

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday November 1, 2017.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Councillors Mike CAMPBELL and Mike ROUTLY.

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, Public Works Manager Tom Lightfoot and Chief Building Official John Scherer.

Councillor MCCALL HANLON advised of the upcoming Remembrance Day ceremony at the Tavistock Legion, as well as the upcoming Men's Club Sauerkraut Supper.

Approve Agenda

1. Moved by: Maureen RALPH
 Seconded by: Jeremy SMITH
 Resolved that Council approve the agenda for the November 1, 2017 meeting as printed and circulated and further that the following be added:
 - AMO – call to action re: Bill 148
 - High-Speed Rail as a standing agenda item

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm Minutes

2. Moved by: Linda FULTON
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council confirm the Minutes of the October 18, 2017 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- South-West Oxford – Solar Oxford Challenge Resolution
- September 25, 2017 TDRFB Minutes
- Staff Report - #CBO2017 – 14 re: Building, Development & Drainage Reporting
- Staff Report - #PW2017 - 21 re: Public Works Reporting
- Staff Report - #TR2017 – 19 re: Treasury Reporting
- Staff Report - #TR2017 – 20 re: 2018 Policing Costs
- Staff Report - #BCO2017 – 11 re: By-law Compliance Reporting
- Staff Report - #CSM2017 – 18 re: Corporate Services Reporting

Correspondence & Reports – Resolutions Following

September 2017
Account Summary

3. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council confirm the September 2017 Account Summary in the amount of \$3,202,118.97.

CARRIED.

Public Hearing -
Minor Variance
Application A-7-2017
(Welhaven Farms
Ltd.)

**PUBLIC HEARING - MINOR VARIANCE APPLICATION
#A-7-2017 OF WELHAVEN FARMS LTD., DESCRIBED AS
PART OF LOT 27, CONCESSION 16, TOWNSHIP OF EAST
ZORRA-TAVISTOCK.**

At 9:15 a.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-7-2017 of Welhaven Farms Ltd. Planner Meghan House presented her Planning Report, #2017-311.

Committee of Adjustment members had questions of the planner and Township Staff in regards to the application. The applicant was present and spoke favourably of the application.

4. Moved by: Maureen RALPH
 Seconded by: Linda FULTON
 Resolved that Council, constituted as the Committee of Adjustment, approve Minor Variance Application #A-7-2017 of Welhaven Farms Ltd., described as Part Lot 27, Concession 16, Township of East Zorra-Tavistock, as the requests are:
 1. Minor variances from the provisions of the Township of East Zorra -Tavistock Zoning By-Law No. 2003-18;
 2. Desirable for the appropriate development or use of the land, building or structure;
 3. In keeping with the general intent and purpose of the Township of East Zorra –Tavistock Zoning By-Law No. 2003-18; and,
 4. In keeping with the general intent and purpose of the Official Plan of the County of Oxford.

CARRIED.

Staff Report
 #CBO2017 - 14 re:
 Building,
 Development &
 Drainage Reporting

Chief Building Official John Scherer reviewed his Monthly Report with Council.

Staff Report
 #CBO2017 - 15 re:
 Building Department
 Summer Student

Chief Building Official John Scherer reviewed his report with Council regarding retaining a summer student for the Building Department.

5. Moved by: Linda FULTON
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council authorize the Building, Development & Drainage Manager to proceed with engaging a Building Department Summer Student, as set out in Staff Report #CBO2017-15.

CARRIED.

Staff Report
 #PW2017 - 19 re:
 Public Works
 Reporting

Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

Staff Report
 #TR2017 – 19 re:
 Treasury Reporting

Treasurer Sean Hilderley presented his Monthly Report to Council.

Staff Report -
#TR2017 – 20 re:
2018 Policing Costs

Treasurer Sean Hilderley presented his report to Council regarding the 2018 OPP Policing Costs.

Staff Report -
#TR2017 – 21 re:
Audit RFP

Treasurer Sean Hilderley presented his report to Council regarding the Audit RFP.

6. Moved by: Linda FULTON
Seconded by: Maureen RALPH
Resolved that Council approve the appointment of Scrimgeour & Company as the Auditor for the Township of East Zorra-Tavistock, for 2017 through to 2021.

CARRIED.

Staff Report -
#TR2017 – 22 re:
2018 Grants to
Organizations

Treasurer Sean Hilderley presented his report to Council regarding the 2018 Community Grant Program.

7. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council direct the following be included in the 2018 Community Grants Budget:
- Tavistock Horticultural Society - \$100.00
 - Tavistock Agricultural Society - \$250.00
 - Oxford County Plowmen’s Assoc. - \$200.00
 - Innerkip Drop-in Centre - \$600.00
 - Miscellaneous - \$1,500.00
 - Tavistock Optimist Park Grass Cutting – Actual Amount

CARRIED.

8. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that Council confirms that the Township’s 2017 annual policy review has been completed, as per the requirements in the Policy GP3.06 - Grants to Organizations Policy.

CARRIED.

Council observed a short recess between 10:10 a.m. and 10:15 a.m.

At 10:16 a.m., Council held a public consultation session regarding the Hickson Office. CAO Jeff Carswell provided a presentation that included background information and potential options. Council entertained questions and feedback from members of the public who were present at the session.

Staff Report
#BCO2017 - 11 re:
By-law Compliance
Reporting

Council reviewed the Monthly Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2017 - 18 re:
Corporate Services
Reporting

Corporate Services Manager Will Jaques presented his Monthly Report to Council.

Staff Report -
#CAO2017 – 33 re:
Council Priority
Setting (Quarterly
Update)

CAO Jeff Carswell presented his quarterly update report regarding the Council Priority Setting Exercise.

Other Business

Councillor MCCALL HANLON brought forward discussion regarding water and sewer rates in Tavistock.

Councillor MCCALL HANLON requested that the topic of High-Speed Rail be added as a standing item for Council meeting agendas.

Councillor MCCALL HANLON brought forward discussion on Bill 148 and the call to action correspondence received from AMO.

Adjourn to
Committee of the
Whole (in camera)

9. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 11:27 a.m. to consider a matter pertaining to:
- Personal matters about an identifiable individual, including municipal or local board employees;
 - Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

CARRIED.

Rise from Committee
of the Whole

- 10. Moved by: Linda FULTON
Seconded by: Maureen RALPH
Resolved that the Committee of the Whole does now rise and
Council reconvenes at 12:08 p.m.

CARRIED.

- 11. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council endorse Staff Report #CAO2017-33, as
amended.

CARRIED.

Confirming By-law

- 12. Moved by: Maureen RALPH
Seconded by: Shirley MCCALL HANLON
Resolved that by-law #2017-40 being a by-law to confirm the
proceedings of Council held Wednesday November 1st, 2017
be read a first, second and third time this 1st day of November,
2017;

And further that the Mayor and Clerk are hereby authorized to
sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

- 13. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council does now adjourn at 12:09 p.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor