

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday June 7, 2017.

Members Present: Mayor Don MCKAY, Deputy Mayor RALPH and Councillors Linda FULTON, Shirley MCCALL HANLON, Mike ROUTLY (left at 12:30 p.m.) and Jeremy SMITH.

Members Absent: Councillor Mike CAMPBELL.

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander and Building Inspector/ Drainage Coordinator Connor Occleston.

Approve Agenda

1. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council approve the agenda for the June 7, 2017 meeting as printed and circulated and that the following be added to the agenda for the meeting:
 - Councillor McCall Hanlon - leftover monies from EZTCAN150

CARRIED.

PECUNIARY INTERESTS:

- Councillor ROUTLY – item #4(e) Local Court Security Advisory Committee

Confirm Minutes

2. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that Council confirm the Minutes of the May 17, 2017 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- Oxford County – Province-Wide Cycling Network
- Oxford County – Excess Soil Management Regulation
- Oxford County – Local Court Security Advisory Committee
- May 17, 2017 PSB Minutes
- Staff Report - #CBO2017 – 09 re: Building, Development & Drainage Reporting
- Staff Report - #BCO2017 – 06 re: By-law Compliance Reporting
- Staff Report - #CSM2017 – 11 re: Corporate Services Reporting
- Staff Report - #FC2017 – 06 re: Fire Department Reporting
- Staff Report - #FC2017 – 07 re: Fire Service Review
- Staff Report - #TR2017 – 11 re: Treasury Reporting
- Staff Report - #PW2017 - 12 re: Public Works Reporting

Correspondence & Reports – Resolutions Following

April 2017 Account Summary

3. Moved by: Maureen RALPH
 Seconded by: Jeremy SMITH
 Resolved that Council confirm the April 2017 Account Summary in the amount of \$1,012,359.50

CARRIED.

Council reviewed the correspondence received. Councillor ROUTLY removed himself from the discussion regarding the Local Court Security Advisory Committee.

Staff Report
#CBO2017 - 09 re:
Building Department
Reporting

Building Inspector/ Drainage Coordinator Connor Occleston reviewed Chief Building Official John Scherer’s Monthly Report with Council.

At 9:17 a.m., Ian Wilcox, General Manager of the UTRCA, reviewed their their Environmental Targets Strategic Plan and future budget requirements, with Council.

Public Hearing -
Minor Variance
Application A-5-2017
(Bluemont Farms
Ltd.)

**PUBLIC HEARING - MINOR VARIANCE APPLICATION
#A-5-2017 OF BLUEMONT FARMS LTD., DESCRIBED AS
PART OF LOT 26 AND 27, CONCESSION 17, TOWNSHIP OF
EAST ZORRA-TAVISTOCK.**

At 9:37 a.m., Council, constituted as Committee of Adjustment, considered Minor Variance Application #A-5-2017 of Bluemont Farms Ltd. Planner Adam Ager presented his Planning Report, #2017-161.

Committee of Adjustment members had questions of the planner and Township Staff in regards to the application. The applicant was present and spoke favourably of the application.

4. Moved by: Mike ROUTLY
Seconded by: Maureen RALPH
Resolved that Council, constituted as Committee of Adjustment, approve Minor Variance Application #A-5-2017 of Bluemont Farms Ltd., described as Part of Lot 26 and 27, Concession 17, Township of East Zorra-Tavistock, as the request is:
1. a minor variance from the provisions of the Township of East Zorra -Tavistock Zoning By-Law No. 2003-18;
 2. desirable for the appropriate development or use of the land, building or structure;
 3. in keeping with the general intent and purpose of the Township of East Zorra –Tavistock Zoning By-Law No. 2003-18; and
 4. in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

CARRIED.

Councillor SMITH provided an update on the planning for the 2017 Community Appreciation event, to be held in Innerkip on June 14, 2017.

Public Hearing -
 Minor Variance
 Application A-1-2017
 (John Goodman)

**PUBLIC HEARING - MINOR VARIANCE APPLICATION
 #A-1-2017 OF JOHN GOODMAN, DESCRIBED AS LOT 7,
 PLAN 41M-298, TOWNSHIP OF EAST ZORRA-TAVISTOCK.**

At 9:45 a.m., Council, constituted as Committee of Adjustment, reviewed and considered Minor Variance Application #A-1-2017 of John Goodman. Planner Adam Ager reviewed his Planning Report (#2017-69) with Council.

Committee of Adjustment members had questions of the planner and Township Staff in regards to the application. The applicant was present and spoke favourably of the application.

- 5. Moved by: Linda FULTON
 Seconded by: Jeremy SMITH
 Resolved that Council, constituted as Committee of Adjustment, approve Minor Variance Application #A-1-2017 of John Goodman, described as Lot 7, Plan 41M-298, Township of East Zorra-Tavistock, as the request is:

- 1. a minor variance from the provisions of the Township of East Zorra -Tavistock Zoning By-Law No. 2003-18;
- 2. desirable for the appropriate development or use of the land, building or structure;
- 3. in keeping with the general intent and purpose of the Township of East Zorra –Tavistock Zoning By-Law No. 2003-18; and
- 4. in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

CARRIED.

Staff Report
 #BCO2017 - 06 re:
 By-law Compliance
 Reporting

Council reviewed the Monthly Report from By-law Compliance Officer Melanie Shiell.

Staff Report
 #CSM2017 - 10 re:
 Corporate Services
 Reporting

Corporate Services Manager Will Jaques presented his Monthly Report to Council.

Staff Report
 #FC2017 - 06 re: Fire
 Department
 Reporting

Fire Chief Scott Alexander presented his Monthly Report to Council.

Public Meeting -
Open

- 6. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 10:00 a.m.

CARRIED

Public Meeting for
ZN2-17-03 – Yeoman

**PUBLIC MEETING – YEOMAN ZONE CHANGE
APPLICATION #ZN2-17-03, LOT 13, CONCESSION 12,
TOWNSHIP OF EAST ZORRA-TAVISTOCK.**

Adam Ager from the County of Oxford Planning Department was present to comment on his report, CASPO Report #2017-162, regarding a Zone Change application on lands owned by Kenneth and Barbara Yeoman.

Council asked questions of the planner and Township Staff. The applicant was present and spoke favourably of the application.

Council Reconvene

- 7. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that the Public Meeting does now adjourn and Council reconvenes at 10:10 a.m.

CARRIED.

- 8. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council approve, in principle, the zone change application submitted by Paul Yeoman, whereby the lands described as Part Lot 13, Concession 12 (East Zorra), Township of East Zorra- Tavistock, known municipally as 595795 Highway 59 are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' and from 'General Agricultural Zone (A2)' to 'Special Rural Residential Zone (RR-3).

CARRIED.

At 10:12 a.m., Tony Hymers, Detachment Commander for the Oxford County OPP, introduced himself, as well as his priorities, to Council.

Staff Report
#FC2017 - 07 re: Fire
Service Review

Fire Chief Scott Alexander presented his report to Council regarding the completion of a Fire Service Review.

Council observed a short break between 10:50 a.m. and 11:00 a.m.

Staff Report
#TR2017 – 11 re:
Treasury Reporting

Treasurer Sean Hilderley presented his Monthly Report to Council.

Staff Report
#PW2017 - 12 re:
Public Works
Reporting

Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

9. Moved by:
Seconded by:
Resolved that Council approve the recommendations in Staff Report #PW2017-12.

CARRIED.

Staff Report
#CAO2017 – 20 re:
Gravel to Hardtop
Program/ Tax Rate
Comparison

CAO Jeff Carswell presented his report to Council regarding the conversion of Township roadways from Gravel to Hardtop and the associated tax rate increase to undertake this program.

10. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that the proposed 2017 RT Rate contained in the draft 2017 Budget and Tax Rate Bylaw be adjusted to 0.00520320 (Oxford County Other Rural Township Median) and further, all other rates be adjusted as per the Tax Ratios and applicable policy;

And that the increased levy amount be identified for Asset Management Funding and future Gravel to Hardtop conversion.

CARRIED.

Recorded Vote on Resolution #10 called by Councillor MCCALL HANLON.

NAME	YEA	NAY
Linda FULTON	X	
Shirley HANLON		X
Don MCKAY	X	
Maureen RALPH	X	
Mike ROUTLY	X	
Jeremy SMITH	X	
TOTAL – CARRIED	5	1

By-laws: 11. Moved by: Linda FULTON
 1st & 2nd Reading Secoded by: Maureen RALPH
 Resolved that the following by-law be read a first and second time:
 • 2017-22 – 2017 Budget and Tax Rates By-law (as amended, as per Report #CAO2017-20)
CARRIED.

By-laws: 12. Moved by: Jeremy SMITH
 3rd & Final Reading Secoded by: Linda FULTON
 Resolved that the following by-law be read a third and final time:
 • 2017-22 – 2017 Budget and Tax Rates By-law (as amended, as per Report #CAO2017-20)
CARRIED.

Councillor ROUTLY left the meeting at 12:30 p.m.

Other Business Councillor MCCALL HANLON brought forward discussion regarding Wildlife Control in the Township.

Councillor MCCALL HANLON brought forward discussion regarding leftover monies from the EZTCAN150 event.

- Adjourn to
Committee of the
Whole (in camera)
13. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 1:02 p.m. to consider a matter pertaining to:
- Personal matters about an identifiable individual, including municipal or local board employees;
 - Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.
- CARRIED.**
- Rise from Committee
of the Whole
14. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that the Committee of the Whole does now rise and Council reconvenes at 1:03 p.m.
- CARRIED.**
- Confirming By-law
15. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that by-law #2017-23 being a by-law to confirm the proceedings of Council held Wednesday June 7, 2017 be read a first, second and third time this 7th day of June, 2017;
- And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.
- CARRIED.**
- Adjourn
16. Moved by: Jeremy SMITH
Seconded by: Maureen RALPH
Resolved that Council does now adjourn at 1:04 p.m.
- CARRIED.**

Will Jaques, Clerk

Don McKay, Mayor