
PW	2,447,512	842,512	875,000	730,000	10,000
ICC	15,000	15,000	0	0	0
HP	22,500	22,500	0	0	2,500
IP	25,000	25,000	0	0	0
TP	34,417	25,000	4,417	5,000	0
TMH	25,000	25,000	0	0	5,000
TDRC	60,000	35,000	25,000	0	0
Total	2,976,429	1,306,012	931,417	739,000	28,500

2018 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	32,000	26,000	2,000	4,000	0
Office	25,000	25,000	0	0	0
Building	0	0	0	0	0
Fire	505,000	275,000	230,000	0	10,000
PW	1,653,000	888,000	635,000	130,000	45,488
ICC	15,000	15,000	0	0	0
HP	22,500	22,500	0	0	0
IP	50,000	25,000	25,000	0	0
TP	42,417	25,000	13,417	4,000	0
TMH	25,000	25,000	0	0	0
TDRC	41,000	40,000	1,000	0	5,000
Total	2,410,917	1,366,500	906,417	138,000	60,488

2019 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	63,000	26,000	32,000	5,000	0
Office	25,000	25,000	0	0	0
Building	0	0	0	0	0
Fire	439,820	280,000	159,820	0	5,000
PW	1,563,000	938,000	395,000	230,000	50,000
ICC	15,000	15,000	0	0	0
HP	25,000	25,000	0	0	2,500
IP	30,000	30,000	0	0	5,000
TP	29,417	25,000	4,417	0	0
TMH	41,000	25,000	16,000	0	0
TDRC	120,000	40,000	80,000	0	0
Total	2,351,237	1,429,000	687,237	235,000	62,500

2020 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	38,000	31,000	2,000	5,000	5,000
Office	25,000	25,000	0	0	0
Building	0	0	0	0	0
Fire	480,000	280,000	200,000	0	0
PW	1,718,000	958,000	630,000	130,000	20,000
ICC	20,000	20,000	0	0	5,000
HP	25,000	25,000	0	0	0
IP	30,000	30,000	0	0	0
TP	29,417	25,000	4,417	0	0
TMH	25,000	25,000	0	0	0
TDRC	140,000	45,000	95,000	0	5,000
Total	2,530,417	1,464,000	931,417	135,000	35,000

Administration - Capital & Projects

	Summary	Total Cost	From TGGR	From Reserves	From Others
2005		30,000	20,000	10,000	0
2006		140,198	26,000	114,198	0
2007		58,000	30,000	28,000	0
2008		67,000	30,000	32,000	5,000
2009		44,000	30,000	9,000	5,000
2010		65,000	30,000	30,000	5,000
2011		56,500	25,000	26,500	5,000
2012		45,000	27,500	12,500	5,000
2013		87,500	47,500	19,000	21,000
2014		69,000	30,000	32,000	7,000
2015		38,500	11,500	23,000	4,000
2016		60,000	19,000	37,000	4,000
2017		32,000	26,000	2,000	4,000
2018		32,000	26,000	2,000	4,000
2019		63,000	26,000	32,000	5,000
2020		38,000	31,000	2,000	5,000

Administration

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2015	Software Maintenance/Updates	1,000	1,000	0	0	Acrobat Licencing?
2015	Wifi AP	1,000	1,000			
2015	Replace NAS	1,500	1,500			
2015	Main Network Switch Replacement	1,000	1,000			
2015	Server - Networked UPS	1,500	1,500			
2015	Server Relocation	500	500			
2015	Desktop Computer Replacements	10,000	5,000	5,000		
2015	Appropriation to Election Reserve	4,000	0	0	4,000	*From Election Operating
2015	Council Computers	3,000	0	3,000		
2015	Pay Equity Study / Market Check	15,000	0	15,000		Recommended every 5 yrs, last one 2003
	AODA, Human Rights Compliance Training	10,000	10,000	0		Outsource to meet Prov Requirements
	Insurance Reserve	10,000	10,000			?? If possible would be good to further increase reserve

Administration

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2016	Hardware/Software Upgrades	0	0	0	0	
2016	Appropriation to Reserve	0	0		0	
2016	Appropriation to Election Reserve	4,000	0	0	4,000	*From Election Operating
2016	Council Computers	3,000	1,000	2,000		
2016	GP Version Upgrade	15,000	10,000	5,000		
2016	Pay Equity Study / Market Check	15,000	0	15,000		delayed from 2015, Recommended every 5 yrs, last one 2003
2016	Desktop Replacements	20,000	5,000	15,000		delayed from 2015 - all desktops, plus latest MS Office
2016	Server - Networked UPS	1,500	1,500			delayed from 2015
2016	Server Relocation Wiring	500	500			delayed from 2015
2016	Main Network Switch	1,000	1,000			borrowed used one from County in 2015
2017	Hardware/Software Upgrades	10,000	10,000	0	0	
2017	Appropriation to Reserve	15,000	15,000		0	
2017	Appropriation to Election Reserve	4,000	0	0	4,000	*From Election Operating
2017	Council Computers	3,000	1,000	2,000		
2018	Hardware/Software Upgrades	15,000	15,000	0	0	
2018	Appropriation to Reserve	10,000	10,000		0	
2018	Appropriation to Election Reserve	4,000	0	0	4,000	*From Election Operating
2018	Council Computers	3,000	1,000	2,000		
2019	Hardware/Software Upgrades	10,000	10,000	0	0	
2019	Appropriation to Reserve	5,000	5,000			
2019	Appropriation to Election Reserve	5,000	0	0	5,000	*From Election Operating
2019	Council Computers	3,000	1,000	2,000		
2019	GP Version Upgrade	15,000	10,000	5,000		
2019	Server Replacement	10,000		10,000		
2019	DC Study	15,000		15,000		
2020	Hardware/Software Upgrades	10,000	10,000	0	0	
2020	Appropriation to Reserve	5,000	5,000			
2020	Appropriation to Election Reserve	5,000	0	0	5,000	*From Election Operating
2020	Pay Equity Study	15,000	15,000			
2020	Council Computers	3,000	1,000	2,000		

Offices/Facilities - Capital

	Summary	Total Cost	From TGGR	From Reserves	From Others
2005		10,000	5,000	5,000	0
2006		15,000	12,500	2,500	0
2007		12,500	12,500	0	0
2008		20,500	12,500	8,000	0
2009		122,500	17,500	5,000	100,000
2010		16,000	16,000	0	0
2011		17,500	15,000	2,500	0
2012		62,500	20,000	42,500	0
2013		45,000	45,000	0	0
2014		75,000	60,000	15,000	0
2015		27,000	12,000	15,000	0
2016		535,000	40,000	335,000	160,000
2017		25,000	25,000	0	0
2018		25,000	25,000	0	0
2019		25,000	25,000	0	0
2020		25,000	25,000	0	0

Office						
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2015	Loveys Property Development/Reserve	0	0			
2015	Carpet Replacement	10,000	0	10,000		
2015	Lunchroom Table & Chairs	2,000	2,000			
2015	Office Painting - Variable	5,000	5,000			Focus on areas needing touch up
2015	Storage Improvements	5,000	5,000			
2015	HVAC?? If required	5,000		5,000		
	Reserve if not used / needed					
2016	Office Improvements / Reno	150,000	0	100,000	50,000	direction on office requirements/Hickson Land/Fac? TSR
2016	Office Furniture	10,000		10,000		Office Reserve
2016	Generator	25,000		25,000		TSR
2016	Water Well	25,000	0	25,000		TSR
2016	Septic System	25,000	15,000		10,000	Grants?
2016	Major Maintenance - Internal - all areas	25,000	25,000			carpet, painting, lighting impr, several windows,
2016	Hickson Community Room??	250,000		150,000	100,000	Hickson Facility Review, DC 50 TSR 100, land sales, Others 50?
2016	89 Loveys Street - Parking, landscape, buffers	25,000		25,000		DC
2017	Repave Parking Lot	25,000	25,000			
2018	Office Improvements and/or Reserve	25,000	25,000			
2019	Office Improvements and/or Reserve	25,000	25,000			
2020	Office Improvements and/or Reserve	25,000	25,000			

Fire & Protective Services Department - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	980,000	166,000	170,000	644,000
2006	577,263	237,500	336,763	3,000
2007	421,163	230,000	188,163	3,000
2008	207,163	180,000	9,163	18,000
2009	276,663	187,000	89,663	0
2010	242,163	183,000	59,163	0
2011	255,663	181,500	74,163	0
2012	414,163	185,000	229,163	0
2013	422,663	226,500	196,163	0
2014	396,663	228,000	168,663	0
2015	682,163	238,000	444,163	0
2016	726,000	246,000	480,000	0
2017	290,000	265,000	25,000	0
2018	505,000	275,000	230,000	0
2019	439,820	280,000	159,820	0
2020	480,000	280,000	200,000	0

Fire, Emergency

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2015	Appropriation to Vehicle Replacement Reserve	70,000	70,000	0	0	
	Station IT Improvements/Computers/Tablets, etc	15,000	15,000			
2015	Facility Major Interior Maint (Paint, Walls, Repairs)	30,000	10,000	20,000	TSR	
2015	Hickson Tanker - Body Work / Repaint	15,000		15,000		
2015	Tavistock Station - Downspout Redirection	5,000	5,000			
2015	Bunker Gear, SCBA, PPE, Pagers and/or Reserve	50,000	30,000	20,000	FD Req. Eqp. Reserve	
2015	Hose, air packs, radios, dept. equipment	36,000	36,000	0	0	\$10,000 to each dept, \$6,000 for 244
2015	Tavistock Firehall Debenture Payment	46,163	37,000	9,163	0	10th (last) Payment
2015	Innerkip Tanker Replacement	320,000		320,000		
2015	Communications System	75,000	25,000	50,000		\$200,000 estimate 2015 - 2019
2015	Mock Disaster Exercise???	10,000	0	10,000		?? If scaling back on CEMC not possible
2015	BB Agreement Termination - Assets	25,000	25,000			From BB operating revenue (3)
2016	Appropriation to Vehicle Replacement Reserve	75,000	75,000	0	0	
2016	Innerkip Tanker Replacement	320,000	0	320,000		
2016	Station IT Improvements/Computers/Tablets, etc	15,000	15,000			Deferred from 2015, incr. incl. support provision
2016	Hickson Station - Interior Major Maint	10,000	10,000			From 2015
2016	Tavistock Station - Interior Major Maint	10,000	10,000			From 2015
2016	Tavistock Station - Downspout Redirection	5,000	5,000			From 2015
2016	Bunker Gear, SCBA, PPE, Pagers and/or Reserve	30,000	30,000			FD Req. Eqp. Reserve
2016	Hose, air packs, radios, dept. equipment	36,000	36,000	0	0	\$10,000 to each dept, \$6,000 for 244
2016	Fit Test Machine, Accountability System, Badges	10,000	10,000			
2016	Hickson Firehall Expansion/Addition Reserve	30,000	30,000	0		Facility Reserve
2016	Communications System - Res or Deb Pymt	150,000	25,000	125,000	(4)	
2016	BB Agreement Termination - Assets	25,000	0	25,000		From BB operating revenue (4), TSR
2016	Secure Compound/Training Area - 89 Loveys	10,000	0	10,000		Subject to Hickson Property Review? DC
2017	Appropriation to Vehicle Replacement Reserve	80,000	80,000	0	0	
2017	Facility Improvements and/or Reserve	10,000	10,000			
2017	Bunker Gear, SCBA, PPE, Pagers and/or Reserve	35,000	35,000			FD Req. Eqp. Reserve
2017	Hose, air packs, radios, dept. equipment	40,000	40,000	0	0	\$11,000 to each dept, \$7,000 for 244
2017	Hickson Firehall Expansion/Addition Reserve	75,000	75,000	0	0	
2017	Communications System - Res or Deb Pymt	25,000	25,000		(5)	
2017	BB Agreement Termination - Assets	25,000	0	25,000		From BB operating revenue (5), TSR

Fire, Emergency

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2018	Appropriation to Vehicle Replacement Reserve	85,000	85,000	0	0	
2018	Facility Improvements and/or Reserve	10,000	10,000			
2018	Hickson Firehall - Eng/Planning/Expansion/Addition	280,000	75,000	205,000		Facility Res \$115, DC Res \$90
2018	Bunker Gear, SCBA, PPE, Pagers and/or Reserve	40,000	40,000			FD Req. Eqp. Reserve
2018	Hose, air packs, radios, dept. equipment	40,000	40,000	0	0	\$11,000 to each dept, \$7,000 for 244
2018	Communications System - Res or Deb Pymt	25,000	25,000			(6)
2018	BB Agreement Termination - Assets	25,000	0	25,000		From BB operating revenue, TSR
2019	Appropriation to Vehicle Replacement Reserve	90,000	90,000	0	0	
2019	Facility Improvements and/or Reserve	75,000	75,000			may be needed for Hickson from 2018
2019	Bunker Gear, SCBA, PPE, Pagers and/or Reserve	50,000	50,000			FD Req. Eqp. Reserve
2019	Hose, air packs, radios, dept. equipment	40,000	40,000	0	0	\$11,000 to each dept, \$7,000 for 244
2019	Communications System - Res or Deb Pymt	25,000	25,000			(7)
2019	BB Agreement Termination - Assets	9,820	0	9,820		From BB operating revenue, TSR
2019	Innerkip Rescue	150,000		150,000		
2020	Appropriation to Vehicle Replacement Reserve	100,000	100,000	0	0	
2020	Facility Improvements and/or Reserve	75,000	75,000			may be needed for Hickson from 2018
2020	Bunker Gear, SCBA, PPE, Pagers and/or Reserve	60,000	60,000			FD Req. Eqp. Reserve
2020	Hose, air packs, radios, dept. equipment	45,000	45,000	0	0	\$12,000 to each dept, \$9,000 for 244
2020	Innerkip Rescue	200,000		200,000		

Public Works & Development - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	622,000	347,000	190,000	85,000
2006	1,772,162	554,000	1,057,594	160,568
2007	1,210,599	515,000	40,000	655,599
2008	2,199,709	595,000	1,135,000	469,709
2009	2,315,000	715,000	1,005,000	595,000
2010	5,910,000	749,092	1,970,334	3,190,574
2011	2,317,000	810,000	1,407,000	100,000
2012	3,752,000	827,000	1,415,000	1,510,000
2013	2,548,700	833,700	435,000	1,280,000
2014	1,279,512	832,512	322,000	125,000
2015	2,487,512	787,512	860,000	840,000
2016	1,910,512	832,512	948,000	130,000
2017	2,447,512	842,512	875,000	730,000
2018	1,653,000	888,000	635,000	130,000
2019	1,563,000	938,000	395,000	230,000
2020	1,718,000	958,000	630,000	130,000

Public Works						
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2015						
Debentures						
2015	Innerkip Debenture (2012 - 2027)	132,000	132,000		4th Payment	
2015	LED Streetlight Payment	55,512	55,512		3rd Payment	
Drains						
2015	Matheson Drain	50,000	30,000	20,000		
2015	Timms Creek	100,000		100,000		
Equipment						
2015	Equipment Reserve	125,000			125,000 From Operating, \$5,000 from Bldg	
2015	Replace 2008 Tandem (831)	250,000		250,000		
2015	Pickup Replacement	30,000		30,000		
Bridges						
2015	Bridge Reserve	60,000	60,000			
2015	Bridge Study - required every 2 years	15,000		15,000		Bridge Reserve
2015	Bridge #0003 (11th / Mud Creek) Construction	540,000		150,000	390,000	Construction, Engineering - Gas Tax
Facilities						
2015	PW Facilities Reserve	0	0			
2015	Facility Improvements	15,000	15,000			89 Lovey's Building Removals
Road Projects						
2015	Fibrebat 15th Line	100,000			100,000	Gas Tax
2015	13th North end Pulverize & Pave	175,000	0		175,000	Gas Tax
2015	Adam Street - Shave & Pave	65,000	65,000			
2015	Homewood & Victoria Reconstruction	550,000	300,000	250,000		\$25,000 OCIF Formula, \$225,000 PW Reserve
2015	Sidewalk - Tavistock Post Office + Add'l	35,000	25,000	10,000		
2015	Add'l Streetlights	20,000	10,000	10,000		
2015	Guiderails - Finish 2014 started	45,000	20,000	25,000		\$25,000 WIP from 2014 - Flow thru TSR
2015	Top Coat Asphalt - Jacob / William	25,000	25,000			
2015	Top Coat Main & George	100,000	50,000		50,000	Developer pays 1/2

Public Works						
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2016						
Debentures						
2016	Innerkip Debenture (2012 - 2027)	132,000	132,000		5th Payment	
2016	LED Streetlight Payment	55,512	55,512		4th Payment	
2016						
Drains						
2016	Drains - Annual	50,000	50,000			
2016	Timms Creek Drain	100,000	15,000	85,000		
2016	Walker Drain	35,000	35,000	0	2016/17?	
Equipment						
2016	Equipment Reserve	130,000			130,000 From Operating, \$5,000 from Bldg	
2016	Pickup Truck - CBO	25,000		25,000		
2016	Replace 2008 Tandem	226,000		226,000	delayed from 2015	
2016	Replace 2006 Tandem	250,000		250,000		
2016	Building Dept Office Eqp	2,000		2,000	Bldg Eqp Reserve	
2016	Tractor Replacement	100,000		100,000		
Bridges						
2016	Bridge Reserve	70,000	70,000			
2016	Bridge Improvements	50,000		50,000	TBD based on Bridge Study	
Facilities						
2016	PW Facilities Reserve / 89 Loveys	50,000	50,000			
2016	Facility Improvements	10,000	10,000			
Road Projects						
2016	Streetlights	20,000	15,000	5,000		
2016	Sidewalks	30,000	25,000	5,000		
2016	17th Line - Padding & Fibremat	150,000	0	150,000	Road Reserve, OCIF	
2016	Jacob St East - Start Engineering / Investigation	50,000	50,000			
2016	Top Coat Asphalt - Victoria / Homewood + addl	125,000	125,000	0		
2016	Maplewood Sideroad 16th - 5 Prep for Hardtop	250,000	200,000	50,000	3 year project - 2016, 2017, 2018, DC	

Public Works						
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2017						
Debentures						
2017	Innerkip Debenture (2012 - 2027)	132,000	132,000			6th Payment
2017	LED Streetlight Payment	55,512	55,512			5th Payment
Drains						
2017	Drains - Annual	60,000	60,000			
2017	Milson Drain	40,000	40,000			
Equipment						
2017	Equipment Reserve	130,000	0		130,000	From Operating, \$5,000 from Bldg
2017	Pickup Replacement	30,000		30,000		
2017	Replace 2006 Single Axle	250,000		250,000		
Bridges						
2017	Bridge Reserve	75,000	75,000	0	0	
2017	Bridge Study - required every 2 years	15,000		15,000		Bridge Reserve
2017	Bridge Improvements	50,000		50,000		TBD based on Bridge Study
Facilities						
2017	PW Facilities Reserve / 89 Loveys	50,000	50,000			
2017	Facility Improvements	15,000	15,000			
Road Projects						
2017	Streetlights	20,000	15,000	5,000		
2017	Sidewalks	30,000	25,000	5,000		
2017	Fibrebat 13th southend	125,000	25,000	100,000		Road Reserve, OCIF
2017	Jane Street Reconstruction	250,000	0	250,000		Gas Tax
2017	Top Coat James St	50,000	50,000			
2017	Maplewood Sideroad 16th - 5 Prep for Hardtop	250,000	200,000	50,000		3 year project - 2016, 2017, 2018, DC
2017	Fibrebat 11th	120,000	0	120,000		Gas Tax
2017	Jacob St. E??? Depends on Eng Study	700,000	100,000		600,000	Financed, Surplus Property Sales?

Public Works						
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2018						
Debentures						
2018	Innerkip Debenture (2012 - 2027)	132,000	132,000			7th Payment
2018	LED Streetlight Payment	51,000	51,000			6th Payment
2018	Jacob St.	50,000	50,000			1st Payment
Drains						
2018	Drains - Annual	75,000	75,000			
Equipment						
2018	Equipment Reserve	130,000	0		130,000	From Operating, \$5,000 from Bldg
2018	Replace 1999 Grader (821)	350,000	200,000	150,000		
Bridges						
2018	Bridge Reserve	75,000	75,000	0	0	
2018	Bridge Improvements	50,000		50,000		TBD based on Bridge Study
Facilities						
2018	PW Facilities Reserve	50,000	50,000			
2018	Facility Improvements	15,000	15,000			
Road Projects						
2018	Streetlights	20,000	15,000	5,000		
2018	Sidewalks	30,000	25,000	5,000		
2018	Maplewood Sideroad 16th - 5 Pave	250,000	200,000	50,000		3 year project - 2016, 2017, 2018, DC
2018	16th Line Resurface	300,000	0	300,000		Gas Tax
2018	Braemar Resurface	75,000		75,000		

Public Works						
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2019						
Debentures						
2019	Innerkip Debenture (2012 - 2027)	132,000	132,000		8th Payment	
2019	LED Streetlight Payment	51,000	51,000		7th Payment	
2019	Jacob St.	50,000	50,000		2nd Payment	
Drains						
2019	Drains - Annual	75,000	75,000			
Equipment						
2019	Equipment Reserve	130,000			130,000 From Operating, \$5,000 from Bldg	
Bridges						
2019	Bridge Reserve	75,000	75,000	0	0	
2019	Bridge Study	20,000		20,000		
2019	Bridge Improvements	50,000		50,000	TBD based on Bridge Study	
Facilities						
2019	PW Facilities Reserve	50,000	50,000			
2019	Facility Improvements	20,000	20,000			
2019	Salt Shed	250,000		250,000	50 DC, 200 Fac Res	
Road Projects						
2019	Streetlights	10,000	10,000			
2019	Sidewalks	25,000	25,000			
2019	Gravel to Hardtop	150,000	150,000			
2019	16th Line Resurface	400,000	300,000		100,000 Gas Tax	
2019	Braemar Resurface	75,000		75,000	DC	

Public Works						
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2020						
Debentures						
2020	Innerkip Debenture (2012 - 2027)	132,000	132,000			9th Payment
2020	LED Streetlight Payment	51,000	51,000			8th Payment
2020	Jacob St.	50,000	50,000			3rd Payment
Drains						
2020	Drains - Annual	75,000	75,000			
2020 Equipment						
2020	Equipment Reserve	130,000			130,000	From Operating, \$5,000 from Bldg
2020	Pickup Replacement	30,000		30,000		
2020	Grader???	350,000		350,000		
2020 Bridges						
2020	Bridge Reserve	75,000	75,000	0	0	
2020	Bridge Study	20,000	20,000			
2020	Bridge Improvements	50,000		50,000		TBD based on Bridge Study
2020	Major Bridge Repair	200,000		200,000		
2020 Facilities						
2020	PW Facilities Reserve	50,000	50,000			
2020	Facility Improvements	20,000	20,000			
2020 Road Projects						
2020	Streetlights	10,000	10,000			
2020	Sidewalks	25,000	25,000			
2020	Gravel to Hardtop	150,000	150,000			
2020	16th Line Resurface	300,000	300,000			
2021	Innerkip Debenture (2012 - 2027)	132,000	132,000			10th Payment
2021	LED Streetlight Payment	51,000	51,000			9th Payment
2022	Innerkip Debenture (2012 - 2027)	132,000	132,000			11th Payment
2022	LED Streetlight Payment	51,000	51,000			10th Payment (Last One)
2023	Innerkip Debenture (2012 - 2027)	132,000	132,000			12th Payment
2024	Innerkip Debenture (2012 - 2027)	132,000	132,000			13th Payment
2025	Innerkip Debenture (2012 - 2027)	132,000	132,000			14th Payment
2026	Innerkip Debenture (2012 - 2027)	132,000	132,000			15th Payment (Last One)

Innerkip Community Centre - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	20,000	11,000	9,000	0
2006	5,000	5,000	0	0
2007	7,500	7,500	0	0
2008	7,500	7,500	0	0
2009	10,000	10,000	0	0
2010	10,000	10,000	0	0
2011	7,500	7,500	0	0
2012	40,000	7,500	2,500	30,000
2013	15,900	8,750	6,250	900
2014	8,750	8,750	0	0
2015	12,500	10,000	2,500	0
2016	95,000	15,000	80,000	0
2017	15,000	15,000	0	0
2018	15,000	15,000	0	0
2019	15,000	15,000	0	0
2020	20,000	20,000	0	0

Innerkip Community Centre

Innerekip Community Centre						
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2015	Major Repairs/Contribution to Reserve	0	0	0	0	Reserve Balance \$24,500
2015	Landscaping Improvements	2,500	2,500			Shrubs out front + cleanup re: sanitary line
2015	Grease Interceptor	5,000	5,000			
2015	A/C Unit(s)	5,000	2,500	2,500		
2016	HVAC Replacement / NG	80,000	10,000	70,000	0	ICC Reserve 25, TSR 45
2016	NG Generator?	15,000	5,000	10,000		CEMC Reserve
2017	Major Repairs/Contribution to Reserve	15,000	15,000		0	
2017	Lighting Retrofit???					
2018	Major Repairs/Contribution to Reserve	15,000	15,000		0	
2019	Major Repairs/Contribution to Reserve	15,000	15,000			
2020	Major Repairs/Contribution to Reserve	20,000	20,000			

Hickson Park - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	30,000	10,000	10,000	10,000
2006	15,000	15,000	0	0
2007	15,000	15,000	0	0
2008	17,500	17,500	0	0
2009	153,000	20,000	33,000	100,000
2010	240,000	20,000	53,332	166,668
2011	20,000	20,000	0	0
2012	20,000	20,000	0	0
2013	22,000	20,000	0	2,000
2014	20,000	20,000	0	0
2015	20,000	20,000	0	0
2016	50,000	20,000	12,500	17,500
2017	22,500	22,500	0	0
2018	22,500	22,500	0	0
2019	25,000	25,000	0	0
2020	25,000	25,000	0	0

Hickson Park

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2015	Park Improvements / Reserve	20,000	20,000	0	0	Reserve Balance \$58,300
	Outfield Fence Repair					
	Batting Cage Repairs					
	Playground - Repairs and Peastone					
	Bleachers - Repairs					
2016	Park Improvements as per CIP150	50,000	20,000	12,500	17,500	CIP150
	pavilion mesh fence					
	fence - batting cage					
	mesh - backstop					
	playground					
2017	Park Improvements / Reserve	22,500	22,500			
2018	Park Improvements / Reserve	22,500	22,500			
2019	Park Improvements / Reserve	25,000	25,000			
2020	Park Improvements / Reserve	25,000	25,000			

Innerkip Parks - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005		15,000		
2006		15,000		
2007		17,500		
2008	25,000	17,500	0	7,500
2009	119,000	20,000	33,000	66,000
2010	451,000	20,000	81,500	349,500
2011	20,000	20,000	0	0
2012	35,000	22,500	12,500	0
2013	50,000	25,000	25,000	0
2014	65,000	25,000	40,000	0
2015	78,000	25,000	16,500	36,500
2016	140,000	25,000	77,000	38,000
2017	25,000	25,000	0	0
2018	50,000	25,000	25,000	0
2019	30,000	30,000	0	0
2020	30,000	30,000	0	0

Innerkip Park

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2015	Park Improvements	10,000	10,000	0	0	Main Park Reserve Balance \$34,000
2015	Practice Diamond bxn 2 & 3?					
2015	Balance to Reserve re: Diamond 3 Lights	15,000	15,000			
Stonegate Road Park						
						Balance from 2014 \$40,000 = \$26,272
2015	Pave Trail	17,000		16,500		CIL Reserves
2015	Playground Equipment	25,000			26,500	Ontario Trillium Fund
2015	Benches for Park, Trail and Playground	7,000			10,000	Fundraising
2015	Additional Trees	4,000				
Innerkip Park						
2016	Park Improvements as per CIP150	125,000	25,000	62,000	38,000	CIP150 Grant, IP Reserve 25, DC 37
	Excavating an infield					Reserve Balance \$59,000
	Roughing in plumbing to accommodate an irrigation system and a future restroom					
	Installing sand/clay					
	Installing a pitcher's mound and home plate					
	Erecting fencing					
	Purchasing and installing netting on all existing diamonds					
	Purchasing bleachers					
Stonegate Park						
2016	Lights	15,000		15,000		DC Reserve

Innerkip Park

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2017	Park Improvements	25,000	25,000	0	0	Reserve Balance \$22,000
2018	Park Improvements	50,000	25,000	25,000	0	
2019	Park Improvements	30,000	30,000	0	0	
2020	Park Improvements	30,000	30,000	0	0	

Tavistock Parks - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	20,000	17,000	3,000	0
2006	15,000	15,000	0	0
2007	167,500	22,500	67,500	77,500
2008	199,000	19,000	85,140	94,860
2009	67,250	20,000	22,250	25,000
2010	22,000	22,000	0	0
2011	47,500	22,000	25,500	0
2012	1,030,000	25,000	189,000	816,000
2013	1,403,000	25,000	334,000	1,044,000
2014	48,013	25,000	18,013	5,000
2015	47,013	25,000	22,013	0
2016	71,417	25,000	6,417	40,000
2017	34,417	25,000	4,417	5,000
2018	42,417	25,000	13,417	4,000
2019	29,417	25,000	4,417	0
2020	29,417	25,000	4,417	0

Tavistock Park

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2015	Debenture Payment	22,417	18,000	4,417	2nd Payment	
2015	Donor Wall Installation	4,596	0	4,596		
2015	Heat Trace Cables	5,000	5,000			Estimate Only, Funding???
2015	Roof Modifications	12,000	2,000	10,000		CIL Reserve
2015	Cement Pillar Repairs	3,000	0	3,000		CIL Reserve
2015	Park Gate Repairs - cost estimate highly variable					??Fundraising???
2016	Tavistock Park Stone Gates???	???			???	Fundraising???
2016	Debenture Payment	22,417	18,000	4,417	3rd Payment	
2016	Lines Painted on Rec Hall Floor	2,000	2,000			
2016	Donor Wall	5,000	3,000	2,000		TP Reserve
2016	Funding for upgrades re: U21 Tournament	2,000	2,000	0		
2016	Tavistock Optimist Park Contribution	40,000			40,000	DC, CIL, Surplus Property Disposal?
2017	Debenture Payment	22,417	18,000	4,417	4th Payment	
2017	Install foul ball netting on back stop	12,000	7,000		5,000	Minor Ball Fundraising??

Tavistock Park

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2018	Debenture Payment	22,417	18,000	4,417		5th Payment
2018	Moving home Bull Pen	20,000	7,000	9,000	4,000	Fundraising??
2019	Debenture Payment	22,417	18,000	4,417		6th Payment
2019	Park Improvements	7,000	7,000			
2020	Debenture Payment	22,417	18,000	4,417		7th Payment
2020	Park Improvements	7,000	7,000			
2021	Debenture Payment	22,417	18,000	4,417		8th Payment
2022	Debenture Payment	22,417	18,000	4,417		9th Payment
2023	Debenture Payment	22,417	18,000	4,417		10th Payment
2024	Debenture Payment	22,417	18,000	4,417		11th Payment
2025	Debenture Payment	22,417	18,000	4,417		12th Payment
2026	Debenture Payment	22,417	18,000	4,417		13th Payment
2027	Debenture Payment	22,417	18,000	4,417		14th Payment
2028	Debenture Payment	22,417	18,000	4,417		15th Payment

Tavistock Memorial Hall - Capital

	Summary	Total Cost	From TGRR	From Reserves	From Others
	2005	16,000	11,000	5,000	0
	2006	15,000	15,000	0	0
	2007	18,000	10,500	7,500	0
	2008	6,000	6,000	0	0
	2009	10,000	10,000	0	0
	2010	10,000	10,000	0	0
	2011	22,000	10,000	7,000	5,000
	2012	10,000	10,000	0	0
	2013	12,500	12,500	0	0
	2014	21,500	12,500	9,000	0
	2015	33,000	15,000	18,000	0
	2016	24,000	20,000	4,000	0
	2017	25,000	25,000	0	0
	2018	25,000	25,000	0	0
	2019	41,000	25,000	16,000	0
	2020	25,000	25,000	0	0

Tavistock Memorial Hall

[illegible]

Tavistock & District Recreation Centre - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	20,000	0	0	20,000
2006	63,000	0	35,000	28,000
2007	105,104	0	74,000	31,104
2008	100,209	0	71,409	28,800
2009	60,500	0	36,500	24,000
2010	12,000	0	0	12,000
2011	23,000	0	11,000	12,000
2012	46,000	0	42,505	3,495
2013	34,000	25,000	9,000	0
2014	45,700	25,000	20,700	0
2015	41,000	31,000	10,000	0
2016	80,000	35,000	45,000	0
2017	60,000	35,000	25,000	0
2018	41,000	40,000	1,000	0
2019	120,000	40,000	80,000	0
2020	140,000	45,000	95,000	0

TDRC

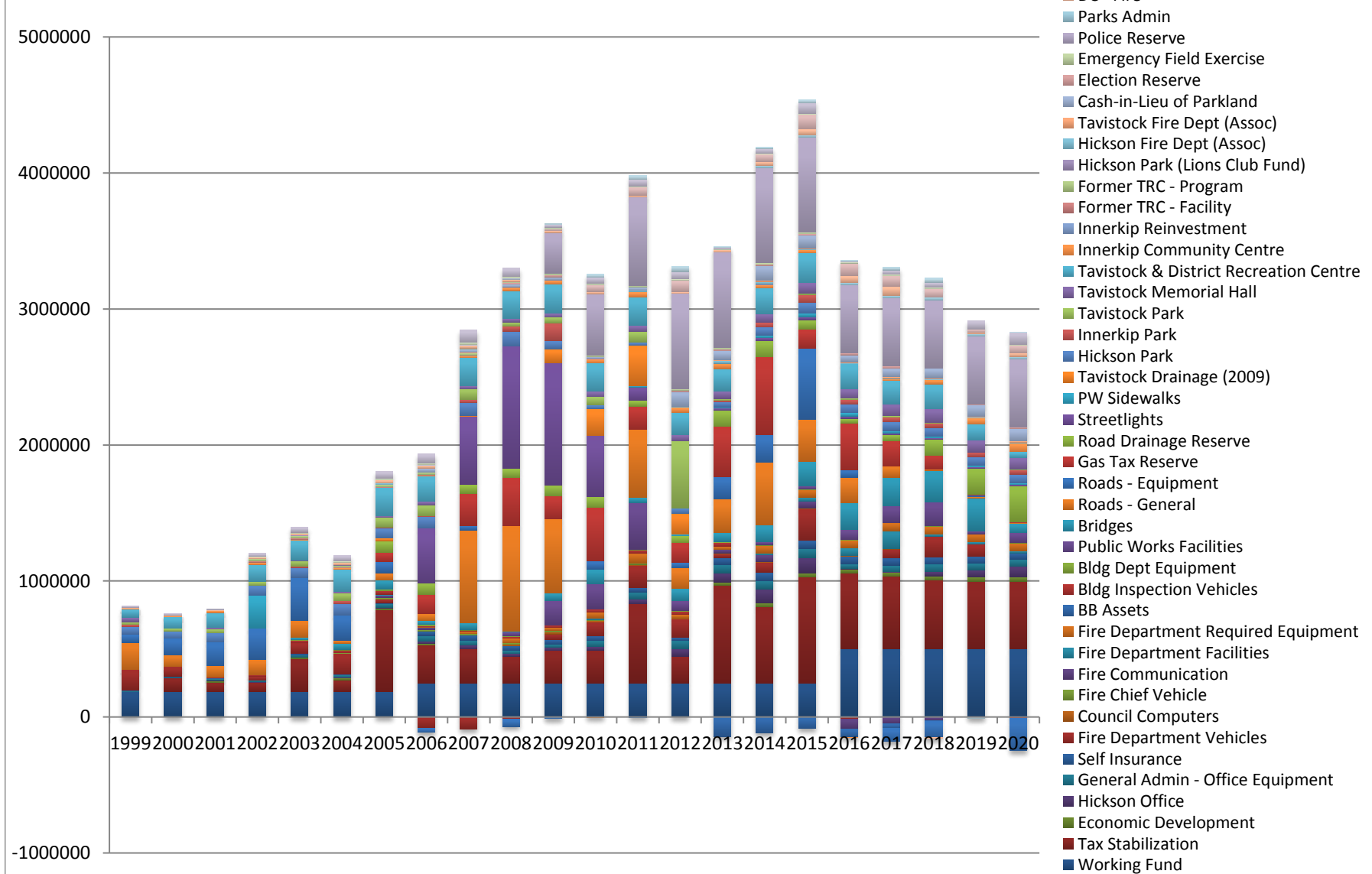
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2015	Appropriation to Reserve	25,000	25,000			Reserve \$188,338
2015	130 chairs for the Upper Arena Hall x \$50	6,000	6,000			
2015	Facility lighting upgrades	10,000	0	10,000		
2016	Appropriation to Reserve	10,000	10,000			
2016	Retrofit Arena ice surface lighting	25,000	25,000	0		
2016	South Dehumidifier Replacement 10 to 15 years	25,000		25,000		
2016	Facility lighting upgrades Lobby D-Rooms etc	10,000		10,000		
2016	130 chairs for the Upper Arena Hall x \$50	6,000		6,000		
2016	Curling Club Dehumidifier Replacement	4,000		4,000		

TDRC

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2017	Appropriation to Reserve	10,000	10,000			
2017	North Dehumidifier Replacement 10 to 15 years	25,000	25,000		0	
2017	Washroom Renovations Counters and taps	5,000	0	5,000		
2017	Recoat Lobby floor, epoxy coating	20,000	0	20,000		
2018	Appropriation to Reserve	15,000	15,000			
2018	Repaint Dressing Rooms & Dressing Room Hall	20,000	20,000		0	
2018					0	
2018	Painting Lobby and Entrance & Washrooms	6,000	5,000	1,000		
2019	Appropriation to Reserve	15,000	15,000			
2019	Repaint Steel structure in Arena and Curling Clut	30,000	25,000	5,000		
2019	Brine pump in Refrigeration Room	15,000		15,000		
2019	Refrigeration Chiller replacement 15 to 20 years	60,000		60,000		
2020	Appropriation to Reserve	20,000	20,000			
2020	Zamboni ice resurfacer replacement	110,000	25,000	85,000		
2020	Accessibility renovations??	10,000	0	10,000		
2020				0		

	Project Cost	Was new in	years	Life expectance
Compressor #2	30,000	1996		20
Accessibility renovations??		1996		24
BAC condenser	45,000	2009		12
Eng Air for dressing room heat	8,000	1996		25
Lower Lobby Roof Top Unit	7,000	1996		25
Upper Hall Roof Top Unit	9,000	1996		25
Dressing rooms rubber floor	75,000	2012		15
Compressor #1	35,000	2009		20
Dasher Boards	100,000	1996		40
Refrigerated floor	150,000	1996		45

Reserve Summary



FORCAST FOR VEHICLE AND EQUIPMENT REPLACEMENT

YEAR	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	Total
Roads Department																												
Total to reserve (000)	115	123	151	350	130	130	330	130	130	130	130	130	130	330	330	330	130	130	130	135	135	135	135	135	135	135	135	5572
Total from Reserve (000)	69	0	115	30	601	280	350	0	380	30	110	30	125	250	530	280	30	30	0	0	110	30	155	370	250	250	380	5914
Balance (000)	42	165	201	521	50	-100	-120	10	-240	-140	-120	-20	-15	65	-135	-85	15	115	245	380	405	510	490	255	140	25	-220	
2004 730 Grader									350																			
1999 740A Grader							350																				350	
2006 Single Axle Truck						250										250										250		
2006 Tandem Axle truck					250										250										250			
2008 Tandem Axle truck				0	226									250										250				
1988 John Deere Loader																												
2011 Caterpillar Loader															200													
2005 John Deere Tractor		0			100	0		0	0															90				
Backhoe			92										125										125					
Utility Truck	65										80										80							
Foreman's Truck		0	23			30			30			30			30			30			30			30			30	
Truck1				30						30						30						30						
Truck2					25						30						30						30					
Truck3																												
Chipper/Other Eqp															50							0						
Fire Department																												
Total to Reserve	60	65	65	170	75	80	85	90	100	100	100	100	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	4925
Total From Reserve	100	170	18	15	320	0	0	150	200	25	0	200	200	200	200	0	30	200	550	350	0	0	200	235	0	0	0	4027
Balance	131	26	73	228	-17	63	148	88	-12	63	163	63	63	63	63	263	433	433	83	-67	133	333	333	298	498	698	898	
Fire Chief Vehicle		0	18							25				0			30							35				
Hickson																												
Pumper														200	200													
Tanker				15																			200	200	0			
Rescue																			200	200								
Innerkip																												
Pumper																		200	200									
Tanker			0	0	320																							
Rescue							0	150	200	0																		
Tavistock																												
Pumper												200	200															
Tanker	100	170																										
Rescue																			150	150	0							

User Fees			2016	2017	
Department	Category	Fee Description	Effective January 1, 2016	Effective January 1, 2017	Notes
Administration	Copying	General Copying & Printing	25¢/side	25¢/side	
Administration	Copying	Church & Charitable Groups	15¢/side	15¢/side	
Administration	Copying	Supply own paper	10¢/side	10¢/side	
Administration	Printing	Laser Printing	25¢/side	25¢/side	
Administration	Printing	Colour Laser Printing	50¢/side	50¢/side	
Administration	Laminating	Laminating Business Card	50¢	50¢	
Administration	Laminating	Laminating Badge with Clip	75¢	75¢	
Administration	Laminating	Laminating 8 1/2 X 11	\$1.00	\$1.00	
Administration	Faxes	Incoming faxes	50¢/page	50¢/page	
Administration	Faxes	Outgoing faxes	50¢/page	50¢/page	
Administration	Certificates	Tax Certificate	\$45.00	\$45.00	
Administration	Certificates	Zoning Certificate	\$45.00	\$45.00	
Administration	Certificates	Local Charges Information	\$45.00	\$45.00	
Administration	Certificates	Building Work Orders	\$45.00	\$45.00	
Administration	Certificates	Tax Confirmation-requested by Bank or Trust Company	\$20/property	\$20/property	
Administration	Certificates	Burial Certificates	\$10.00	\$10.00	
Administration	Certificates	Tax Confirmation Letters		\$10.00	Under review
Administration	Maps	Township Maps	n/c	n/c	
Administration	Maps	County Map	n/c	n/c	
Administration	Misc	Township Lapel Pins	n/c	n/c	
Administration	Misc	Township Crest-Plastic	\$5.00	\$5.00	
Administration	Misc	Township Crest-Cloth	\$20.00	\$20.00	
Administration	Cost Recovery Jobs	All Departments	Actual Job Cost + 15% overhead (\$500 max. for overhead)	Actual Job Cost + 15% overhead (\$500 max. for overhead)	
Administration	Tax Sales	Title Searching	\$110.00	\$110.00	
Administration	Tax Sales	Survey	Actual Cost + 10%	Actual Cost + 10%	
Administration	Tax Sales	Preparation & Registration of Tax Arrears Certificate	Actual Cost + 10%	Actual Cost + 10%	
Administration	Tax Sales	First Notice - preparation & mailing	\$60.00/hr	\$60.00/hr	
Administration	Tax Sales	Final Notice - preparation & mailing	\$60.00/hr	\$60.00/hr	
Administration	Tax Sales	Preparation of Extension Agreement	\$60.00/hr	\$60.00/hr	
Administration	Tax Sales	Legal Costs	Actual Cost + 10%	Actual Cost + 10%	
Administration	Tax Sales	Preparation & Registration of Cancellation Certificate	Actual Cost + 10%	Actual Cost + 10%	
Administration	Tax Sales	Costs of Sale by Tender or Auction Process:			
Administration	Tax Sales	Legal Costs	Actual Cost + 10%	Actual Cost + 10%	
Administration	Tax Sales	Advertising Costs	Actual Cost + 10%	Actual Cost + 10%	
Administration	Tax Sales	Expenses of Tender Opening or Auction	Actual Cost + 10%	Actual Cost + 10%	
Administration	Tax Sales	Professional Services	Actual Cost + 10%	Actual Cost + 10%	
Administration	Tax Sales	Mailing of Notices	\$60.00/hr	\$60.00/hr	
Administration	Tax Sales	Registration of Documents	Actual Cost + 10%	Actual Cost + 10%	
Administration	Tax Sales	Distribution of Proceeds of Sale	\$60.00/hr	\$60.00/hr	
Administration	Lotteries	Lottery Licences	2% of the prize value	2% of the prize value	

Department	Category	Fee Description	Effective January 1, 2016	Effective January 1, 2017	Notes
Waste Management	Recycling	Blue Boxes	As set by County of Oxford	As set by County of Oxford	
Waste Management	Recycling	Composters	As set by County of Oxford	As set by County of Oxford	
Waste Management	Bag Tags	Bag Tags	As set by County of Oxford	As set by County of Oxford	
Bylaw Enforcement	Canine Control	Dog Tags	n/a	n/a	no longer applicable
Bylaw Enforcement	Canine Control	Kennel Licence	\$60/licence	\$60/licence	
Fire & Safety	Signs	9-1-1 Post & Cap Only	\$20	\$20	Minor revisions
Fire & Safety	Signs	9-1-1 Blade & Hardware Only	\$40	\$20	New rate effective on
Fire & Safety	Signs	9-1-1 Blade & Hardware (post, blade, bolts)		\$40	approval
Fire & Safety	Signs	9-1-1 Sign - New Install by Township, incl. hardware	\$100	\$100	
Fire & Safety	Signs	Fire Route-Sign, Post, & Hardware	\$55	\$55	
Fire & Safety	Signs	Fire Route-Sign Installed by Township	cost recovery job	cost recovery job	
Fire & Safety	Fire Department	Work Orders	\$50	\$50	
Fire & Safety	Fire Department	Inspections Requested	\$200	\$200	
Fire & Safety	Fire Department	Incident Reports Requested	\$150	\$150	
Fire & Safety	Fire Department	Non Resident Motor Vehicle Accidents	Current MTO Rates + 15% overhead (\$500 max. for overhead)	Current MTO Rates + 15% overhead (\$500 max. for overhead)	
Fire & Safety	Fire Department	False Fire Alarm - 3rd+ Calls	\$500	\$500	
Fire & Safety	Fire Department	Propane Facility Fire Safety Plan Review	\$250 + Actual External Professional Costs + 15% Overhead (\$500 max, on external costs only)	\$250 + Actual External Professional Costs + 15% Overhead (\$500 max, on external costs only)	
PW	Culverts	9 m width, 300 - 400 mm (30' width, 15")	\$1,500.00	\$1,500.00	
PW	Culverts	12 m width, 300 - 400 mm (40' width, 15")	\$2,000.00	\$2,000.00	
PW	Culverts	Extensions per metre (3')(15")	\$150.00	\$150.00	
PW	Culverts	9 m width, 450 mm (30' width, 18")	\$1,600.00	\$1,600.00	
PW	Culverts	12 m width, 450mm (40' width, 18")	\$2,100.00	\$2,100.00	
PW	Culverts	Extensions per metre (3')(18")	\$200.00	\$200.00	
PW	Culverts	9 m width, over 450 mm (30' width, 18")	priced individually	priced individually	
PW	Culverts	12 m width, over 450mm (40' width, 18")	priced individually	priced individually	
PW	Culverts	Extensions per metre (3') over 450 mm	priced individually	priced individually	
PW	Culverts	Waterbreak-9 m	\$400	\$400	
PW	Culverts	Waterbreak- 12 m	\$500	\$500	
PW	Culverts	Waterbreak-extensions per metre	\$60	\$60	
PW	General	Curb Cut or relocation of existing curb(7.5m min cut)	\$50/m	\$50/m	
PW	General	Private Drain Connection	\$25 permit+ cost recovery job	\$25 permit+ cost recovery job	
PW	General	Mailbox Posts	\$75.00	\$75.00	

Department	Category	Fee Description	Effective January 1, 2016	Effective January 1, 2017	Notes
Planning	Applications	Zoning Change	\$550	\$550	
Planning	Applications	Minor Variance	\$325	\$325	
Planning	Refunds	Application Submitted-no work started	80%	80%	
Planning	Refunds	Application Submitted-surrounding property owner list created	60%	60%	
Planning	Refunds	Application Submitted-surrounding property owner list created,application circulated for agency comment	40%	40%	
Planning	Refunds	Any point after agency comment circulation	0%	0%	
Planning	Applications	Site Plan Control Agreement Application	\$350	\$350	
Planning	Deposit	Site Plan Control Agreement Deposit	\$2,000/lot(min \$1,000 to be held by Twp until agreement completed	\$2,000/lot(min \$1,000 to be held by Twp until agreement completed	
Planning	Deposit	Severance Agreement Deposit	\$2,000/lot(min \$1,000 to be held by Twp until agreement completed	\$2,000/lot(min \$1,000 to be held by Twp until agreement completed	
Planning	Grant-in-Lieu of Parkland	GIL of Parkland on Severances that create a new residential lot	\$1,500	\$1,500	\$1,500 was target amount when started
Planning	REA	Renewal Energy Projects - Municipal Consultation Costs	Actual Staff Costs + 15% Overhead (\$500 max for OH)	Actual Staff Costs + 15% Overhead (\$500 max for OH)	
Planning	REA	Renewable Energy Projects - Municipal Agreement Deposit	\$25,000 Deposit to Initiate Municipal Agreement + Additional Deposits as per the Agreement	\$25,000 Deposit to Initiate Municipal Agreement + Additional Deposits as per the Agreement	
Planning	REA	Renewable Energy Projects - Municipal Agreement Cost Recovery (Legal, Engineering, etc.)	Actual External Professional Costs + Actual Staff Costs + 15% Overhead (\$500 max for OH)	Actual External Professional Costs + Actual Staff Costs + 15% Overhead (\$500 max for OH)	
Planning	REA	Municipal Council Support Resolution Application	\$200	\$200	New fee, required for processing, reviewing and obtaining Council resolution for FIT/MicroFIT Council support resolutions
Innerkip Community Centre - contact Barb Kelso at 519-539-1340					
ICC	Hall	Hall Rental-Sun-Thurs/Fri, Sat Afternoon	\$190+HST	\$190+HST	Subject to review by
ICC	Hall	Hall Rental-Fri, Sat Evening	\$420+HST	\$420+HST	ICCBOM in 2016 for 2017
ICC	Hall	Hall Rental-40 Person Meeting	\$95+HST	\$95+HST	
ICC	Hall	Kitchen Use (all time slots)	\$95+HST	\$95+HST	
ICC	Hall	40 Person Meeting - Light Use	\$30+HST	\$30+HST	
ICC	Hall	"Walkaway"	\$125.00 + HST	\$125.00 + HST	
ICC	Hall	Bar Association Fees	\$13/person/hr	\$13/person/hr	

TAVISTOCK AND DISTRICT RECREATION CENTRE - ARENA

2016 & 2017 RATE SCHEDULE

Ice rates effective
July 2016

ARENA	Detail	2016 Rates	2017 Rates
Prime Time Ice Rental (<i>Hourly</i>)	5 pm to 10:30 pm Mon. to Fri. 8 am to 10:30 pm Sat. and Sun.,	* \$179	* \$181
Non Prime Time Ice Rental (<i>Hourly</i>)	All Other Times (<i>hrly</i>)	* \$116	* \$117
Minor Sports (Hockey & Figure Skating)	Prime Time Non Prime Time	* \$138 * \$111	* \$138 * \$112
Any Time Ice Rate (<i>Spr / Sum</i>)	Any day of the week any time of day (<i>May, July, Aug</i>)	* \$135	* \$140
\$10 Gap Ice Time	\$10/ person/ hrs (<i>Only available for certain hr of day, Call for details</i>)	* \$10	* \$10
Arena Floor (<i>Hourly</i>)	Non Ice Season, All Times (<i>50% of Prime Ice Rate</i>)	\$80.00	\$80.00
Arena Floor & Stands (<i>no ice Full day</i>)	Friday and Saturday (<i>daily 6:00 am to 3:00 am</i>) Sunday to Thursday (<i>daily 6:00 am to 3:00 am</i>)	\$700.00 \$350.00	\$700.00 \$350.00
Complete Facility (<i>no ice Full day</i>)	Friday and Saturday (<i>daily 6:00 am to 3:00 am</i>) Sunday to Thursday (<i>daily 6:00 am to 3:00 am</i>)	\$860.00 \$440.00	\$860.00 \$440.00
Dressing Rooms (<i>outside use</i>)	Daily Rental Rate	\$26.00	\$26.00
Setup & Removal Fees (<i>daily</i>)	If facility is not rented and you wish to reserve the hall for setup or removal. This rate cannot be confirmed until 2 weeks prior to rental.	\$170.00	\$170.00
Storage (<i>yearly</i>)	Paid annually (<i>Beginning of ice season</i>)	\$1.75	\$1.75
Public Skating	Pre School Public School Students & Adults Family Pass Public Skating flat rate in conjunction with Non Prime Upper Hall	* Free * \$2.00 * \$3.00 * \$9.00 * \$25.00	* Free * \$2.00 * \$3.00 * \$9.00 * \$25.00
ARENA UP STAIRS			
Upper Hall (Includes \$20 for Bar & Kitchen) (2016 Prime time includes free public skating when available)	**Friday to Sunday (<i>Prime time</i>) (<i>daily 6:00 am to 3:00 am</i>) (New Years eve is Prime time) Monday to Thursday (<i>Non Prime</i>) (<i>daily 6:00 am to 3:00 am</i>) (Boxing day is Non prime)	\$120.00 \$80.00	\$120.00 \$80.00
Hourly Upper Hall Bar & Kitchen (<i>daily</i>)	Hourly Rate (<i>Hall only, excluding Bar & Kitchen, any day</i>) All days (<i>In addition to Hrly Hall Rentals</i>)	\$30.00 \$20.00	\$30.00 \$20.00
Shuffle Board	Equipment Rental (<i>per set per rental</i>)	\$8.00	\$8.00
Clean up charge	At the discretion of staff on duty	\$65.00	\$65.00
Board Room (<i>daily</i>)	All days (<i>6:00 am to 3:00 am</i>)	\$35.00	\$35.00
CURLING CLUB			
Floor Area (<i>no ice Full day</i>)	Friday & Saturday (<i>daily 6:00 am to 3:00 am</i>) Sunday to Thursday (<i>daily 6:00 am to 3:00 am</i>)	\$175.00 \$85.00	\$85.00 \$85.00

-- * Rates take effect in July of previous year up to the end of the ice season in the spring of the year shown at top.

-- ** Starting in 2016 Prime Time Arena Hall rentals, include Free Public Skating when available.

-- Upstairs hourly rentals are calculated from arrival time to end time, including cleanup time.

-- Regular user groups receive one free Board Room use per month; Minor Sports groups get 15 per year

-- All rates include H.S.T.

TAVISTOCK AND DISTRICT MEMORIAL HALL & PARKS

2016 & 2017 RATE SCHEDULE

MEMORIAL HALL	Detail	2016 Rates	2017 Rates
Main Hall	Friday & Saturday (<i>Prime time</i>) (daily 6:00 am to 3:00 am)	\$525.00	\$535.00
	(New Years eve is Prime time)		
	Sunday to Thursday (<i>Non Prime</i>) (daily 6:00 am to 3:00 am)	\$210.00	\$210.00
	(Boxing day is Non prime)		
	Hourly Rate (<i>Hall only, excluding Bar & Kitchen, any day</i>)		
Upper Memorial Hall	Friday & Saturday (<i>Prime time</i>) (daily 6:00 am to 3:00 am)	\$90.00	\$90.00
	(New Years eve is Prime time)		
	Sunday to Thursday (<i>Non Prime</i>) (daily 6:00 am to 3:00 am)	\$50.00	\$50.00
	(Boxing day is Non prime)		
Setup & Removal Fees (daily rate)	If facility is not rented and you wish to reserve the hall for setup or removal. This rate cannot be confirmed until 2 weeks prior to rental.	\$75.00	\$80.00
Auction Sales (daily rate)	Weekday Auction Sales (setup and removal fees extra)	\$330.00	\$330.00
	Auction Sales of commercial nature (All Days)	\$1,250.00	\$1,250.00
Cleanup Charges (Hrly Rates) (Minimum charge of \$65 applies for all cleanup charges)	Minimum Cleanup charge rate, if required	\$75.00	\$75.00
	Additional cleanup charges, over the Minimum	\$32.00	\$32.00
	No confetti allowed or cleanup charge will apply	\$32.00	\$32.00
	No tape on wall or extra charge will apply	\$32.00	\$32.00
PARKS	Detail	2016 Rates	2017 Rates
Recreation Hall Area (daily)	100 x 60 East side Rec Hall area (No sale SOP allowed -see *)	\$ 60.00	\$ 65.00
Picnic shelter (daily)	West side picnic area, (including hydro and Picnic tables)	\$ 60.00	\$ 65.00
Kitchen Area (daily)	Kitchen access (in addition to other rentals)	\$ 20.00	\$ 20.00
Recreation Hall Area (hourly)	When booking hourly use of the Recreation Hall area	\$ 25.00	\$ 25.00
Green / Open space (daily)	Green / Open space (camping or sporting activities)	\$ 70.00	\$ 80.00
Pavilion Complete facility (daily)	Pavilion (Complete facility, when have a SALE SOP)	\$ 200.00	\$ 210.00
Entire Park (daily)	Entire park (exclusive use of park no SOP)	\$ 200.00	\$ 210.00
Agricultural Pavilion (daily)	Agricultural Pavilion, (hydro included on request)	\$ 40.00	\$ 40.00
Pavilion push button lights	Available for daily public use	N/C	N/C
Pavilion lights	Key for lighting controls panel (only available with daily rental)	On Request	On Request
Hydro Pavilion outlets	To have additional hydro outlets turned on	On Request	On Request
Dumping Station (seasonal)	Key holder for individual seasonal use of dumping station	\$ 25.00	\$ 25.00
Ball Diamond	Bookings and Playing surface maintenance done by Minor Ball	Minor Ball	Minor Ball

-- Hall New Years eve rate is designated as Prime time, Boxing Day rate is Non prime.

-- All rates include H.S.T.

-- SOP = Specil Occasions Permit, (Liquor Licence)

-- * Rentals with No Sale Special Occasions Permit, are required to rent entire pavilion at applicable rates.

SCHEDULE 'A'

By-law #2013-5

PERMIT FEES AND REFUND SCHEDULE

1. Permit Fees

CLASSES OF PERMITS AND PERMIT FEES			
Unless otherwise noted all definitions of building classifications shall be as defined in the Ontario Building Code for Major Occupancies			
For temporary buildings (greater than 10m ²), alterations, additions, foundations and new buildings (greater than 10m ²).			
A minimum permit fee of \$105.00 is required for all permit applications.			
Construction - New Buildings, Additions, Mezzanines		Permit Fee (Per. Sq.Ft)	Permit Fee (Flat Fee)
Group A Assembly Buildings & Group B Institutional Buildings & Group D Business/Personal Service & Group E Mercantile Buildings & Group F Industrial Buildings	New Construction, Additions, Renovations, Installation of Fire Alarm Systems (including Group C Buildings) and Finishes to Unfinished Space	\$0.25/sq ft or \$7.21/\$1000 Cost (Greater of the two)	
	Public Pool (outdoor), Public Patio & Exterior Ramps		\$250.00
	New Townhouse & Semi Detached Unit (per unit)		\$1,250.00
	New Detached Unit		\$1,600.00
Group C Residential Buildings	Addition to Single/Semi/Town Units (without garage)		\$415.00
	Addition to Single/Semi/Town Units (with attached garage)		\$465.00
	Renovation to Single/Semi/Town Units		\$300.00
	Basement Finishes for Single/Semi/Town Units		\$200.00
	Sheds & Garages (New & Addition to)		\$200.00
	Decks & Covered Porches (unheated and unenclosed)		\$105.00
	Other Residential Buildings (New Construction, Additions or Renovation)	\$0.85 / sq. ft.	
	Agricultural Buildings	\$350.00 + \$0.10/sq ft	
	Silo/Storage Bins		\$220.00
Farm Buildings	Manure Storage (All Types)		\$500.00
	Tents (Occupying an Area Greater than 600m ²)		\$250.00
	Temporary Buildings / Portables		\$475.00
Special Categories	Change of Use		\$250.00
	Fireplace/Wood Stove (each)		\$125.00
	Retaining Wall/Balcony Guard (per Linear Foot)	\$5.00 per linear ft	
Miscellaneous	Wind Turbines		\$2,500.00
	Solar Panel	\$0.31 / sq ft	
	Designated Structures (other than listed above)		\$500.00
	Alternate Soutlion Application		\$350.00
	Pools (as defined under Bylaw # 2008-24, exampmt from minimum fee)		\$100.00
	Re-inspection/Canceled Inspection Fee/ Requested inspection more than 4 years since last inspection (excluded from Minimum Permit Fee)		\$50.00
	Requested Inspection outside normal business hours		\$150.00
	Certificate of Permitted Use or Compliance (Building/Zoning/Site Plan)		\$50.00
	<i>(When HVAC Work is not Undertaken with any Other Work Requiring a Building Permit)</i>		
	HVAC Permit (space affecting)	\$0.20 / sq ft	
Mechanical Work	Sprinkler System		\$250.00
	NFPA 96 Kitchen Hood Fan		\$250.00
	<i>(When Plumbing Work is not Undertaken with any Other Work Requiring a Building Permit)</i>		
Plumbing/Serviceing Work	Water & Sewer Connection		\$105.00
	Building Services (per Linear Foot)	\$0.50	
Demo	Farm Buildings (Not Requiring A Permit)		\$0.00
	Major Building		\$150.00
	Minor Building (excluded from Minimum Permit Fee)		\$50.00