

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday May 17, 2017.

Members Present: Mayor Don MCKAY, Deputy Mayor RALPH and Councillors Mike CAMPBELL, Linda FULTON, Shirley MCCALL HANLON, Mike ROUTLY. and Jeremy SMITH.

Members Absent: N/A

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, Public Works Manager Tom Lightfoot and Chief Building Official John Scherer.

Councillor MCCALL HANLON advised that the New Horizons for Seniors funding Program has been released.

Approve Agenda

1. Moved by: Maureen RALPH  
 Seconded by: Jeremy SMITH  
 Resolved that Council approve the agenda for the May 17, 2017 meeting as printed and circulated.
- CARRIED.**

**PECUNIARY INTERESTS:**

- Mayor MCKAY – Item #6(d) Hickson Trail Minutes

Confirm Minutes

2. Moved by: Linda FULTON  
 Seconded by: Mike CAMPBELL  
 Resolved that Council confirm the Minutes of the May 17, 2017 Council Meeting, as printed and circulated.
- CARRIED.**

**Correspondence & Reports – No Resolutions**

- TVDSB – Annual Community Planning & Facility Collaboration Opportunities Meeting
- GRCA – May 2017 Current

Mayor MCKAY will attend the TVDSB meeting on behalf of the Township.

Councillor FULTON spoke to her attendance at the recent Frank Cowan Company Risk Management seminar.

Mayor MCKAY removed himself from the discussion.

Deputy Mayor RALPH reviewed the recent Hickson Trail Committee Minutes with Council.

Mayor MCKAY rejoined the discussion.

**Correspondence & Reports – Resolutions Following**

Staff Report  
#PW2017 - 11 re:  
Fibermat Tender  
results

Public Works Manager Tom Lightfoot presented his report to Council regarding the recent procurement results for fibermat surface treatment.

3. Moved by: Mike ROUTLY  
Seconded by: Jeremy SMITH  
Resolved that Council accept the Fibermat surface treatment bid form Norjohn Contracting and Paving Limited of \$4.54 per m2 for the 11th, 13th and 18th Lines.

**CARRIED.**

Staff Report  
#CAO2017 – 19 re:  
Township Office  
Background  
Information & RFEOI

CAO Jeff Carswell presented his report to Council regarding the document prepared with respect to background to the public on current office space challenges, as well as request for expressions of interest for the potential leasing of office space.

4. Moved by: Mike CAMPBELL  
Seconded by: Jeremy SMITH  
Resolved that Council approve the Hickson Office Background Information and Request for Expressions of Interest (RFEOI) to Provide Office Space and further that staff be authorized to proceed as set out in report #CAO2017-19.

**CARRIED.**

Recorded Vote on Resolution #4 called by Councillor ROUTLY.

NAME	YEA	NAY
Mike CAMPBELL	X	
Linda FULTON	X	
Shirley HANLON		X
Don MCKAY	X	
Maureen RALPH	X	
Mike ROUTLY		X
Jeremy SMITH	X	
<b>TOTAL – CARRIED</b>	<b>5</b>	<b>2</b>

By-laws:  
1st & 2nd Reading

5. Moved by: Maureen RALPH  
 Seconded by: Linda FULTON  
 Resolved that the following by-law be read a first and second time:
- 2017-19 – Building Permit Fees Amendment
  - 2017-20 – ZBA 2-17-02 (MacKay)
- CARRIED.**

By-laws:  
3rd & Final Reading

6. Moved by: Shirley MCCALL HANLON  
 Seconded by: Jeremy SMITH  
 Resolved that the following by-law be read a third and final time:
- 2017-19 – Building Permit Fees Amendment
  - 2017-20 – ZBA 2-17-02 (MacKay)
- CARRIED.**

Other Business

Councillor SMITH provided an update on the planning for the 2017 Community Appreciation event, to be held in Innerkip on June 14, 2017.

Councillor MCCALL HANLON provided an update on the Stone Gates re-dedication and EZT Canada 150th Celebration, held in Tavistock on May 13, 2017.

Councillor MCCALL HANLON brought forward discussion regarding the angled parking on Maria Street, in Tavistock.

Councillor MCCALL HANLON brought forward discussion regarding parking at the intersection of Jacob Street and Janelle Drive, in Tavistock.

Councillor MCCALL HANLON brought forward discussion regarding the recent ROEDC Business Symposium.

Deputy Mayor RALPH brought forward discussion regarding a recent MVA at the intersection of County Road #59 and Maplewood Sideroad

Adjourn to  
Committee of the  
Whole (in camera)

7. Moved by: Maureen RALPH  
Seconded by: Jeremy SMITH  
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 8:24 p.m. to consider a matter pertaining to:
  - The Security of the Property of the Municipality or local board;
  - Personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED.**

Rise from Committee  
of the Whole

8. Moved by: Maureen RALPH  
Seconded by: Mike ROUTLY  
Resolved that the Committee of the Whole does now rise and Council reconvenes at 9:31 p.m.

**CARRIED.**

9. Moved by: Jeremy SMITH  
Seconded by: Linda FULTON  
Resolved that Council adopt the recommendations in Report #CAO2017-18.

**CARRIED.**

Confirming By-law

10. Moved by: Shirley MCCALL HANLON  
Seconded by: Jeremy SMITH  
Resolved that by-law #2017-21 being a by-law to confirm the proceedings of Council held Wednesday May 17, 2017 be read a first, second and third time this 17<sup>th</sup> day of May, 2017; And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

**CARRIED.**

Adjourn

11. Moved by: Maureen RALPH  
Seconded by: Mike ROUTLY  
Resolved that Council does now adjourn at 9:33 p.m.

**CARRIED.**