

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday March 21, 2018.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Mike ROUTLY and Jeremy SMITH.

Members Absent: Councillors Mike CAMPBELL and Shirley MCCALL HANLON.

Staff Present: Clerk Will Jaques, Public Works Manager Tom Lightfoot, CBO John Scherer, Don MacLeod.

Mayor MCKAY brought opening comments congratulating the Tavistock Braves on their continued successful season.

Approve Agenda

1. Moved by: Maureen RALPH  
Seconded by: Jeremy SMITH  
Resolved that Council approve the agenda for the March 21, 2018 meeting as printed and circulated.

**CARRIED.**

**PECUNIARY INTERESTS:**

- Don MCKAY – Item #6(d) (February 28/18 HTC Minutes)
- Don MCKAY – Item #9(c) (Road Related Matter-Strathallan)

Confirm Minutes

2. Moved by: Linda FULTON  
Seconded by: Jeremy SMITH  
Resolved that Council confirm the Minutes of the March 7, 2018 Council Meeting, as printed and circulated.

**CARRIED.**

Confirm Minutes

3. Moved by: Maureen RALPH  
Seconded by: Linda FULTON  
Resolved that Council confirm the Minutes of the March 15, 2018 Special Council Meeting, as printed and circulated.

**CARRIED.**

4. Moved by: Maureen RALPH  
 Seconded by: Mike ROUTLY  
 Resolved that Council retain Donald MacLeod to provide temporary CAO management services to the Township.

**CARRIED.**

**Correspondence & Reports – No Resolutions**

- ERTH – March 22, 2018 CEO Breakfast
- GRCA – March 2018 Current
- February 28, 2018 HTC Minutes

**Correspondence & Reports – Resolutions Following**

ERTH – March 22,  
2018 CEO Breakfast

Council reviewed the correspondence regarding the March 22, 2018 ERTH Corporation CEO Breakfast. Mayor MCKAY will attend the Breakfast on behalf of the Township.

Staff Report  
 #CBO2018 – 05 re:  
 Septic Enforcement  
 Review (Update)

CBO John Scherer presented an update to report #CBO2018-05, following the meeting had with Oxford County Officials. Council also reviewed the correspondence from Oxford County CAO Peter Crockett regarding Septic Enforcement.

5. Moved by: Mike ROUTLY  
 Seconded by: Jeremy SMITH  
 Resolved that the Township extend the existing septic enforcement agreement with the County of Oxford, with an expiry date of August 31, 2018, and with Township Staff commencing enforcement on September 1, 2018.

**CARRIED.**

Other Business

Council discussed the 2018 Community Appreciation Event.

Council discussed the proposed High-Speed Rail project.

At 7:20 p.m., Alex Cook and Erica Hawkins from the Innerkip Parks and Recreation Committee addressed Council regarding the transition of the existing arrangement to a new arrangement between Innerkip Minor Ball and the Township. Further discussion with the Township will be required prior to the commencement of the 2018 ball season.

- Adjourn to Closed to  
the Public Session
6. Moved by: Jeremy SMITH  
Seconded by: Linda FULTON  
Resolved that Council does now adjourn to a Closed to the  
Public Session, at 8:19 p.m., to consider the following matters:
- March 7, 2018 Closed Session Minutes (s. 239 (2) (b))
  - March 15, 2018 Closed Session Minutes (s. 239 (2) (b))
  - Road Related Matter (Strathallan) (s. 239 (2) (b), (c), (f))
  - ERTH Appointment (s. 239 (2) (b))
  - Staffing Related Matters Update (s. 239 (2) (b))
- CARRIED.**
- Rise from Closed to  
the Public Session
7. Moved by: Maureen RALPH  
Seconded by: Linda FULTON  
Resolved that Council does now rise from its Closed to the  
Public Session at 8:41 p.m.
- CARRIED.**
- Confirming By-law
8. Moved by: Mike ROUTLY  
Seconded by: Jeremy SMITH  
Resolved that by-law #2018-14 being a by-law to confirm the  
proceedings of Council held Wednesday March 21<sup>st</sup>, 2018 be  
read a first, second and third time this 21<sup>st</sup> day of March, 2018;
- And further that the Mayor and Clerk are hereby authorized to  
sign the same and affix the corporate seal thereto.
- CARRIED.**
- Adjourn
9. Moved by: Linda FULTON  
Seconded by: Maureen RALPH  
Resolved that Council does now adjourn at 8:42 p.m.
- CARRIED.**

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Will Jaques, Clerk

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Don McKay, Mayor