

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday September 19, 2018.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Councillors Mike CAMPBELL and Mike ROUTLY.

Staff Present: CAO Ruth Coursey, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot, Finance Manager/ Treasurer Yufang Du and Building Inspector/ Drainage Superintendent Connor Occleston.

Approve Agenda

1. Moved by: Maureen RALPH
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council approve the agenda for the September 19, 2018 meeting as printed.

CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm Minutes

2. Moved by: Linda FULTON
 Seconded by: Jeremy SMITH
 Resolved that Council confirm the Minutes of the September 5, 2018 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- Hickson Lions Club – Parkette Dedication
- GRCA – September 2018 Current

Correspondence & Reports – Resolutions Following

Staff Report
#BIDC2018 – 04
re: Facey Drain 2018
Tender Results

Building Inspector/ Drainage Superintendent Connor Occleston presented his report to Council regarding the Tender Results for the Facey Drain 2018 project.

- 3. Moved by: Jeremy SMITH
Seconded by: Maureen RALPH
Resolved that Council accept the tender from Van Bree Bulldozing in the amount of \$234,515.00 plus applicable taxes, to complete the Facey Drain 2018 project.

CARRIED.

Staff Report
#BIDC2018 – 05
re: Tavistock Drain
1974 (Petition &
Appointment)

Building Inspector/ Drainage Superintendent Connor Occleston presented his report to Council regarding the drainage petition received for the Tavistock Drain 1974 (Gateman Homes).

- 4. Moved by: Shirley MCCALL HANLON
Seconded by: Jeremy SMITH
Resolved that Council accept the drainage petition from Gateman Homes for improvements and relocation of the Tavistock Drain 1974;

And that Council instruct the Clerk to notify the Upper Thames River Conservation Authority of the Township's intention to appoint an engineer under Section 4 of the Drainage Act to prepare a survey plan and report on the improvement and relocation of Tavistock Drain 1974;

And further that Council appoint K. Smart and Associates Ltd. to prepare a report under Section 4 of the Drainage Act for improvements and relocation of the Tavistock Drain 1974.

CARRIED.

Staff Report
#BIDC2018 – 06
re: Tavistock Drain
1979 (Petition &
Appointment)

Building Inspector/ Drainage Superintendent Connor Occleston presented his report to Council regarding the drainage petition received for the Tavistock Drain 1979 (Gateman-Milloy).

5. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that Council accept the drainage petition from Gateman-Milloy for improvements and relocation of the Tavistock Drain 1979;

And that Council instruct the Clerk to notify the Upper Thames River Conservation Authority of the Township's intention to appoint an engineer under Section 4 of the Drainage Act to prepare a survey plan and report on the improvement and relocation of Tavistock Drain 1979;

And further that Council appoint K. Smart and Associates Ltd. to prepare a report under Section 4 of the Drainage Act for improvements and relocation of the Tavistock Drain 1979.

CARRIED.

Staff Report
#PW2018 – 17 re:
Road Salt Tender
Results

Public Works Manager Tom Lightfoot presented his report to Council regarding the results from the recent road salt tender.

6. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that Council accept the bid from Compass Minerals Canada as submitted to the City of Woodstock in contract #75020 (2018-2021) for the supply of coarse winter road salt for the 2018 to 2021 winter seasons.

CARRIED.

Staff Report
#TR2018 – 07 re:
Innerkip Minor Ball
(Release of Funds)

Finance Manager/ Treasurer Yufang Du presented her report to Council regarding the release of funds to Innerkip Minor Ball.

7. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council approve the release of \$74,279.96 to Innerkip Minor Ball.

CARRIED.

Recorded Vote on Resolution #7 called by Councillor SMITH.

NAME	YEA	NAY
Linda FULTON	X	
Shirley MCCALL HANLON	X	
Don MCKAY	X	
Maureen RALPH	X	
Jeremy SMITH	X	
TOTAL – CARRIED	5	0

Other Business

Council discussed the proposed High-Speed Rail project.

Clerk Will Jaques provided an update on the 2018 municipal election process.

Public Hearing -
 Minor Variance
 Application
 A-8-2018
 (Holtzworth)

**PUBLIC HEARING - MINOR VARIANCE APPLICATION
 #A-8-2018 OF HOLTZWORTH, DESCRIBED AS PART LOT
 A, NORTH SIDE OF JACOB STREET, REGISTERED PLAN
 307, TOWNSHIP OF EAST ZORRA-TAVISTOCK.**

At 7:37 p.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-8-2018 of Trevor Holtzworth. Planner Meghan House presented her Planning Report, #2018-266.

Committee of Adjustment members had questions of the planner and Township Staff in regards to the application. The applicant was present and spoke favourably of the application. The Committee considered the comments received in making its decision on this application.

8. Moved by: Linda FULTON
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council, constituted as the Committee of Adjustment, approve Minor Variance Application #A-8-2018 of Holtzworth, described as Part Lot A, North Side of Jacob Street, Registered Plan 307, Township of East Zorra-Tavistock, as the requests are:
1. Minor variances from the provisions of the Township of East Zorra -Tavistock Zoning By-Law No. 2003-18;
 2. Desirable for the appropriate development or use of the land, building or structure;
 3. In keeping with the general intent and purpose of the Township of East Zorra –Tavistock Zoning By-Law No. 2003-18; and,
 4. In keeping with the general intent and purpose of the Official Plan of the County of Oxford.

CARRIED.

Council observed a short recess between 7:42 p.m. and 7:59 p.m.

Council Appoints members to Court of Revision

9. Moved by: Maureen RALPH
 Seconded by: Linda FULTON
 Resolved that the following members be appointed to the Court of Revision for the Hart Drain 2018 project:
- Don McKay (East Zorra-Tavistock)
 - Shirley McCall Hanlon (East Zorra-Tavistock)
 - Ron Forbes (Zorra)

CARRIED.

Court of Revision Opens

10. Moved by: Shirley MCCALL HANLON
 Seconded by: Ron FORBES
 Resolved that the Court of Revision for the Hart Drain 2018 project does now open at 8:00 p.m.

CARRIED.

At 8:00 p.m., the Court of Revision for the Hart Drain 2018 project was held. The Court consisted of Chairperson Don McKay, as well as Shirley McCall Hanlon and Ron Forbes.

Engineer Kenn Smart was present to respond to any appeals.

No appeals were submitted in advance to the Court, nor at the Court itself.

Assessments Sustained 11. Moved by: Ron FORBES
Seconded by: Shirley MCCALL HANLON
Resolved that the assessments contained in the Provisional By-law for the Hart Drain 2018 project, be sustained. **CARRIED.**

Court of Revision Closes – Council Reconvenes 12. Moved by: Shirley MCCALL HANLON
Seconded by: Ron FORBES
Resolved that the Court of Revision for the Hart Drain 2018 project does now close and Council reconvene at 8:02 p.m. **CARRIED.**

Confirming By-law 13. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that by-law #2018-44 being a by-law to confirm the proceedings of Council held Wednesday September 19th, 2018 be read a first, second and third time this 19th day of September 2018;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto. **CARRIED.**

Adjourn 14. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council does now adjourn at 8:03 p.m. **CARRIED.**

Will Jaques, Clerk

Don McKay, Mayor