

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday July 5, 2017.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Councillors Mike CAMPBELL and Mike ROUTLY.

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander, Chief Building Official John Scherer and Building Inspector/ Drainage Superintendent Connor Occleston

Mayor MCKAY brought opening comments related to the recent success of the Lions Canada Day weekend festivities in Innerkip and the Fiddle and Step Dance competition in Tavistock.

Approve Agenda

1. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council approve the agenda for the July 5, 2017 meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- Don MCKAY – item #9(e) on Closed Session agenda

Confirm Minutes

2. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that Council confirm the Minutes of the June 21, 2017 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- Oxford County – Local Court Security Advisory Committee
- UTRCA – June 2017 FYI
- Ruthe Arnott – Letter of Appreciation
- Staff Report - #CBO2017 – 10 re: Building, Development & Drainage Reporting
- Staff Report - #BCO2017 – 07 re: By-law Compliance Reporting
- Staff Report - #CSM2017 – 12 re: Corporate Services Reporting
- Staff Report - #TR2017 – 12 re: Treasury Reporting
- Staff Report - #FC2017 – 08 re: Fire Department Reporting
- Staff Report - #FC2017 – 09 re: Fire Services Review
- Staff Report - #PW2017 - 13 re: Public Works Reporting

Correspondence & Reports – Resolutions Following

May 2017 Account Summary

3. Moved by: Jeremy SMITH
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council confirm the May 2017 Account Summary in the amount of \$527,453.89.

CARRIED.

4. Moved by: Maureen RALPH
 Seconded by: Jeremy SMITH
 Resolved that Council support the resolution of the Township of East Ferris regarding the removal of the tax-exempt portion of remuneration paid to local officials from the 2017 Federal Budget.

CARRIED.

Staff Report - #BIDC2017 – 03 re: Hart Drain Improvements

Building Inspector/ Drainage Superintendent Connor Occleston presented his report to Council regarding requested improvements to the Hart Drain.

5. Moved by: Jeremy SMITH
 Seconded by: Maureen RALPH
 Resolved that Council instruct the Clerk to notify the Upper Thames River Conservation Authority of the Township’s intention to appoint an engineer under Section 78 of the Drainage Act to prepare a survey plan and report on improvements to the Hart Drain in the area of Lot 3, Concession 9, Township of East Zorra-Tavistock.

CARRIED.

Staff Report -
#BIDC2017 – 04 re:
Hart Drain Petition

Building Inspector/ Drainage Superintendent Connor Occleston presented his report to Council regarding the Petition received for a new road crossing on the Hart Drain.

- 6. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council instruct the Clerk to notify the Upper Thames River Conservation Authority of the Township’s intention to appoint an engineer under Section 4 of the Drainage Act to prepare a survey plan and report on the installation of a new culvert road crossing to the Hart Drain in the area of East ½ Lot 4, Concession 8, Township of Zorra.

CARRIED.

At 9:24 a.m., Phillip Masschelein, representing Sifton Properties Ltd. and Jay McGuffin, representing Monteith Brown Planning Consultants attended Council to discuss growth management in Oxford County, specifically related to their desire to develop certain properties within the Township of East Zorra-Tavistock.

Staff Report
#CBO2017 - 10 re:
Building Department
Reporting

Chief Building Official John Scherer reviewed his Monthly Report with Council.

Staff Report
#BCO2017 - 07 re:
By-law Compliance
Reporting

Council reviewed the Monthly Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2017 - 12 re:
Corporate Services
Reporting

Corporate Services Manager Will Jaques presented his Monthly Report to Council.

Staff Report
#TR2017 – 12 re:
Treasury Reporting

Treasurer Sean Hilderley presented his Monthly Report to Council.

Staff Report
#FC2017 - 08 re: Fire
Department
Reporting

Fire Chief Scott Alexander presented his Monthly Report to Council.

Staff Report -
#FC2017 – 09 re:
Fire Services Review

Fire Chief Scott Alexander presented his report to Council regarding continued review of the Township’s Establishing and Regulating (E&R) By-law.

Staff Report
#PW2017 - 12 re:
Public Works
Reporting

Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

- 7. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council instruct Staff to provide notice of the Township’s intent to close part of George Street, Innerkip and instruct Staff to proceed with the necessary notification and preparation of the required by-law.

CARRIED.

Staff Report -
#PW2017 - 14 re:
Maplewood Gravel
Tender Results

Public Works Manager Tom Lightfoot presented his report to Council regarding the recent tender results for gravel, for the Maplewood Sideroad project.

- 8. Moved by: Linda FULTON
Seconded by: Maureen RALPH
Resolved that Council accept the bid from Blythe Dale Sand and Gravel in the amount of \$136,800.00 (including taxes), as proposed in contract 2017-04, for the supply of granular for Maplewood Sideroad base reconstruction.

CARRIED.

Staff Report -
#CAO2017 - 24 re:
ERTH FIT 4 Solar
Lease Agreement

CAO Jeff Carswell presented his report to Council regarding the lease agreements with EARTH, under the FIT 4 Solar Energy Program.

- 9. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council approve the Rooftop Lease – Solar PV Generation Facility Agreements with EARTH Corporation.

CARRIED.

Staff Report -
#CAO2017 - 22 re:
Township Office –
Consultation Options

CAO Jeff Carswell presented his report to Council regarding options for public consultation related to the Township’s Office facility review.

10. Moved by: Linda FULTON
 Seconded by: Jeremy SMITH
 Resolved that Council authorize staff to proceed with Option 2, plus Option 6, to gather additional public feedback on the Township’s Facility Review and further, incorporate inquiring about additional information and interest in attending a public meeting in September.

CARRIED.

Adjourn to
 Committee of the
 Whole (in camera)

11. Moved by: Maureen RALPH
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council does now adjourn to Committee of the Whole, in camera, at 11:19 a.m. to consider a matter pertaining to:
- Personal matters about an identifiable individual, including municipal or local board employees;
 - A proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED.

Rise from Committee
 of the Whole

12. Moved by: Jeremy SMITH
 Seconded by: Shirley MCCALL HANLON
 Resolved that the Committee of the Whole does now rise and Council reconvenes at 11:30 a.m.

CARRIED.

13. Moved by: Shirley MCCALL HANLON
 Seconded by: Linda FULTON
 Resolved that Council declare the roads stubs off of Strathallan Road surplus to the needs of the Township and instruct staff to proceed with the necessary notifications and advertisements to effect this decision.

CARRIED.

Confirming By-law

14. Moved by: Linda FULTON
 Seconded by: Jeremy SMITH
 Resolved that by-law #2017-25 being a by-law to confirm the proceedings of Council held Wednesday July 5th, 2017 be read a first, second and third time this 5th day of July, 2017;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

15. Moved by: Shirley MCCALL HANLON
Seconded by: Linda FULTON
Resolved that Council does now adjourn at 11:31 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor