

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday June 20, 2018.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Councillors Mike CAMPBELL and Mike ROUTLY.

Staff Present: CAO Ruth Coursey, Clerk Will Jaques, CBO John Scherer, Fire Chief Scott Alexander, Public Works Manager Tom Lightfoot and Building Inspector/ Drainage Superintendent Connor Occleston.

Approve Agenda

1. Moved by: Maureen RALPH  
Seconded by: Linda FULTON  
Resolved that Council approve the agenda for the June 20, 2018 meeting as printed and circulated.

**CARRIED.**

**PECUNIARY INTERESTS:**

- Don MCKAY – Item #6(d) (May 30, 2018 HTC Minutes)

Confirm Minutes

2. Moved by: Jeremy SMITH  
Seconded by: Shirley MCCALL HANLON  
Resolved that Council confirm the Minutes of the June 6, 2018 Council Meeting, as printed and circulated.

**CARRIED.**

**Correspondence & Reports – No Resolutions**

- Oxford County – Excess Soil Management Regulatory Proposal Report
- F. & S. Grauer – Speed Concerns in Innerkip
- May 30, 2018 HTC Minutes
- Staff Report - #BIDC2018 – 02 re: ICC Water Temperature
- 2018 Community Appreciation Event - Debriefing

**Correspondence & Reports – Resolutions Following**

Council reviewed the Excess Soil Management Regulatory Proposal Report from the County of Oxford.

Council reviewed the correspondence from Frank and Sandy Grauer regarding Speed Concerns in Innerkip.

Council reviewed the Minutes of the May 30, 2018 Hickson Trail Committee meeting. Mayor MCKAY removed himself from the discussion.

Staff Report  
#BIDC2018 – 02 re:  
ICC Water  
Temperature

Council was presented with a report from Building Inspector/ Drainage Superintendent Connor Occleston, in response to water temperature concerns at the Innerkip Community Centre.

Staff Report  
#BIDC2018 – 03 re:  
McLean Drain  
Engineer  
Appointment

Building Inspector/ Drainage Superintendent Connor Occleston presented his report to Council regarding the appointment of an engineer for the McLean Drain.

3. Moved by: Jeremy SMITH  
Seconded by: Maureen RALPH  
Resolved that Council appoint K. Smart & Associates Ltd. as engineer to prepare a survey plan and report on the petition for improvements to the McLean Drain in Lot 13, Concession 17 in the Township of East Zorra-Tavistock.

**CARRIED.**

Staff Report  
#CSM2018 – 11 re:  
Lame Duck Period  
(Delegated Authority)

Clerk Will Jaques presented his report to Council regarding the delegation of authority from Council during the potential Lame Duck period of Council.

4. Moved by: Linda FULTON  
Seconded by: Jeremy SMITH  
Resolved that Council direct the Clerk to prepare the necessary by-law delegating authority to the Chief Administrative Officer from July 27, 2018 to December 5, 2018 to:
- a) Be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000
  - b) To dispose of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and,
  - c) Be the authority to hire or remove any officer or employee to/from employment with the Township of East Zorra-Tavistock.

And further that the by-law shall come into force and effect only in the event that less than 75% percent of the current Members of Council will be returning to sit on the new Council after Nomination Day and/or after Election Day of the 2018 Municipal Election, as determined by the Township Clerk.

**CARRIED.**

Public Hearing -  
Minor Variance  
Application  
A-5-2018 (Currah)

**PUBLIC HEARING - MINOR VARIANCE APPLICATION  
#A-5-2018 OF JIM COWING, DESCRIBED AS LOT 18, PLAN  
M31, TOWNSHIP OF EAST ZORRA-TAVISTOCK.**

At 7:15 p.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-5-2018 of Jim Currah. Planner Meghan House presented her Planning Report, #2018-170.

Committee of Adjustment members had questions of the planner and Township Staff in regard to the application. Neighbouring property owner Oliver Brunk was present and spoke to his concerns with the application. The Committee considered the comments received in making its decision on this application.

5. Moved by: Linda FULTON  
 Seconded by: Jeremy SMITH  
 Resolved that Council, constituted as the Committee of Adjustment, approve Minor Variance Application #A-5-2018 of Jim Currah, described as Lot 18, Plan M31, Township of East Zorra-Tavistock as the requests are:
  1. Minor variances from the provisions of the Township of East Zorra -Tavistock Zoning By-Law No. 2003-18;
  2. Desirable for the appropriate development or use of the land, building or structure;
  3. In keeping with the general intent and purpose of the Township of East Zorra –Tavistock Zoning By-Law No. 2003-18; and,
  4. In keeping with the general intent and purpose of the Official Plan of the County of Oxford.

**CARRIED.**

Engineer’s Report –  
 Facey Drain 2018

At 7:30 p.m., Kenn Smart of K. Smart and Associates Ltd. presented the engineer’s report for the Facey Drain 2018 project.

Questions and comments were made to the Engineer by both members of Council and assessed owner Hilde Strauss, to which the Engineer provided responses.

Accept Engineer’s  
 Report – Prepare for  
 Court of Revision

6. Moved by: Shirley MCCALL HANLON  
 Seconded by: Linda FULTON  
 Resolved that the Engineer’s Report on the Facey Drain 2018, having been presented and considered, be provisionally adopted as received;

And further that the Clerk be instructed to prepare and circulate the necessary By-law and Notice of Court of Revision to each ratepayer assessed.

**CARRIED.**

At 8:00 p.m., Interim CAO Ruth Coursey presented the proposed 2018 budget to Council and the Public. Sandy Grauer was present and expressed a desire for increased policing presence in the community.

Staff Report  
 #ICAO2018 – 04 re:  
 Bill 148 HR Policy  
 Updates

Interim CAO Ruth Coursey presented her report to Council regarding proposed HR policy amendments, as a result of legislative amendments made through Bill 148.

7. Moved by: Jeremy SMITH  
 Seconded by: Linda FULTON  
 Resolved that Council adopt the recommendations in Staff Report #ICAO2018-04.

**CARRIED.**

By-laws:  
 1st & 2nd Reading

8. Moved by: Maureen RALPH  
 Seconded by: Shirley MCCALL HANLON  
 Resolved that the following by-laws be read a first and second time:
- 2018-30 – Facey Drain 2018 Provisional By-law
  - 2018-31 – 2018 Budget and Tax Rates By-law
  - 2018-32 – Tile Drain Rating By-law (Masters & McCallum)

**CARRIED.**

By-laws:  
 3rd & Final Reading

9. Moved by: Jeremy SMITH  
 Seconded by: Linda FULTON  
 Resolved that the following by-laws be read a third and final time:
- 2018-31 – 2018 Budget and Tax Rates By-law
  - 2018-32 – Tile Drain Rating By-law (Masters & McCallum)

**CARRIED.**

Councillor MCCALL HANLON provided a debriefing on the 2018 Community Appreciation event.

Council discussed the proposed High-Speed Rail project.

Confirming By-law

10. Moved by: Maureen RALPH  
 Seconded by: Jeremy SMITH  
 Resolved that by-law #2018-33 being a by-law to confirm the proceedings of Council held Wednesday June 20<sup>th</sup>, 2018 be read a first, second and third time this 20<sup>th</sup> day of June, 2018; And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

**CARRIED.**

Adjourn

11. Moved by: Shirley MCCALL HANLON  
 Seconded by: Linda FULTON  
 Resolved that Council does now adjourn at 8:31 p.m.

**CARRIED.**