

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday August 1, 2018.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Mike CAMPBELL, Linda FULTON, Shirley MCCALL HANLON, Mike ROUTLY (arrived at 10:00 a.m.) and Jeremy SMITH.

Members Absent: N/A

Staff Present: CAO Ruth Coursey, Clerk Will Jaques, CBO John Scherer, Building Inspector/ Drainage Superintendent Connor Occleston and Public Works Manager Tom Lightfoot.

Mayor McKay brought forward a reminder about the U-16 Boys Canadian Fastpitch Championships being held in Innerkip.

Approve Agenda

1. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that Council approve the agenda for the August 1, 2018 meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- Don MCKAY – Item #4(c) (W. & J. Uncer – 13th Line Road Conditions)
- Don MCKAY – Item #6(d) (June 27, 2018 HTC Minutes)
- Don MCKAY – Item #6(j) Staff Report - #CSM2018-13 re: Corporate Services Reporting (Status of Land Use Planning Matters)

Confirm Minutes

2. Moved by: Maureen RALPH
Seconded by: Shirley MCCALL HANLON
Resolved that Council confirm the Minutes of the July 4, 2018 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- GRCA – July 2018 Current
- Wayne and Jane Uncer – Road Conditions (13th Line)
- June 27, 2018 HTC Minutes
- July 18, 2018 PSB Minutes
- June 25, 2018 TDRFB Minutes
- Staff Report - #CBO2018 – 10 re: Building, Development & Drainage Reporting
- Staff Report - #PW2018 – 14 re: Public Works Reporting
- Staff Report - #BCO2018 – 07 re: By-law Compliance Reporting
- Staff Report - #CSM2018 – 13 re: Corporate Services Reporting

Correspondence & Reports – Resolutions Following

Council discussed the correspondence from Wayne and Jane Uncer regarding road conditions on the 13th Line. Mayor MCKAY removed himself from the discussion. Staff directed to respond in writing to Mr. and Mrs. Uncer.

Council reviewed the June 27, 2018 Hickson Trail Committee Minutes. Mayor MCKAY removed himself from the discussion.

Council reviewed the July 18, 2018 Police Services Board Minutes.

Council reviewed the June 25, 2018 Tavistock District Recreation and Facilities Board Minutes.

Staff Report
#CBO2018 – 10 re:
Building,
Development &
Drainage Reporting

CBO John Scherer presented his Monthly Report to Council.

Staff Report -
#PW2018 – 14 re:
Public Works
Reporting

Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

At 9:21 a.m., Sandy Grauer made a presentation to Council regarding speed concerns in Innerkip.

Council Appoints
members to Court of
Revision

3. Moved by: Linda FULTON
Seconded by: Maureen RALPH
Resolved that the following members be appointed to the Court of Revision for the Facey Drain 2018 project:
- Don McKay
 - Jeremy Smith
 - Mike Campbell

CARRIED.

Court of Revision
Opens

4. Moved by: Mike CAMPBELL
Seconded by: Jeremy SMITH
Resolved that the Court of Revision for the Facey Drain 2018 project does now open at 9:45 a.m.

CARRIED.

5. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that the Court of Revision for the Facey Drain 2018 will accept appeals from the floor.

CARRIED.

At 9:45 a.m., the Court of Revision for the Facey Drain 2018 project was held. The Court consisted of Chairperson Don McKay, as well as Mike Campbell and Jeremy Smith.

Engineer Kenn Smart was present to respond to any appeals.

No appeals were submitted in advance to the Court. Landowner Hilde Strauss brought forward a verbal appeal regarding the drain and her associated assessment.

Councillor ROUTLY arrived at 10:00 a.m.

Assessments
Sustained

6. Moved by: Mike CAMPBELL
Seconded by: Jeremy SMITH
Resolved that the assessments contained in the Provisional By-law for the Facey Drain 2018 project, be sustained.

CARRIED.

Court of Revision
Closes – Council
Reconvenes

7. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that the Court of Revision for the Facey Drain 2018 project does now close and Council reconvene at 10:10 a.m.

CARRIED.

Engineer’s Report –
Hart Drain 2018

At 10:11 a.m., Kenn Smart of K. Smart and Associates Ltd. presented the engineer’s report for the Hart Drain 2018 project.

No questions or comments were provided to the Engineer by members of Council or landowners that were present.

Accept Engineer’s
Report – Prepare for
Court of Revision

- 8. Moved by: Mike CAMPBELL
Seconded by: Maureen RALPH
Resolved that the Engineer’s Report on the Hart Drain 2018, having been presented and considered, be provisionally adopted as received;

And further that the Clerk be instructed to prepare and circulate the necessary By-law and Notice of Court of Revision to each ratepayer assessed.

CARRIED.

Public Meeting -
Open

- 9. Moved by: Jeremy SMITH
Seconded by: Mike ROUTLY
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 10:23 a.m.

CARRIED

Public Meeting for
ZN2-18-09 – Bohner

**PUBLIC MEETING – BOHNER ZONE CHANGE
APPLICATION ZN2-18-09, PART LOT 17 & 18,
CONCESSION 11 (EAST ZORRA), TOWNSHIP OF EAST
ZORRA-TAVISTOCK.**

Megan House from the County of Oxford Planning Department was present to comment on her report #CP2018-209, regarding a Zone Change Application on lands owned by Manfred & Bonnie Bohner.

Council asked questions of the planner and Township Staff. The applicant’s agent was present and spoke favourably of the application. Council considered the comments received in making its decision on this application.

Council Reconvene

- 10. Moved by: Mike CAMPBELL
Seconded by: Shirley MCCALL HANLON
Resolved that the Public Meeting does now adjourn and Council reconvenes at 10:28 a.m.

CARRIED.

11. Moved by: Jeremy SMITH
 Seconded by: Maureen RALPH
 Resolved that Council approve, in principal, the zone change application submitted by Manfred and Bonnie Bohner, whereby the lands described as Part of Lots 17 and 18, Concession 11 (East Zorra), Township of East Zorra-Tavistock, known municipally as 596029 Highway 59, are to be rezoned from 'General Agricultural Zone (A2)' to 'Residential Existing Lot Zone (RE)' to satisfy a condition of approval of Consent Application B17-45-2.

CARRIED.

Public Hearing -
 Minor Variance
 Application
 A-7-2018 (Koi)

**PUBLIC HEARING - MINOR VARIANCE APPLICATION
 #A-7-2018 OF KOI, DESCRIBED AS PART LOT 6,
 CONCESSION 11 (EAST ZORRA), TOWNSHIP OF EAST
 ZORRA-TAVISTOCK.**

At 10:30 a.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-7-2018 of Miki Koi. Planner Meghan House presented her Planning Report, #2018-210.

Committee of Adjustment members had questions of the planner and Township Staff in regard to the application. The applicant was present and spoke favourably of the application. The Committee considered the comments received in making its decision on this application.

12. Moved by: Jeremy SMITH
 Seconded by: Mike CAMPBELL
 Resolved that Council, constituted as the Committee of Adjustment, approve Minor Variance Application #A-7-2018 of Koi, described as Part Lot 6, Concession 11 (East Zorra), Township of East Zorra-Tavistock, as the requests are:
1. Minor variances from the provisions of the Township of East Zorra -Tavistock Zoning By-Law No. 2003-18;
 2. Desirable for the appropriate development or use of the land, building or structure;
 3. In keeping with the general intent and purpose of the Township of East Zorra –Tavistock Zoning By-Law No. 2003-18; and,
 4. In keeping with the general intent and purpose of the Official Plan of the County of Oxford.

CARRIED.

Council observed a short recess between 10:34 a.m. and 10:43 a.m.

At 10:44 a.m., discussion resumed for the delegation from Sandy Grauer regarding speed concerns in Innerkip.

- 13. Moved by: Maureen RALPH
 Seconded by: Jeremy SMITH
 Resolved that Council direct staff to investigate the implementation of a Community Safety Zone and the other proposed speed control solutions in the Grauer presentation.

CARRIED.

Staff Report -
#BCO2018 – 07 re:
By-law Compliance
Reporting

Council reviewed By-law Compliance Officer Melanie Shiell’s Monthly Report.

Staff Report -
#CSM2018 – 13 re:
Corporate Services
Reporting

Clerk Will Jaques presented his Monthly Report to Council. The Clerk advised that the 2014-2018 Council is now officially lame duck, following Nomination Day.

By-laws:

1st & 2nd Reading

- 14. Moved by: Jeremy SMITH
 Seconded by: Linda FULTON
 Resolved that the following by-laws be read a first and second time:
 - 2018-37 – Hart Drain 2018 Provisional By-law
 - 2018-38 – Stan Erb Drain 2016 Final Cost By-law
 - 2018-39 – ZBA Application 2-18-09 (Bohner)

CARRIED.

By-laws:

3rd & Final Reading

- 15. Moved by: Shirley MCCALL HANLON
 Seconded by: Maureen RALPH
 Resolved that the following by-laws be read a third and final time:
 - 2018-38 – Stan Erb Drain 2016 Final Cost By-law
 - 2018-39 – ZBA Application 2-18-09 (Bohner)

CARRIED.

Other Business

Council discussed the proposed High-Speed Rail project.

Councillor MCCALL HANLON discussed with Council the intensification of development in the village core area of Tavistock.

Adjourn to Closed to the Public Session

16. Moved by: Mike CAMPBELL
Seconded by: Linda FULTON
Resolved that Council does now adjourn to a Closed to the Public Session, at 11:06 a.m., to consider the following matters:

- July 4, 2018 Closed Session Minutes (s. 239 (2) (b), (c), (f))
- Staff Report - #BCO2018 – 07 re: By-law Compliance Reporting (Closed Session) (s. 239 (2) (b))
- Land Agreement (Tavistock) (s. 239 (2) (b), (c), (e))
- Fire Department Personnel Matter (s. 239 (2) (b))
- HR Investigation Update (s. 239 (2) (b), (e), (f))

CARRIED.

Rise from Closed to the Public Session

17. Moved by: Linda FULTON
Seconded by: Maureen RALPH
Resolved that Council does now rise from its Closed to the Public Session at 11:36 a.m.

CARRIED.

Confirming By-law

18. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that by-law #2018-40 being a by-law to confirm the proceedings of Council held Wednesday August 1st, 2018 be read a first, second and third time this 1st day of August, 2018;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

19. Moved by: Mike ROUTLY
Seconded by: Mike CAMPBELL
Resolved that Council does now adjourn at 11:39 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor