

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday September 5, 2018.

Members Present: Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Shirley MCCALL HANLON, Mike ROUTLY (left at 11:10 a.m.) and Jeremy SMITH.

Members Absent: Mayor Don MCKAY and Councillor Mike CAMPBELL

Staff Present: CAO Ruth Coursey, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot and Finance Manager/ Treasurer Yufang Du.

Councillor SMITH brought forward positive remarks regarding the recent U-16 Canadian Fastpitch Championships held in Innerkip.

Councillor MCCALL HANLON brought forward a reminder about the upcoming Tavistock Fall Fair.

Approve Agenda

1. Moved by: Shirley MCCALL HANLON
Seconded by: Linda FULTON
Resolved that Council approve the agenda for the September 5, 2018 meeting as printed.

CARRIED.

PECUNIARY INTERESTS:

- Maureen RALPH – Item #5.b (ZBA Application 2-18-05 for Darling International Canada Inc.)

Confirm Minutes

2. Moved by: Jeremy SMITH
Seconded by: Mike ROUTLY
Resolved that Council confirm the Minutes of the August 1, 2018 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- Hydro One – Response to Council's Concerns
- Oxford County – Response from Grauer Delegation
- GRCA – August 2018 Current
- UTRCA – July/August 2018 FYI
- Staff Report - #CBO2018 – 11 re: Building, Development & Drainage Reporting
- Staff Report - #PW2018 – 15 re: Public Works Reporting
- Staff Report - #TR2018 – 06 re: Budget Variance Analysis
- Staff Report - #BCO2018 – 08 re: By-law Compliance Reporting
- Staff Report - #CSM2018 – 14 re: Corporate Services Reporting

Correspondence & Reports – Resolutions Following

Discussion regarding the correspondence received from Hydro One.

Discussion regarding the correspondence received from the County of Oxford re: Grauer Delegation.

Discussion regarding the correspondence received from UTRCA

Council reviewed the correspondence from Innerkip Minor Ball regarding the release of program related funds currently held by the Township in reserve.

3. Moved by: Mike ROUNTLY
Seconded by: Jeremy SMITH
Resolved that Council approves the release of program related funds currently being held by the Township in account #11-945-945-9907, with the funds being transferred to Innerkip Minor Ball's bank account, and that the funds are to be used only for fees and purchases for Innerkip Minor Ball related programming and/or capital expenditures desired or required by Innerkip Minor Ball.

And further that if there are any additional funds being held by the Township related to Innerkip Minor Ball that these funds be released to Innerkip Minor Ball as well.

CARRIED.

Recorded Vote on Resolution #3 called by Councillor SMITH.

NAME	YEA	NAY
Linda FULTON	X	
Shirley MCCALL HANLON	X	
Maureen RALPH	X	
Mike ROUTLY	X	
Jeremy SMITH	X	
TOTAL – CARRIED	5	0

Public Meeting -
Open

- Moved by: Shirley MCCALL HANLON
Seconded by: Mike ROUTLY
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 9:29 a.m.

CARRIED

Public Meeting for
ZN2-18-07/08 –
Wagler/ Schumhaven
Farms Ltd./ Schumm

PUBLIC MEETING – WAGLER/ SCHUMHAVEN FARMS LTD./ SCHUMM ZONE CHANGE APPLICATION ZN2-18-07/08, PART LOT 34, CONCESSION 16 (EAST ZORRA), TOWNSHIP OF EAST ZORRA-TAVISTOCK.

Meghan House from the County of Oxford Planning Department was present to comment on her report #CP2018-220, regarding a Zone Change Application on lands owned by both Ryan and Katie Wagler, and Schumhaven Farms Ltd./ Russell Schumm.

Council asked questions of the planner and Township Staff. Council considered the comments received in making its decision on this application.

Council Reconvene

- Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that the Public Meeting does now adjourn and Council reconvenes at 9:33 a.m.

CARRIED.

6. Moved by: Shirley MCCALL HANLON
Seconded by: Linda FULTON
Resolved that Council approve-in-principle Zone Change Application ZN 2-18-07 submitted by Russell Schumm, on behalf of Ryan and Katie Wagler, whereby the lands described as Part Lot 34, Concession 16 (East Zorra), Township of East Zorra-Tavistock, known municipally as 677050 16th Line, are to be rezoned from 'Residential Existing Lot Zone (RE)' to 'Rural Residential Zone (RR)' to satisfy a condition of approval of Consent Application B17-20-2;

And further, Council approve-in-principle Zone Change Application ZN 2-18-08 submitted by Russell Schumm, whereby the lands described as Part Lot 34, Concession 16 (East Zorra), Township of East Zorra-Tavistock, known municipally as 677066 16th Line, are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)', 'Rural Residential Zone (RR)' and 'Institutional Zone (I)' to satisfy conditions of approval of Consent Applications B17-20-2 and B17-21-2.

CARRIED.

Deputy Mayor RALPH vacated the chair at 9:35 a.m. Councillor FULTON assumed the chair and chaired the public meeting for ZBA application ZN2-18-05 – Darling International Canada Inc.

Public Meeting -
Open

7. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 9:36 a.m.

CARRIED

Public Meeting for
ZN2-18-05 – Darling
International Canada
Inc.

**PUBLIC MEETING – DARLING INTERNATIONAL CANADA
INC. ZONE CHANGE APPLICATION ZN2-18-05, PART OF
LOT 21, CONCESSION 9 (EAST ZORRA), TOWNSHIP OF
EAST ZORRA-TAVISTOCK.**

Meghan House from the County of Oxford Planning Department was present to comment on her report #CP2018-221, regarding a Zone Change Application on lands owned by Darling International Canada Inc.

Council asked questions of the planner and Township Staff. The applicant was present and spoke favourably of the application. Neighbouring property owners were present and brought forward concerns regarding smells emanating from the facility. Council considered the comments received in making its decision on this application.

Council Reconvene

8. Moved by: Shirley MCCALL HANLON
Seconded by: Mike ROUTLY
Resolved that the Public Meeting does now adjourn and Council reconvenes at 9:46 a.m.

CARRIED.

9. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council approve-in-principle the zone change application submitted by Darling International Canada Inc., whereby the lands described as Part Lot 21, Concession 9 (East Zorra), Township of East Zorra-Tavistock, known municipally as 884679 Oxford Road 8 are to be rezoned from 'Agri-Business Zone (AB)' to 'Special Agri-Business Zone (AB-sp)' to increase the amount of land used for the existing rendering plant and that the by-law to amend the zoning of the property be brought forward at such time as confirmation has been received from the Ministry of the Environment, Conservation and Parks that environmental compliance approvals are in place or substantially in progress.

CARRIED.

Deputy Mayor RALPH reassumed the chair at 9:47 a.m.

Public Meeting -
Open

- 10. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 9:48 a.m.

CARRIED

Public Meeting for
ZN2-18-06 – Feairs

**PUBLIC MEETING – FEAIRS ZONE CHANGE APPLICATION
ZN2-18-06, PART LOT 12, CONCESSION 12 (EAST ZORRA),
TOWNSHIP OF EAST ZORRA-TAVISTOCK.**

Meghan House from the County of Oxford Planning Department was present to comment on her report #CP2018-222, regarding a Zone Change Application on lands owned by Jeff and Tracy Feairs.

Council asked questions of the planner and Township Staff. The applicant was present and spoke favourably of the application. Neighbouring property owners were present and brought forward various concerns regarding the proposed re-zoning application and associated facility. Council considered the comments received in making its decision on this application.

Council Reconvene

- 11. Moved by: Mike ROUTLY
Seconded by: Jeremy SMITH
Resolved that the Public Meeting does now adjourn and Council reconvenes at 10:33 a.m.

CARRIED.

- 12. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council concur with the report from the Township Planner and not approve the zone change application submitted by Jeff and Tracy Feairs, whereby the lands described as Part Lot 12, Concession 12 (East Zorra), Township of East Zorra-Tavistock, are proposed to be rezoned to permit a special event facility as an on-farm diversified use as the application is not consistent with the Provincial Policy Statement, or in-keeping with the intent of the Oxford County Official Plan with respect to on-farm diversified uses.

CARRIED.

At 10:36 a.m., Township Police Service Board Chair Robert Rudy and Oxford County OPP Detachment Commander Tony Hymers attended the meeting to discuss recent speeding concerns in the Township. Council was advised as to how to address speeding concerns brought forward by residents and that it is always best for residents to bring forward their concerns directly to the OPP. In the case of an emergency, residents are encouraged to contact 9-1-1. For non-emergency situations or where frequent speeding is observed in a certain area, residents are encouraged to contact the OPP at 1-888-310-1122.

At 10:53 a.m., Council reviewed the supplementary report (report # CP 2018-244) from County of Oxford Planning Department planner Meghan House regarding applications for Official Plan Amendment, Draft Plan of Subdivision and Zone Change (OP 18-02-2, SB 18-03-2 & ZN 2-18-03, respectively), from Gateman Homes. While the legislated public meeting was held on August 1, 2018, Council considered an update from the applicant's agent regarding the status of the application. Council considered the comments received in making its decision on this application.

13. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that Council approve-in-principle zone change application ZN 2-18-03, submitted by GSP Group on behalf of the owner Gateman Homes, for lands described as Part of Lot 23 (east of Elizabeth Street and North of Hope Street) and Part of Lot 28 (east of Woodstock Street and north of Hope Street), Registered Plan 307, Township of East Zorra-Tavistock, to rezone the subject lands from 'Residential Type 1 Zone (R1)', 'Residential Type 3 Zone (R3)', and 'Restricted Industrial (MR)' to 'Special Residential Type 2 Zone (R2-sp)' and 'Special Residential Type 2 Zone (R2-sp (H))' to facilitate the proposed draft plan of subdivision.

And further, that Council advise County Council that the Township supports the application for Official Plan Amendment, File No. OP 18-02-2, submitted by GSP Group on behalf of the owner Gateman Homes, for lands described as Part of Lot 23 (east of Elizabeth Street and North of Hope Street) and Part of Lot 28 (east of Woodstock Street and north of Hope Street), Registered Plan 307, Township of East Zorra-Tavistock, to re-designate a portion of the subject lands from 'Medium Density Residential' to 'Low Density Residential' to facilitate the proposed draft plan of subdivision.

And further, that Council advise County Council that the Township supports the application for draft plan of subdivision, File No. SB 18-03-2, as submitted by GSP Group on behalf of the owner Gatemen Homes (dated March 23, 2018), as amended, for lands described as Part of Lot 23 (east of Elizabeth Street and North of Hope Street) and Part of Lot 28 (east of Woodstock Street and north of Hope Street), Registered Plan 307, Township of East Zorra-Tavistock, consisting of 13 lots for single-detached dwellings, five lots for semi-detached dwellings (totalling 10 units), one block for temporary emergency access (future lot for a single detached dwelling), a 0.3 m reserve block and two new local streets, subject to the conditions in Community Planning Report No: CP 2018-244 being met prior to final approval of the plan for registration.

CARRIED.

Councillor ROUTLY left the meeting at 11:10 a.m.

At 11:12 a.m., Township Auditor Christene Scrimgeour (Scrimgeour & Company) presented Council with the draft 2017 Financial Statements.

14. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council approve the 2017 Draft Consolidated Financial Statements as presented by Scrimgeour & Company, and that Council recognizes the 2017 Letter of Independence.

CARRIED.

Council observed a short recess between 11:22 a.m. and 11:32 a.m.

Deputy Mayor RALPH presented her report to Council regarding the 2018 annual AMO Conference. CAO Ruth Coursey provided comments on the conference as well.

Staff Report
#CBO2018 – 11 re:
Building,
Development &
Drainage Reporting

CBO John Scherer presented his Monthly Report to Council.

Staff Report -
#PW2018 – 15 re:
Public Works
Reporting

Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

Staff Report -
#PW2018 – 16 re:
Culverts 2036 and
2038 Rehabilitation
Tender

Public Works Manager Tom Lightfoot presented his report to Council regarding the recent culvert rehabilitation and guiderail tender.

15. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council authorize Staff to postpone and re-tender the culvert replacement and guiderail work for culverts 2036 and 2038 to the spring of 2019.

CARRIED.

Staff Report -
#TR2018 – 06 re:
Budget Variance
Analysis

Finance Manager/ Treasurer Yufang Du presented the January 1 – July 31, 2018 Budget Variance Analysis report to Council.

Staff Report -
#BCO2018 – 08 re:
By-law Compliance
Reporting

Council reviewed By-law Compliance Officer Melanie Shiell's Monthly Report.

Staff Report -
#CSM2018 – 14 re:
Corporate Services
Reporting

Clerk Will Jaques presented his Monthly Report to Council.

By-laws:
1st & 2nd Reading

16. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that the following by-laws be read a first and second time:
- 2018-41 – Agreement with Loggan and County of Oxford
 - 2018-42 – Employee Appointment By-law

CARRIED.

- By-laws: 17. Moved by: Linda FULTON
3rd & Final Reading Secinded by: Shirley MCCALL HANLON
Resolved that the following by-laws be read a third and final time:
- 2018-41 – Agreement with Logan and County of Oxford
 - 2018-42 – Employee Appointment By-law
 - 2018-30 – Facey Drain 2018 Provisional By-law
- CARRIED.**
- Adjourn to Closed to 18. Moved by: Linda FULTON
the Public Session Secinded by: Jeremy SMITH
Resolved that Council does now adjourn to a Closed to the Public Session, at 11:55 a.m., to consider the following matters:
- August 1, 2018 Closed Session Minutes (s. 239 (2) (b), (c), (e), (f))
 - Staff Report - #BCO2018 – 08 re: By-law Compliance Reporting (Closed Session) (s. 239 (2) (b))
- CARRIED.**
- Rise from Closed to 19. Moved by: Shirley MCCALL HANLON
the Public Session Secinded by: Linda FULTON
Resolved that Council does now rise from its Closed to the Public Session at 11:57 a.m.
- CARRIED.**
- Confirming By-law 20. Moved by: Linda FULTON
Secinded by: Jeremy SMITH
Resolved that by-law #2018-43 being a by-law to confirm the proceedings of Council held Wednesday September 5th, 2018 be read a first, second and third time this 5th day of September, 2018;
- And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.
- CARRIED.**
- Adjourn 21. Moved by: Shirley MCCALL HANLON
Secinded by: Linda FULTON
Resolved that Council does now adjourn at 11:58 a.m.
- CARRIED.**