

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday October 3, 2018.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Councillors Mike CAMPBELL, Linda FULTON and Mike ROUTLY

Staff Present: CAO Ruth Coursey, Clerk Will Jaques, CBO John Scherer and Finance Manager/ Treasurer Yufang Du.

Approve Agenda

1. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council approve the agenda for the October 3, 2018 meeting as printed, and further that the following be added to the agenda for this meeting:
 - October 17, 2018 & November 21, 2018 Council Meetings.

CARRIED.

PECUNIARY INTERESTS:

- Don MCKAY – Item #6(e) (Sept. 12, 2018 HTC Minutes)
- Don MCKAY – Item #6(k) Staff Report - #CSM2018 – 15 re: Corporate Services Reporting (Status of Land Use Planning Matters)

Confirm Minutes

2. Moved by: Shirley MCCALL HANLON
Seconded by: Jeremy SMITH
Resolved that Council confirm the Minutes of the September 19, 2018 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- UTRCA – September 2018 FYI
- South-West Oxford – NAFTA Dairy Supply Management Resolution
- Court Security Advisory Committee – November 27, 2017 Minutes
- July 30, 2018 TDRFB Minutes
- September 12, 2018 HTC Minutes
- September 19, 2018 PSB Minutes
- Staff Report - #CBO2018 – 12 re: Building, Development & Drainage Reporting
- Staff Report - #PW2018 – 18 re: Public Works Reporting
- Staff Report - #TR2018 – 08 re: Treasury Reporting
- Staff Report - #BCO2018 – 09 re: By-law Compliance Reporting
- Staff Report - #CSM2018 – 15 re: Corporate Services Reporting

Correspondence & Reports – Resolutions Following

Deputy Mayor RALPH reviewed the November 27, 2018 Court Security Advisory Committee Minutes with Council.

Council reviewed the Minutes of the September 12, 2018 Hickson Trail Committee meeting. Mayor MCKAY removed himself from the discussion.

Council reviewed the Minutes of the September 19, 2018 Police Services Board Minutes.

Staff Report
#CBO2018 – 12 re:
Building,
Development &
Drainage Reporting

CBO John Scherer presented his Monthly Report to Council.

Staff Report -
#PW2018 – 18 re:
Public Works
Reporting

Council reviewed Public Works Manager Tom Lightfoot's Monthly Report.

At 9:18 a.m., Karen Maaskant and Cathy Quinlan from the Upper Thames River Conservation Authority attended the meeting to update Council on the Annual Watershed Report Card.

Staff Report -
#TR2018 – 08 re:
Treasury Reporting

Finance Manager/ Treasurer Yufang Du presented her Monthly Report to Council.

Staff Report -
#BCO2018 – 09 re:
By-law Compliance Reporting

Council reviewed By-law Compliance Officer Melanie Shiell's Monthly Report.

Staff Report -
#CSM2018 – 15 re:
Corporate Services Reporting

Clerk Will Jaques presented his Monthly Report to Council.

By-laws:

1st & 2nd Reading

3. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that the following by-laws be read a first and second time:
 - 2018-45 – ZBA App. 2-17-01 (Oxford Road Dev. 5 Inc.)

CARRIED.

By-laws:

3rd & Final Reading

4. Moved by: Shirley MCCALL HANLON
Seconded by: Jeremy SMITH
Resolved that the following by-laws be read a third and final time:
 - 2018-45 – ZBA App. 2-17-01 (Oxford Road Dev. 5 Inc.)

CARRIED.

New Business

Council discussed the proposed High-Speed Rail project.

Council discussed cancelling the October 17, 2018 & November 21, 2018 Council Meetings.

5. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council cancel the October 17, 2018 and November 21, 2018 regular meetings of Council.

CARRIED.

- Adjourn to Closed to the Public Session
6. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council does now adjourn to a Closed to the Public Session, at 9:59 a.m., to consider the following matters:
- September 5, 2018 Closed Session Minutes (s. 239 (2) (b))
 - Staff Report - #BCO2018 – 09 re: By-law Compliance Reporting (Closed Session) (s. 239 (2) (b))
 - Staff Report - #ICAO2018 – 06 re: Code of Conduct Investigation Update (s. 239 (2) (f))
- CARRIED.**
- Rise from Closed to the Public Session
7. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council does now rise from its Closed to the Public Session at 10:15 a.m.
- CARRIED.**
- Confirming By-law
8. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that by-law #2018-46 being a by-law to confirm the proceedings of Council held Wednesday October 3rd, 2018 be read a first, second and third time this 3rd day of October, 2018;
- And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.
- CARRIED.**
- Adjourn
9. Moved by: Shirley MCCALL HANLON
Seconded by: Maureen RALPH
Resolved that Council does now adjourn at 10:17 a.m.
- CARRIED.**

Will Jaques, Clerk

Don McKay, Mayor