

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday April 4, 2018.

Members Present: Mayor Don MCKAY and Councillors Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Deputy Mayor Maureen RALPH and Councillors Mike CAMPBELL and Mike ROUTLY.

Staff Present: Clerk Will Jaques, Public Works Manager Tom Lightfoot, CBO John Scherer, Fire Chief Scott Alexander, Don MacLeod.

Councillor SMITH brought comments of appreciation regarding the recent Innerkip Lions Club Fish Fry. Mayor MCKAY brought forward a reminder of the upcoming Tavistock Braves Fish Fry.

Approve Agenda

1. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council approve the agenda for the April 4, 2018 meeting as printed and circulated, and further that the following be added to the agenda for this meeting:
 - SCOR Workshop (April 9th) - Ingersoll
- CARRIED.**

PECUNIARY INTERESTS:

- Don MCKAY – Item #6(l) Staff Report - #CSM2018 – 01 re: Corporate Services Reporting (Status of Land Use Planning Matters)
- Don MCKAY – Item #9(d) (Road Related Matter-Strathallan)

Confirm Minutes

2. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council confirm the Minutes of the March 21, 2018 Council Meeting, as printed and circulated.
- CARRIED.**

Correspondence & Reports – No Resolutions

- March 21, 2018 PSB Minutes
- February 26, 2018 TDRFB Minutes
- Staff Report - #CBO2018 – 06 re: Building, Development & Drainage Reporting
- Staff Report - #FC2018 – 05 re: Fire Department Reporting
- Staff Report - #PW2018 – 07 re: Public Works Reporting
- Staff Report - #BCO2018 – 03 re: By-law Compliance Reporting
- Staff Report - #HRSC2018 – 01 re: 2017 Employee Leave Analysis
- Staff Report - #CSM2018 – 05 re: Corporate Services Reporting

Correspondence & Reports – Resolutions Following

February 2018
Account Summary

3. Moved by: Shirley MCCALL HANLON
Seconded by: Jeremy SMITH
Resolved that Council confirm the February 2018 Account Summary in the amount of \$569,150.44.

CARRIED.

OSUM - 2018
Conference & Trade
Show

4. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that Council authorize attendance of the following persons at the 2018 Ontario Small Urban Municipalities (OSUM) Conference & Trade Show to be held in Niagara Falls from May 2-4, 2018:
- Don McKay

CARRIED

SCOR Workshop

5. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council authorize attendance of the following individuals at the SCOR Workshop to be held in Ingersoll on April 9, 2018:
- Shirley McCall Hanlon

CARRIED

Staff Report -
#CBO2018 – 06 re:
Building,
Development &
Drainage Reporting

CBO John Scherer presented his Monthly Report to Council.

Staff Report -
#FC2018 – 05 re:
Fire Department
Reporting

Fire Chief Scott Alexander presented his Monthly Report to Council.

At 9:18 a.m., Brian Donlevy addressed Council regarding the 2018 Canadian Cancer Society Relay for Life Event.

At 9:33 a.m., Jim Muxworthy updated Council regarding the proposed High-Speed Rail. Additionally, Mr. Muxworthy requested that Council give consideration to providing the use of the Tavistock Memorial Hall free of charge for the April 17, 2018 InterCityRail Steering Committee Information Meeting.

6. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that Council approve a grant equivalent to the Tavistock Memorial Hall rental fee, to the InterCityRail Steering Committee, for their Information Session on April 17, 2018.

CARRIED

Staff Report -
#PW2018 – 07 re:
Public Works
Reporting

Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

Staff Report -
#PW2018 – 08 re:
Woodstock Street
South Tender
Results

Public Works Manager Tom Lightfoot presented his report to Council regarding the Tender Results for the Woodstock Street South Reconstruction project.

7. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that Council accept the bid from Steve Smith Construction, in the amount of \$1,214,018.03, including HST, to complete the works defined in contract 2018-01, pending final review of the tender submission and a positive recommendation from the Township's engineer.

CARRIED.

Staff Report -
#BCO2018 – 03 re:
By-law Compliance
Reporting

Council reviewed By-law Compliance Officer Melanie Shiell's Monthly Report.

Staff Report -
#HRSC2018 – 01 re:
2017 Employee
Leave Analysis

Council reviewed the 2017 Employee Leave Analysis report, as prepared by Human Resources/ Safety Coordinator Sherry Matheson.

Staff Report -
#CSM2018 – 05 re:
Corporate Services
Reporting

Clerk Will Jaques presented his Monthly Report to Council.

Staff Report -
#CSM2018 – 06 re:
Innerkip Park/
Innerkip Minor Ball –
Next Steps

Clerk Will Jaques presented his report to Council regarding next steps in the transition of Innerkip Park/ Innerkip Minor Ball.

8. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that Council adopt the recommendations in Staff Report #CSM2018-06.

CARRIED.

Recorded Vote on Resolution #8 called by Councillor MCCALL HANLON.

NAME	YEA	NAY
Linda FULTON	X	
Shirley MCCALL HANLON		X
Don MCKAY	X	
Jeremy SMITH	X	
TOTAL – CARRIED	3	1

By-laws:
1st & 2nd Reading

9. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that the following by-laws be read a first and second time:
- 2018-15 – Appoint Building Inspector
 - 2018-16 – ZBA Application ZN2-16-06 (Christensen)
 - 2018-17 – Employee Appointment By-law

CARRIED.

- By-laws: 10. Moved by: Shirley MCCALL HANLON
3rd & Final Reading Secoded by: Jeremy SMITH
Resolved that the following by-laws be read a third and final time:
- 2018-15 – Appoint Building Inspector
 - 2018-16 – ZBA Application ZN2-16-06 (Christensen)
 - 2018-17 – Employee Appointment By-law
- CARRIED.**
- Other Business Council discussed the proposed High-Speed Rail project, including reviewing the correspondence received from Oxford County and the MTO, regarding this project.
11. Moved by: Shirley MCCALL HANLON
Secoded by: Linda FULTON
Resolved that Council supports the position of the County of Oxford regarding undertaking the High-Speed Rail EA Terms of Reference to include a full and comparative assessment of alternatives including optimization of existing rail corridors such as the High Performance Rail (HPR) alternative.
- CARRIED.**
12. Moved by: Jeremy SMITH
Secoded by: Shirley MCCALL HANLON
Resolved that Council appoint Councillor Linda Fulton to chair item #9(d) on the Closed to the Public Session agenda.
- CARRIED.**
- Council observed a short recess between 10:26 a.m. and 10:35 a.m.
- Adjourn to Closed to the Public Session 13. Moved by: Jeremy SMITH
Secoded by: Linda FULTON
Resolved that Council does now adjourn to a Closed to the Public Session, at 10:36 a.m., to consider the following matters:
- March 21, 2018 Closed Session Minutes (s. 239 (2) (b), (c))
 - February 2018 Payroll Report (s. 239 (2) (b))
 - Staff Report - #BCO2018 – 03 re: By-law Compliance Reporting (Closed Session) (s. 239 (2) (b), (e))
 - Road Related Matter (Strathallan) (s. 239 (2) (b), (c), (f))
- CARRIED.**

Mayor MCKAY removed himself from the Closed to the Public Session meeting at 10:38 a.m. and returned to the Closed to the Public Session Meeting at 10:45 a.m.

Rise from Closed to the Public Session

- 14. Moved by: Shirley MCCALL HANLON
Seconded by: Jeremy SMITH
Resolved that Council does now rise from its Closed to the Public Session at 10:46 a.m.

CARRIED.

- 15. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council appoint Councillor Linda Fulton to chair the portion of the meeting dealing with the proposal from Harry Loewith.

CARRIED.

Mayor MCKAY removed himself from the meeting at 10:48 a.m. Councillor FULTON assumed the Chair.

- 16. Moved by: Shirley MCCALL HANLON
Seconded by: Linda FULTON
Resolved that Council accept the proposal from Harry Loewith for the purchase of the surplus road stubs in Strathallan, and further instruct the Deputy Mayor and Clerk to proceed with finalizing this transaction.

CARRIED.

Mayor MCKAY returned to the meeting at 10:50 a.m. and reassumed the chair.

Confirming By-law

- 17. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that by-law #2018-18 being a by-law to confirm the proceedings of Council held Wednesday April 4th, 2018 be read a first, second and third time this 4th day of April, 2018;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

18. Moved by: Shirley MCCALL HANLON
Seconded by: Linda FULTON
Resolved that Council does now adjourn at 11:52 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor