

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday December 6, 2017.

Members Present: Deputy Mayor Maureen RALPH and Councillors Mike CAMPBELL, Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Mayor Don MCKAY and Councillor Mike ROUTLY

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, Fire Chief Scott Alexander, Public Works Foreman Rod Ramseyer and Chief Building Official John Scherer.

A moment of silence was observed in memory of Robert Ralph (husband of Deputy Mayor Maureen RALPH).

Councillor SMITH brought congratulations to Innerkip Minor Ball as they were recently recognized at the Ontario Amateur Softball Association (OASA) Organization of the Year.

Approve Agenda

1. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council approve the agenda for the December 6, 2017 meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm Minutes

2. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that Council confirm the Minutes of the November 15, 2017 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- UTRCA – November 2017 FYI
- GRCA – December 2017 Grand Actions
- October 23, 2017 TDRFB Minutes
- November 8, 2017 HTC Minutes
- November 15, 2017 PSB Minutes
- Staff Report - #CBO2017 – 16 re: Building, Development & Drainage Reporting
- Staff Report - #FC2017 – 15 re: Fire Department Reporting
- Staff Report - #PW2017 - 22 re: Public Works Reporting
- Staff Report - #TR2017 – 24 re: Treasury Reporting
- Staff Report - #BCO2017 – 12 re: By-law Compliance Reporting
- Staff Report - #CSM2017 – 19 re: Corporate Services Reporting
- Staff Report - #CSM2017 – 20 re: Modernizing Ontario's Municipal Legislation Act – Report #2

Correspondence & Reports – Resolutions Following

October 2017
Account Summary

3. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that Council confirm the October 2017 Account Summary in the amount of \$377,057.17.

CARRIED.

Consent Application
B17-65-2 (McKay)

4. Moved by: Shirley MCCALL HANLON
Seconded by: Jeremy SMITH
Resolved that Council voice objection to consent application B17-65-2 (McKay).

CARRIED.

Discussion regarding usage of the Innerkip Community Centre by the Innerkip Parks and Recreation Committee, for the period August 1-5, 2018, during the U16 Canadian Championships. Usage would be required if inclement weather was experienced. The Committee also requested that the use be free of charge. Direction from Council that the Committee could reserve the Centre, but if actually required to use the Centre or if required to reserve the Centre if another potential renter comes forward, the Committee would be required to pay the associated costs.

At 9:17 a.m., Anne Donkers, Frank Donkers and Neales Van Wely presented a petition and spoke to Council regarding the desire of the residents living on the 14th Line (between Oxford Road 17 and Oxford Road 33) to have that section of roadway hard surfaced. The matter was referred to 2018 budget deliberations.

CAO Jeff Carswell updated Council as to the recent MMA South-West Municipal Conference.

Councillor MCCALL HANLON reported to Council on the recent webinar she participated in through the Frank Cowan Company, regarding risk management for trails.

Council reviewed the October 23, 2017 TDRFB meeting Minutes.

Councillor CAMPBELL excused himself from the meeting at 9:42 a.m.

Staff Report
#CBO2017 - 16 re:
Building,
Development &
Drainage Reporting

Chief Building Official John Scherer reviewed his Monthly Report with Council.

Staff Report -
#FC2017 – 15 re:
Fire Department
Reporting

Fire Chief Scott Alexander reviewed his Monthly Report with Council.

Councillor CAMPBELL re-joined the meeting at 9:58 a.m.

Staff Report
#PW2017 - 22 re:
Public Works
Reporting

Public Works Foreman Rod Ramseyer reviewed the Monthly Public Works Report with Council.

Staff Report
#TR2017 – 24 re:
Treasury Reporting

Treasurer Sean Hilderley presented his Monthly Report to Council.

Staff Report
#BCO2017 - 12 re:
By-law Compliance
Reporting

Council reviewed the Monthly Report from By-law Compliance Officer Melanie Shiell.

Staff Report
 #CSM2017 - 19 re:
 Corporate Services
 Reporting

Corporate Services Manager Will Jaques presented his Monthly Report to Council.

Staff Report
 #CSM2017 - 20 re:
 MOMLA 2017 –
 Report #2

Corporate Services Manager Will Jaques presented his report to Council regarding the Modernizing Ontario’s Municipal Legislation Act, 2017.

By-laws:

 1st & 2nd Reading

5. Moved by: Shirley MCCALL HANLON
 Seconded by: Jeremy SMITH
 Resolved that the following by-law be read a first and second time:
- 2017-42 – Appointment of Auditor
 - 2017-43 – Appointment of Committee of Adjustment
 - 2017-44 – Zoning By-law Amendment (Northlea Farms – Vandendool)

CARRIED.

By-laws:

 3rd & Final Reading

6. Moved by: Linda FULTON
 Seconded by: Mike CAMPBELL
 Resolved that the following by-law be read a third and final time:
- 2017-42 – Appointment of Auditor
 - 2017-43 – Appointment of Committee of Adjustment
 - 2017-44 – Zoning By-law Amendment (Northlea Farms – Vandendool)

CARRIED.

Council observed a short recess between 10:27 a.m. and 10:39 a.m.

At 10:40 a.m., Deborah Goudreau, Manager of Water and Wastewater Services for the County of Oxford, presented to Council regarding Water and Wastewater rates in the Township. Ms. Goudreau also entertained questions from Council.

Other Business

Council discussed the 2018 Community Appreciation Event. More discussion to occur at the next meeting.

Council discussed the proposed High-Speed Rail project, including the correspondence received from the Municipality of Thames Centre, and the correspondence received from Premier Kathleen Wynne.

Council discussed potential requests for delegations with Ministers and Ministries at the annual OGRA Conference.

Deputy Mayor RALPH brought forward discussion regarding housing for the annual AMO Conference.

Adjourn to
Committee of the
Whole (in camera)

7. Moved by: Linda FULTON
Seconded by: Mike CAMPBELL
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 11:16 a.m. to consider a matter pertaining to:
- The Security of the property of the municipality or local board;
 - Personal matters about an identifiable individual, including municipal or local board employees;
 - Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

CARRIED.

Rise from Committee
of the Whole

8. Moved by: Linda FULTON
Seconded by: Mike CAMPBELL
Resolved that the Committee of the Whole does now rise and Council reconvenes at 12:42 p.m.

CARRIED.

9. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council adopt the recommendations in Staff Report #CAO2017-37.

CARRIED.

Confirming By-law

10. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that by-law #2017-45 being a by-law to confirm the proceedings of Council held Wednesday December 6th, 2017 be read a first, second and third time this 6th day of December, 2017;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

11. Moved by: Mike CAMPBELL
Seconded by: Linda FULTON
Resolved that Council does now adjourn at 12:44 p.m.

CARRIED.

Will Jaques, Clerk

Maureen Ralph, Deputy Mayor