

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday February 21, 2018.

Members Present: Mayor Don MCKAY and Councillors Mike CAMPBELL, Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Deputy Mayor Maureen RALPH and Councillor Mike ROUTLY.

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, Public Works Manager Tom Lightfoot and CBO John Scherer.

Approve Agenda

1. Moved by: Linda FULTON
Seconded by: Mike CAMPBELL
Resolved that Council approve the agenda for the February 21, 2018 meeting as printed and circulated.
CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm Minutes

2. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council confirm the Minutes of the February 7, 2018 Council Meeting, as printed and circulated.
CARRIED.

Correspondence & Reports – No Resolutions

- Norwich – OBC Amendments Resolution
- Oxford County – Renewable Energy Amendments EBR Postings
- January 15, 2018 HRC Minutes
- Staff Report - #TR2018 – 04 re: Treasury Reporting
- Staff Report - #CAO2018 – 07 re: 2018 Insurance Reserve Review

Correspondence & Reports – Resolutions Following

Innerkip Recreation
Committee – OASA
Squirt Provincials
Tournament

Council reviewed the correspondence from the Innerkip Recreation Committee regarding the Squirt Provincial Tournament.

3. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that Council support the IRC OASA Squirt Provincial Tournament on August 11 & 12, 2018.

CARRIED.

Mayor MCKAY reported on his recent attendance at the Rural Ontario Municipal Association (ROMA) Conference.

Staff Report
#CBO2018 – 02 re:
Building Department
Annual Report (2017)

CBO John Scherer presented the Building Department Annual Report to Council, for 2017.

4. Moved by: Mike CAMPBELL
Seconded by: Shirley MCCALL HANLON
Resolved that Council accept the Building Department Annual Report for 2017, as required to be prepared under Section 7(4) of the Ontario Building Code, as information.

CARRIED.

Staff Report
#CBO2018 – 03 re:
Septic Management
Agreement Review

CBO John Scherer presented his report to Council regarding undertaking a review of the Septic Management Agreement between the Township and the Oxford County Health Unit.

5. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council direct Staff to produce a report regarding the renewal of the Sewage System Management Agreement with the Oxford County Health Unit (Oxford – Elgin/St. Thomas Board of Health).

CARRIED.

At 7:20 p.m., Kyle Smith made a presentation to Council regarding the upcoming U-16 Boys Canadian Fastpitch Championships, to be held in Innerkip from August 1 - 5, 2018.

Public Hearing -
 Minor Variance
 Application A-1-2018
 2274581 Ontario Inc.
 (Apple Home
 Builders)

**PUBLIC HEARING - MINOR VARIANCE APPLICATION
 #A-1-2018 OF 2274581 ONTARIO INC. (APPLE HOME
 BUILDERS), DESCRIBED AS PART OF LOT 22,
 CONCESSION 5, LOT 44 IN DRAFT PLAN OF SUBDIVISION
 SB10-05-2 (LOT 21, PHASE 3), TOWNSHIP OF EAST
 ZORRA-TAVISTOCK.**

At 7:30 p.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-1-2018 of 2274581 Ontario Inc. (Apple Home Builders). Planner Meghan House presented her Planning Report, #2018-43.

Committee of Adjustment members had questions of the planner and Township Staff in regard to the application. The applicant was present and spoke favourably of the application.

6. Moved by: Mike CAMPBELL
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council, constituted as the Committee of Adjustment, approve Minor Variance Application #A-1-2018 of 2274581 Ontario Inc., described as Part Lot 22, Concession 5, Lot 44 in Draft Plan of Subdivision SB10-05-2 (Lot 21, Phase 3) Township of East Zorra-Tavistock, as the requests are:
1. Minor variances from the provisions of the Township of East Zorra -Tavistock Zoning By-Law No. 2003-18;
 2. Desirable for the appropriate development or use of the land, building or structure;
 3. In keeping with the general intent and purpose of the Township of East Zorra –Tavistock Zoning By-Law No. 2003-18; and,
 4. In keeping with the general intent and purpose of the Official Plan of the County of Oxford.

CARRIED.

Staff Report
 #TR2018 – 04 re:
 Treasury Reporting

Treasurer Sean Hilderley reviewed his Monthly Report with Council.

At 7:59 p.m., Jessica Jaremchuk from the Frank Cowan Company Ltd. reviewed the 2018 insurance renewal with Council. In addition, CAO Jeff Carswell reviewed his report with Council regarding the renewal (Staff Report #CAO2018-06).

7. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council adopt the recommendations in Staff Report #CAO2018-06, 2018/19 Insurance Renewals.

CARRIED.

Tax Rebate and
Write-offs Court

At 8:33 p.m., the Tax Rebate and Write-off Court was held. Council reviewed the report from Tax Collector/ Deputy Treasurer Samantha Novak (Staff Report #TCDT2018-01). Nolan Wettlaufer was present and asked questions related to his property, in terms of the proposed rebates and write-offs.

8. Moved by: Shirley MCCALL HANLON
Seconded by: Mike CAMPBELL
Resolved that Council authorize the write-off of taxes for the processed 357 applications in the corresponding tax years 2015, 2016 & 2017, with the total amount of the write-off being \$18,686.18, with the Township portion being \$7,166.83 and the remainder of \$11,519.35 being charged back to the County and Boards of Education, as per their appropriate portions.

CARRIED.

Staff Report
#CSM2018 – 02 re:
Misc. Council Items/
Christmas Closure

Clerk Will Jaques reviewed his report with Council regarding various Council meeting related items for 2018, as well as the 2018 proposed Christmas Closure.

9. Moved by: Linda FULTON
Seconded by: Mike CAMPBELL
Resolved that Council approve the items set out in Staff Report #CSM2018 – 02.

CARRIED.

Staff Report
#CSM2018 – 03 re:
Agreement with
Innerkip Minor Ball

Clerk Will Jaques reviewed his report with Council regarding the potential provisions for an agreement with Innerkip Minor Ball.

10. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council direct staff to continue to work toward an agreement with Innerkip Minor Ball, based on the provisions set out in Staff Report #CSM2018-03.

CARRIED.

Recorded Vote on Resolution #10 called by Councillor MCCALL HANLON.

NAME	YEA	NAY
Mike CAMPBELL	X	
Linda FULTON	X	
Shirley MCCALL HANLON		X
Don MCKAY	X	
Jeremy SMITH	X	
TOTAL – CARRIED	4	1

Staff Report
 #CAO2018-07 re:
 2018 Insurance
 Reserve Review

CAO Jeff Carswell presented his report to Council regarding his review of the insurance reserve, for 2018.

Staff Report -
 #CAO2018 – 03 re:
 Council Priority
 Setting – Quarterly
 Update

CAO Jeff Carswell presented his quarterly update report regarding the Council Priority Setting Exercise.

- 11. Moved by: Mike CAMPBELL
 Seconded by: Linda FULTON
 Resolved that Council endorse Staff Report #CAO2018-03.

CARRIED.

By-laws:
 1st & 2nd Reading

- 12. Moved by: Mike CAMPBELL
 Seconded by: Jeremy SMITH
 Resolved that the following by-laws be read a first and second time:
 - 2018-06 – Timms Creek Drain (McIntosh Culvert) Actual Cost By-law
 - 2018-07 – Walker Drain 2016 Actual Cost By-law
 - 2018-08 – Milson Drain 2016 Actual Cost By-law

CARRIED.

By-laws:

13. Moved by: Shirley MCCALL HANLON

Seconded by: Linda FULTON

3rd & Final Reading

Resolved that the following by-laws be read a third and final time:

- 2018-06 – Timms Creek Drain (McIntosh Culvert) Actual Cost By-law
- 2018-07 – Walker Drain 2016 Actual Cost By-law
- 2018-08 – Milson Drain 2016 Actual Cost By-law

CARRIED.

Other Business

Council discussed the 2018 Community Appreciation Event.

Council discussed the proposed High-Speed Rail project.

14. Moved by: Shirley MCCALL HANLON

Seconded by: Mike CAMPBELL

Whereas the Township of East Zorra-Tavistock understands that the proposed Ontario Government High Speed Rail plan is in the early stages and many details are to be determined through Environmental Assessments yet to be completed;

And whereas, some urban Ontario Municipalities feel that they may benefit from High Speed Rail;

And whereas, there is great concern in rural Ontario, and the Township of East Zorra-Tavistock in particular, with respect to the significant loss of Prime Agricultural Land, the potential for dead-ended roads creating increased emergency response time, creating increased school transportation time, the severing of farm businesses, disruption to community cohesion, reducing local resident access to Municipal services, and the health, safety and wellbeing of our local residents;

Therefore be it resolved that the Township of East Zorra-Tavistock does not oppose improved rail service in South Western Ontario;

And that the Township of East Zorra-Tavistock does take the following position on the proposed High Speed Rail Plan going forward;

That High Speed Rail is only one viable option to improve transportation in Southwestern Ontario;

That the Environmental Assessment must also include other viable options to improve transportation in Southwestern Ontario;

That all committees created for the purpose of HSR also have representation from the Councils and community members/organizations directly affected by this proposed HSR plan.

AND THAT, the resolution of this motion be forwarded to the Premier of Ontario, Minister of Transportation, Minister of Agriculture, Food and Rural Affairs, as well as the Association of Municipalities of Ontario, Terry Ross (Concerned Citizens of HSR) and Ministry of Community Safety and Correctional Services.

CARRIED.

Recorded Vote on Resolution #14 called by Councillor MCCALL HANLON.

NAME	YEA	NAY
Mike CAMPBELL	X	
Linda FULTON	X	
Shirley MCCALL HANLON	X	
Don MCKAY	X	
Jeremy SMITH	X	
TOTAL – CARRIED	5	0

Confirming By-law

15. Moved by: Jeremy SMITH
 Seconded by: Mike CAMPBELL
 Resolved that by-law #2018-09 being a by-law to confirm the proceedings of Council held Wednesday February 21st, 2018 be read a first, second and third time this 21st day of February, 2018;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

16. Moved by: Shirley MCCALL HANLON
Seconded by: Linda FULTON
Resolved that Council does now adjourn at 9:23 p.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor