

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday June 21, 2017.

Members Present: Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Mayor Don MCKAY and Councillors Mike CAMPBELL and Mike ROUTLY

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, Public Works Manager Tom Lightfoot and Chief Building Official John Scherer.

Approve Agenda

1. Moved by: Linda FULTON  
Seconded by: Jeremy SMITH  
Resolved that Council approve the agenda for the June 21, 2017 meeting as printed and circulated.

**CARRIED.**

**PECUNIARY INTERESTS:**

- None

Confirm Minutes

2. Moved by: Shirley MCCALL HANLON  
Seconded by: Linda FULTON  
Resolved that Council confirm the Minutes of the June 7, 2017 Council Meeting, as printed and circulated.

**CARRIED.**

**Correspondence & Reports – No Resolutions**

- Oxford County – Local Court Security Advisory Committee
- Oxford County – Head of Council Selection
- GRCA – June 2017 Current
- May 22, 2017 TDRFB Minutes
- June 14, 2017 Hickson Trail Committee Minutes
- Staff Report #CAO2017 – 21 re: Township Office RFEOI Results

**Correspondence & Reports – Resolutions Following**

Condo. Exemption  
Application  
CD17-04-2 (2274581  
Ontario Inc.)

3. Moved by: Linda FULTON  
Seconded by: Jeremy SMITH  
Resolved that the Council of the Township of East Zorra-Tavistock advise County Council that the Township supports the application for draft approval of a proposed condominium submitted by Labreche Patterson & Associates Inc. (File No. CD 17-04-2); prepared by McDonald Tamblyn Lord Surveying and dated April 26, 2017, for lands described as Block 21, Plan 41M-321 in the Village of Tavistock.

**CARRIED.**

Oxford County – OP  
Amendment 17-06-9  
(Community  
Improvement Plans)

4. Moved by: Jeremy SMITH  
Seconded by: Shirley MCCALL HANLON  
Resolved that Council voice no objection to OP Amendment 17-06-9 (Community Improvement Plans).

**CARRIED.**

Innerkip Lions Club –  
Request for Funding

Council reviewed correspondence submitted by the Innerkip Lions Club requesting consideration of funding toward the 2017 Innerkip Lions July 1<sup>st</sup> Weekend.

5. Moved by: Shirley MCCALL HANLON  
Seconded by: Jeremy SMITH  
Resolved that Council donate \$500.00 to the Innerkip Lions Club for their July 1<sup>st</sup> 150<sup>th</sup> Anniversary Celebration.

**CARRIED.**

Staff Report  
#CAO2017 – 21 re:  
Township Office  
RFEOI Results

CAO Jeff Carswell presented his report to Council regarding feedback received from the public, as well as the results to the request for expressions of interest for the potential leasing of office space. Direction to arrange for tours of other municipal office facilities, with further community consultation to also occur.

Other Business

Councillor SMITH provided an update on the 2017 Community Appreciation event, which was held on June 14, 2017.

Councillor SMITH brought forward discussion as to the status of the trees planted in Stonegate Park.

Council discussed the status of grass cutting of Township lands.

- Adjourn to  
Committee of the  
Whole (in camera)
6. Moved by: Jeremy SMITH  
Seconded by: Linda FULTON  
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 8:18 p.m. to consider a matter pertaining to:  
• A proposed or pending acquisition or disposition of land by the municipality or local board.  
**CARRIED.**
- Rise from Committee  
of the Whole
7. Moved by: Shirley MCCALL HANLON  
Seconded by: Jeremy SMITH  
Resolved that the Committee of the Whole does now rise and Council reconvenes at 8:29 p.m.  
**CARRIED.**
- Confirming By-law
8. Moved by: Linda FULTON  
Seconded by: Shirley MCCALL HANLON  
Resolved that by-law #2017-24 being a by-law to confirm the proceedings of Council held Wednesday June 21, 2017 be read a first, second and third time this 21<sup>st</sup> day of June, 2017; And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.  
**CARRIED.**
- Adjourn
9. Moved by: Jeremy SMITH  
Seconded by: Shirley MCCALL HANLON  
Resolved that Council does now adjourn at 8:30 p.m.  
**CARRIED.**

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Will Jaques, Clerk

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Maureen Ralph, Deputy Mayor