

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday September 20, 2017.

Members Present: Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Mayor Don MCKAY and Councillors Mike CAMPBELL and Mike ROUTLY.

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, CBO John Scherer, Fire Chief Scott Alexander and Public Works Manager Tom Lightfoot.

Approve Agenda

1. Moved by: Jeremy SMITH  
Seconded by: Linda FULTON  
Resolved that Council approve the agenda for the September 20, 2017 meeting as printed and circulated.

**CARRIED.**

**PECUNIARY INTERESTS:**

- None.

Confirm Minutes

2. Moved by: Shirley MCCALL HANLON  
Seconded by: Linda FULTON  
Resolved that Council confirm the Minutes of the September 20, 2017 Council Meeting, as printed and circulated.

**CARRIED.**

**Correspondence & Reports – No Resolutions**

- Oxford County – Addressing Food and Organic Waste in Ontario
- GRCA – September 2017 Current
- September 6, 2017 Hickson Trail Committee Minutes
- Staff Report - #CAO2017 – 32 re: High Speed Rail – Update

**Correspondence & Reports – Resolutions Following**

2018 OGRA  
Conference

3. Moved by: Linda FULTON  
Seconded by: Jeremy SMITH  
Resolved that Council authorize attendance of the following persons at the 2018 Ontario Good Roads Association (OGRA) Conference to be held in Toronto from February 25-28, 2018:
- Don McKay
  - Maureen Ralph

**CARRIED.**

2018 ROMA  
Conference

4. Moved by: Jeremy SMITH  
Seconded by: Linda FULTON  
Resolved that Council authorize attendance of the following persons at the 2018 Rural Ontario Municipal Association (ROMA) Conference to be held in Toronto from January 21-23, 2018:
- Don McKay

**CARRIED.**

2017 MMA/MH  
Ontario West  
Municipal  
Conference

5. Moved by: Jeremy SMITH  
Seconded by: Linda FULTON  
Resolved that Council authorize attendance of the following persons at the 2017 MMA/ MH Ontario West Municipal Conference to be held in London on November 24, 2017:
- Don McKay
  - Shirley McCall-Hanlon

**CARRIED.**

Council reviewed the September 6, 2017 Hickson Trail Committee Minutes.

Staff Report  
#PW2017-18 re:  
Snow Removal  
Contracts

Public Works Manager Tom Lightfoot presented his report to Council regarding extending the existing snow removal contracts.

6. Moved by: Shirley MCCALL HANLON  
Seconded by: Jeremy SMITH  
Resolved that Council authorize the Public Works Manager to extend the current parking lot and sidewalk snow removal contracts for the 2017-2018 winter season, as set out in Staff Report #PW2017-18.

**CARRIED.**

Public Meeting -  
Open

- 7. Moved by: Jeremy SMITH  
Seconded by: Linda FULTON  
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 7:17 p.m.

**CARRIED**

Public Meeting for  
ZN2-17-07 –  
Northlea Farms Inc. -  
Vandendool

**PUBLIC MEETING – NORTHLEA FARMS INC. -  
VANDENDOOL ZONE CHANGE APPLICATION #ZN2-17-07,  
PART LOT 6, CONCESSION 14 (EAST ZORRA), PARTS 2, 3,  
4 REFERENCE PLAN 41R-9041 TOWNSHIP OF EAST  
ZORRA-TAVISTOCK.**

Rebecca Smith from the County of Oxford Planning Department was present to comment on report CP Report #2017-267, regarding a Zone Change application on lands owned by Northlea Farms Inc./ Stephen and Julie Vandendool.

Council asked questions of the planner and Township Staff.

Council Reconvene

- 8. Moved by: Shirley MCCALL HANLON  
Seconded by: Jeremy SMITH  
Resolved that the Public Meeting does now adjourn and Council reconvenes at 7:19 p.m.

**CARRIED.**

- 9. Moved by: Jeremy SMITH  
Seconded by: Linda FULTON  
Resolved that Council approve, in principle, Zone Change Application ZN2-17-07.

**CARRIED.**

Staff Report -  
#CAO2017 - 32 re:  
High Speed Rail

CAO Jeff Carswell presented his report regarding an update to the ongoing discussion of the proposed High Speed Rail line.

The Committee of Adjustment was advised that the applicant for Minor Variance Application A-6-2017 has withdrawn their application and as such, no public hearing was held.

Staff Report -  
#CAO2017 - 30 re:  
Township Office  
Discussion

CAO Jeff Carswell presented his report regarding the ongoing discussion concerning the Township Office. Council discussed potential options and additional public consultation activities.

10. Moved by: Jeremy SMITH  
Seconded by: Linda FULTON  
Resolved that Council endorse the summary of actions contained in Staff Report #CAO2017-30 with respect to additional public consultation activities.

**CARRIED.**

Adjourn to  
Committee of the  
Whole (in camera)

11. Moved by: Shirley MCCALL HANLON  
Seconded by: Linda FULTON  
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 7:58 p.m. to consider a matter pertaining to:
- Personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED.**

Rise from Committee  
of the Whole

12. Moved by: Linda FULTON  
Seconded by: Jeremy SMITH  
Resolved that the Committee of the Whole does now rise and Council reconvenes at 8:36 p.m.

**CARRIED.**

Confirming By-law

13. Moved by: Shirley MCCALL HANLON  
Seconded by: Jeremy SMITH  
Resolved that by-law #2017-36 being a by-law to confirm the proceedings of Council held Wednesday September 20<sup>th</sup>, 2017 be read a first, second and third time this 20<sup>th</sup> day of September, 2017;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

**CARRIED.**

Adjourn

14. Moved by: Linda FULTON  
Seconded by: Shirley MCCALL HANLON  
Resolved that Council does now adjourn at 8:37 p.m.

**CARRIED.**

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Will Jaques, Clerk

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Maureen Ralph, Deputy Mayor