

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday October 4, 2017.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Mike CAMPBELL, Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Councillor Mike ROUTLY

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, Public Works Manager Tom Lightfoot and Chief Building Official John Scherer.

Approve Agenda

1. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council approve the agenda for the October 4, 2017 meeting as printed and circulated and further that the following be added:
 - Confirmation of Office Public Consultation Meeting Dates.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm Minutes

2. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that Council confirm the Minutes of the September 20, 2017 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- UTRCA – September 2017 FYI
- July 24, 2017 TDRFB Minutes
- Staff Report - #CBO2017 – 13 re: Building, Development & Drainage Reporting
- Staff Report - #PW2017 - 19 re: Public Works Reporting
- Staff Report - #TR2017 – 17 re: Treasury Reporting
- Staff Report - #TR2017 – 18 re: 2018 Budget Preparation
- Staff Report - #BCO2017 – 10 re: By-law Compliance Reporting
- Staff Report - #CSM2017 – 16 re: Corporate Services Reporting
- Staff Report - #FC2017 – 12 re: Fire Department Reporting

Correspondence & Reports – Resolutions Following

August 2017 Account Summary

3. Moved by: Maureen RALPH
 Seconded by: Jeremy SMITH
 Resolved that Council confirm the August 2017 Account Summary in the amount of \$998,227.58.

CARRIED.

Consent Application B17-56-2/ A17-08-2 (Ramseyer)

4. Moved by: Mike CAMPBELL
 Seconded by: Linda FULTON
 Resolved that Council voice no objection to consent application B17-56-2/ A17-08-2 (Ramseyer).

CARRIED.

Staff Report #CBO2017 - 13 re: Building Department Reporting

Chief Building Official John Scherer reviewed his Monthly Report with Council.

Staff Report #PW2017 - 19 re: Public Works Reporting

Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

At 9:15 a.m., Brad Belford from RJ Burnside & Associates Ltd. provided Council with information regarding the Municipal Energy Plan (MEP) Program.

Staff Report
#PW2017 - 20 re:
William/ Adam
Streets – Crossing
Guard

Public Works Manager Tom Lightfoot presented his report to Council regarding the William Street/ Adam Street intersection and the potential for the placement of a school Crossing Guard at this location.

5. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that Council authorize Staff to proceed with painting a crosswalk and hiring a crossing guard for the intersection of William Street and Adam Street, in Tavistock.

CARRIED.

Council observed a recess between 10:14 a.m. and 10:20 a.m.

Staff Report
#TR2017 – 17 re:
Treasury Reporting

Treasurer Sean Hilderley presented his Monthly Report to Council.

Staff Report
#TR2017 – 18 re:
2018 Budget
Preparation

Treasurer Sean Hilderley presented his report to Council regarding preparing for the upcoming 2018 Budget discussions.

Staff Report
#BCO2017 - 10 re:
By-law Compliance
Reporting

Council reviewed the Monthly Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2017 - 16 re:
Corporate Services
Reporting

Corporate Services Manager Will Jaques presented his Monthly Report to Council.

Other Business

CAO Jeff Carswell discussed with Council the possible schedule for the Hickson Office Public Meetings, as part of the office consultation process.

6. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that Council authorize Hickson Office Consultation Public Meetings, subject to hall availability, as follows – November 1st and 2nd.

CARRIED.

Recorded Vote on Resolution #6 called by Councillor MCCALL HANLON.

NAME	YEA	NAY
Mike CAMPBELL	X	
Linda FULTON	X	
Shirley MCCALL HANLON		X
Don MCKAY	X	
Maureen RALPH	X	
Jeremy SMITH	X	
TOTAL – CARRIED	5	1

Staff Report
 #FC2017 - 12 re: Fire
 Department
 Reporting

Council reviewed the Monthly Report from Fire Chief Scott Alexander.

Adjourn to
 Committee of the
 Whole (in camera)

7. Moved by: Maureen RALPH
 Seconded by: Mike CAMPBELL
 Resolved that Council does now adjourn to Committee of the Whole, in camera, at 10:52 a.m. to consider a matter pertaining to:
 - Personal matters about an identifiable individual, including municipal or local board employees;
 - Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

CARRIED.

Rise from Committee
 of the Whole

8. Moved by: Maureen RALPH
 Seconded by: Linda FULTON
 Resolved that the Committee of the Whole does now rise and Council reconvenes at 11:09 a.m.

CARRIED.

Confirming By-law

9. Moved by: Mike CAMPBELL
Seconded by: Jeremy SMITH
Resolved that by-law #2017-37 being a by-law to confirm the proceedings of Council held Wednesday October 4th, 2017 be read a first, second and third time this 4th day of October, 2017;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

10. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that Council does now adjourn at 11:10 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor