

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday January 17, 2018.

Members Present: Deputy Mayor Maureen RALPH and Councillors Mike CAMPBELL, Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Mayor Don MCKAY and Councillor Mike ROUTLY.

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley and Public Works Manager Tom Lightfoot.

Approve Agenda

1. Moved by: Mike CAMPBELL  
Seconded by: Jeremy SMITH  
Resolved that Council approve the agenda for the January 17, 2018 meeting as printed and circulated, and further that the following be amended:
  - Staff Report #CAO2018-01 be scheduled for the start of the February 7, 2018 meeting.

**CARRIED.**

**PECUNIARY INTERESTS:**

- N/A

Confirm Minutes

2. Moved by: Linda FULTON  
Seconded by: Shirley MCCALL HANLON  
Resolved that Council confirm the Minutes of the December 20, 2017 Council Meeting, as printed and circulated.

**CARRIED.**

**Correspondence & Reports – No Resolutions**

- GRCA – January 2017 Current
- Notice of Open House – Woodstock Street South Reconstruction Project
- Zorra – Letter to ROMA (Community Schools Alliance)
- ZBA Application 2-17-06 (Loewith) – Supplementary Planning Report

**Correspondence & Reports – Resolutions Following**

November 2017  
Account Summary

- 3. Moved by: Linda FULTON  
Seconded by: Jeremy SMITH  
Resolved that Council confirm the November 2017 Account Summary in the amount of \$895,659.88.

**CARRIED.**

Zorra – Letter to  
ROMA (Community  
Schools Alliance)

- 4. Moved by: Jeremy SMITH  
Seconded by: Shirley MCCALL HANLON  
Resolved that Council support the resolution of the Township of Zorra regarding their endorsement of the position of the Community Schools Alliance on the review of the PARG, CPPG, and funding formula.

**CARRIED.**

Oxford County Public  
Health – West Nile  
Authorization

- 5. Moved by: Shirley MCCALL HANLON  
Seconded by: Linda FULTON  
Resolved that Council supports local action by the Oxford County Public Health and Emergency Services to reduce the risk of West Nile virus, and hereby authorizes a permit application to the Ministry of Environment for larvicide treatment on public and private property should it be determined there is sufficient risk.

**CARRIED.**

Council reviewed the Supplementary Planning Report from the County of Oxford regarding Zoning By-law Amendment Application 2-17-06 (Loewith). Township Planner Meghan House was present to respond to any questions from Council. The By-law related to this application will be considered later in the Council meeting of January 17, 2018.

At 7:22 p.m., Jurgen VanDijken from Arntgen Solar NA Inc. made a presentation to Council regarding the 2018 EVCO Electric Vehicle Charger program. Suggested sites for Chargers in the Township are the Tavistock Arena and Township Office.

At 7:41 p.m., Jay Heaman from the County of Oxford made a presentation to Council regarding the Smart Cities Canada Challenge program.

Staff Report -  
#TR2018 – 01 re:  
Audit/ Year-End  
Update

Treasurer Sean Hilderley presented his report to Council regarding updates on the Audit process and other Year-End related items.

By-laws: 6. Moved by: Jeremy SMITH  
1st & 2nd Reading Secoded by: Mike CAMPBELL  
Resolved that the following by-law be read a first and second time:  
• 2018-01 – Procedural By-law  
**CARRIED.**

By-laws: 7. Moved by: Linda FULTON  
3rd & Final Reading Secoded by: Mike CAMPBELL  
Resolved that the following by-law be read a third and final time:  
• 2018-01 – Procedural By-law  
**CARRIED.**

By-laws: 8. Moved by: Linda FULTON  
1st & 2nd Reading Secoded by: Mike CAMPBELL  
Resolved that the following by-law be read a first and second time:  
• 2018-02 - Zoning By-law Amendment 2-17-06 (Loewith)  
**CARRIED.**

By-laws: 9. Moved by: Linda FULTON  
3rd & Final Reading Secoded by: Shirley MCCALL HANLON  
Resolved that the following by-law be read a third and final time:  
• 2018-02 - Zoning By-law Amendment 2-17-06 (Loewith)  
**CARRIED.**

Other Business Council discussed the 2018 Community Appreciation Event.  
More discussion to occur at the next meeting.

Council discussed the proposed High-Speed Rail project, including the upcoming HSR Information Night on January 25, 2018, sponsored by the Oxford County Federation of Agriculture.

Councillor MCCALL HANLON brought forward discussion regarding Tavistock/ EZT Welcome Bags.

10. Moved by: Shirley MCCALL HANLON  
 Seconded by: Linda FULTON  
 Resolved that Council approve the purchase of “WELCOME TO EAST ZORRA-TAVISTOCK” bags and provide them to our communities who use this type of initiative to welcome newcomers to our local communities;  
 and further that the Township provide pertinent information on Township Services for the bags;  
 and further that the Township contribute 2 garbage tags to each bag.

**CARRIED.**

Councillor MCCALL HANLON brought forward concerns regarding traffic on Hope Street East in Tavistock. Clerk Will Jaques will bring this item to the attention of the OPP.

Adjourn to Closed to the Public Session

11. Moved by: Shirley MCCALL HANLON  
 Seconded by: Mike CAMPBELL  
 Resolved that Council does now adjourn to a Closed to the Public Session, at 8:34 p.m., to consider the following matters:

- December 20, 2017 Closed Session Minutes (s. 239 (2) (b), (c))
- November 2017 Payroll (s. 239 (2) (b))
- Innerkip Parks/ Ball Program – Update (s. 239 (2) (b))

**CARRIED.**

Councillor MCCALL HANLON left the meeting at 9:43 p.m.

Rise from Closed to the Public Session

12. Moved by: Linda FULTON  
 Seconded by: Mike CAMPBELL  
 Resolved that Council does now rise from its Closed to the Public Session at 9:47 p.m.

**CARRIED.**

Confirming By-law

13. Moved by: Jeremy SMITH  
 Seconded by: Linda FULTON  
 Resolved that by-law #2018-03 being a by-law to confirm the proceedings of Council held Wednesday January 17<sup>th</sup>, 2018 be read a first, second and third time this 17<sup>th</sup> day of January, 2018;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

**CARRIED.**

Adjourn

14. Moved by: Jeremy SMITH  
Seconded by: Mike CAMPBELL  
Resolved that Council does now adjourn at 9:50 p.m.

**CARRIED.**

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Will Jaques, Clerk

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Maureen Ralph, Deputy Mayor