

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday March 15, 2017.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Mike CAMPBELL, Linda FULTON, Shirley MCCALL HANLON, Mike ROUTLY and Jeremy SMITH.

Members Absent: N/A

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Treasurer Sean Hilderley, CBO John Scherer and Public Works Manager Tom Lightfoot.

Approve Agenda

1. Moved by: Maureen RALPH
 Seconded by: Mike CAMPBELL
 Resolved that Council approve the agenda for the March 1, 2017 meeting as printed and circulated, and that the following be added to the agenda for the meeting:
 - Canada’s 150th Celebration in EZT
 - 2017 Interim Tax Notices to agricultural lands in EZT

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm Minutes

2. Moved by: Jeremy SMITH
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council confirm the Minutes of the March 1, 2017 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- Ministry of Education – Pupil Accommodation and Support for Education
- 2017 ROEDC Business Forum
- January 17, 2017 HRC Minutes
- March 8, 2017 HTC Minutes
- Staff Report #CAO2017-08 – Office Layout Reorganization

AED Policy and
School Boards

3. Moved by: Maureen RALPH
Seconded by: Shirley MCCALL HANLON

WHEREAS, Automated External Defibrillators are used to treat sudden cardiac arrest and have been proven to be life-saving during the waiting time period for emergency services;

AND WHEREAS, for every minute a person in cardiac arrest goes without being successfully treated by defibrillation, the chance of survival decreases by 7 percent in the first minute, and decreases by 10 percent per minute as time advances past 3 minutes;

AND WHEREAS, Andrew Stoddart, a 15 year old boy, passed away while playing soccer in Kintore, Ontario, an AED on site may have increased his odds of survival. Andrew's Legacy Foundation has currently purchased 22 AEDs for across Oxford County, including all three elementary schools in Zorra Township;

AND WHEREAS, the Thames Valley District School Board has yet to put together a policy for having AEDs in place in all, or any, of their public elementary and secondary schools;

THEREFORE BE IT RESOLVED THAT the Municipality of East Zorra Tavistock requests that the Premier, and Minister of Education, develop a policy that enables all schools and school boards in Ontario, including the Thames Valley District School Board, that allows individual elementary and secondary schools to have an AED installed in their schools;

AND THAT the Municipality of East Zorra Tavistock request that the Thames Valley District School Board and all other schools in Ontario develop a policy to install AEDs in all schools as soon as possible for the safety of our children.

AND THAT this resolution be sent to the Premier, Minister of Education, AMO, Thames Valley District School Board, MPP Ernie Hardeman; and all Ontario Municipalities for consideration and support.

CARRIED.

OFMEM Essentials Seminar

4. Moved by: Maureen RALPH
 Seconded by: Linda FULTON
 Resolved that Council authorize attendance of the following persons at the OFMEM Essentials of Municipal Fire Protection & Emergency Management Seminar:
 - *Don McKay (April 19th)*

CARRIED.

Frank Cowan Company Risk Management Seminar

5. Moved by: Mike CAMPBELL
 Seconded by: Maureen RALPH
 Resolved that Council authorize attendance of the following persons at the Frank Cowan Company Risk Management Seminar:
 - *Don McKay (April 11th)*
 - *Linda Fulton (May 17th)*

CARRIED.

Deputy Mayor RALPH reported on her recent attendance at the Ontario Good Roads Association (OGRA) Conference.

Mayor MCKAY responded to questions regarding County of Oxford business.

Deputy Mayor RALPH reported on the March 8, 2017 meeting of the Hickson Trail Committee.

Public Hearing -
 Minor Variance
 Application A-4-2016
 (Robert Gould)

PUBLIC HEARING - MINOR VARIANCE APPLICATION #A-4-2016 of Robert Gould, described as Part Lot 34, Concession 11, (East Zorra) (east side of the 11th Line, lying between Perth-Oxford Road and Maplewood Side Road, being municipally known as 517100 11th Line).

At 7:15 p.m., Council, constituted as Committee of Adjustment, considered Minor Variance Application #A-4-2016 of Robert Gould. Planner Adam Ager presented his Planning Report, #2017-68.

Committee of Adjustment members had questions of the planner in regards to the application.

6. Moved by: Mike CAMPBELL
Seconded by: Mike ROUTLY
Resolved that Council, constituted as Committee of Adjustment, approves Minor Variance Application #A-4-2016 of Robert Gould, described as Part Lot 34, Concession 11, (East Zorra) (east side of the 11th Line, lying between Perth-Oxford Road and Maplewood Side Road, being municipally known as 517100 11th Line), as it relates to relief from table 6.2 of the Township Zoning By-law, front yard minimum depth from the required 49.2 feet to the proposed 34.4 feet.

As the request is deemed to be:

1. a minor variance from the provisions of the Township of East Zorra -Tavistock Zoning By-Law No. 2003-18;
2. desirable for the appropriate development or use of the land, building or structure;
3. in keeping with the general intent and purpose of the Township of East Zorra –Tavistock Zoning By-Law No. 2003-18; and
4. in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

CARRIED.

Staff Report
#PW2017-07 –
Jacob Street East
Tender Results

Public Works Manager Tom Lightfoot reviewed his report with Council regarding the recent tender results for the Jacob Street East reconstruction project.

7. Moved by: Mike CAMPBELL
Seconded by: Jeremy SMITH
Resolved that Council accept the bid from Oxford Civil Group in the amount of \$579,606.48 plus applicable taxes to reconstruct Jacob Street East in Tavistock, as specified in Contract # 2017-02.

CARRIED.

Public Hearing -
 Minor Variance
 Application A-1-2017
 (John Goodman)

**PUBLIC HEARING - MINOR VARIANCE APPLICATION
 #A-1-2017 of John Goodman, described as Lot 7, Plan 41M-298, in the Township of East Zorra-Tavistock (north side of Borden Crescent, lying between Highway 59 and 13th Line, being municipally known as 224 Borden Court).**

At 7:30 p.m., Council, constituted as Committee of Adjustment, considered Minor Variance Application #A-1-2017 of John Goodman. Planner Adam Ager presented his Planning Report, #2017-69.

Committee of Adjustment members had questions of the planner and applicant in regards to the application. Members of the public present expressed concerns with the drainage of the lands within the subdivision where the subject property is located, especially in relation to the subdivision lands as a whole purportedly draining onto lands adjacent to the subdivision.

- 8. Moved by: Mike CAMPBELL
 Seconded by: Maureen RALPH
 Resolved that Council, constituted as Committee of Adjustment, defer for 60 days Minor Variance Application #A-1-2017 of John Goodman, described as Lot 7, Plan 41M-298, in the Township of East Zorra-Tavistock (north side of Borden Court, lying between Highway 59 and 13th Line, being municipally known as 224 Borden Crescent), to permit the proponent to evaluate and further address the Minor Variance impacts on drainage affecting neighbouring properties.

CARRIED.

Staff Report
 #PW2017-08 – Tree
 Removal Quotation
 Results

Public Works Manager Tom Lightfoot reviewed his report with Council regarding the quotations recently received for tree removal in the Township.

- 9. Moved by: Shirley MCCALL HANLON
 Seconded by: Mike ROUTLY
 Resolved that Council accept the quote submitted March 9, 2017, by Lange Bros. Tree Service to remove 112 trees from Township roadsides.

CARRIED.

Staff Report
 #CAO2017-08 –
 Office Layout
 Reorganization

CAO Jeff Carswell presented his report to Council regarding the proposed reorganization of space at the Township Office, including the development of Meeting space and a Treasury work area.

Other Business

Council discussed the EZT Canada 150th Celebration, proposed to be held in Tavistock on May 13, 2017. Councillor MCCALL HANLON requested that \$1,000.00 be provided to this event.

- 10. Moved by: Mike CAMPBELL
 Seconded by: Maureen RALPH
 Resolved that Council authorize a contribution of \$1,000.00 to the EZT Canada 150th Celebration May 13, 2017.

CARRIED.

Councillor MCCALL HANLON discussed that some agricultural land owners have raised concerns that they had not received their interim tax bill.

Councillor ROUTLY requested that Council proceed into Closed Session, without staff. Mayor MCKAY ruled the motion out of order, as it had not been added to the agenda at the commencement of the meeting.

- 11. Moved by: Mike ROUTLY
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council override the ruling of the Mayor to go into Closed Session.

DEFEATED.

Recorded Vote on Resolution #11 called by Deputy Mayor RALPH.

NAME	YEA	NAY
Mike CAMPBELL		X
Linda FULTON		X
Shirley HANLON	X	
Don MCKAY		X
Maureen RALPH	X	
Mike ROUTLY	X	
Jeremy SMITH		X
TOTAL – Defeated	3	4

Confirming By-law

12. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that By-law #2017-13, being a by-law to confirm the proceedings of Council held Wednesday March 15, 2017, be read a first, second and third time this 15th day of March, 2017;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

13. Moved by: Mike ROUTLY
Seconded by: Mike CAMPBELL
Resolved that Council does now adjourn at 8:58 p.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor