

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 9:00 a.m. on Wednesday March 1, 2017.

Members Present: Mayor Don MCKAY and Councillors Mike CAMPBELL, Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Deputy Mayor RALPH and Councillor Mike ROUTLY

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander, Chief Building Official John Scherer and Building Inspector/ Drainage Coordinator Connor Occleston.

Approve Agenda

1. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that Council approve the agenda for the March 1, 2017 meeting as printed and circulated and further that the following be added to the agenda for this meeting:
 - Drain Petition – Facey Drain (2017)
 - Deputy Mayor Ralph – Notice of Motion (AED Policy for School Boards)
 - Update re: Township Office

CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm Minutes

2. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council confirm the Minutes of the February 15, 2017 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- 2016 Annual Conference and Expense Report (as amended)
- Staff Report - #PW2017 - 05 re: Public Works Reporting
- Staff Report - #CBO2017 – 03 re: Building, Drainage & Development Reporting
- Staff Report - #FC2017 – 03 re: Fire Department Reporting
- Staff Report - #BCO2017 – 03 re: By-law Compliance Reporting
- Staff Report - #CSM2017 – 06 re: Corporate Services Reporting
- Councillor McCall Hanlon – Speeding on William St. North/ Parking on Oxford St.
- Deputy Mayor Ralph – Notice of Motion (AED Policy for School Boards)
- Update re: Township Office

Correspondence & Reports – Resolutions Following

January 2017
Account Summary

3. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that Council confirm the January 2017 Account Summary in the amount of \$340,129.27.

CARRIED.

Facey Drain - Petition
for Drainage Works

4. Moved by: Mike CAMPBELL
Seconded by: Jeremy SMITH
Resolved that Council accept the Drainage Petition from various property owners for improvements to the Facey Drain in the areas of Lot 29, Concession 18 to Lot 31, Concession 17, in the Township of East Zorra-Tavistock, and further instruct the Clerk to notify the Grand River Conservation Authority of the Township’s intention to appoint an engineer.

CARRIED.

Staff Report
#PW2017 - 05 re:
Public Works
Reporting

Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

Staff Report
#PW2017 - 06 re:
PW Equipment
Operators -
Telecommunications

Public Works Manager Tom Lightfoot presented his report to Council regarding telecommunications for the Public Works Department.

- 5. Moved by: Mike CAMPBELL
Seconded by: Linda FULTON
Resolved that Council approve the Public Works Equipment Operator Telecommunication Policy, as set out in Staff Report #PW2017-06.

CARRIED.

Staff Report
#CBO2017 - 03 re:
Building Department
Reporting

Chief Building Official John Scherer presented his Monthly Report to Council.

Staff Report
#CBO2017 - 04 re:
2016 Annual Building
Report

Chief Building Official John Scherer presented the 2016 Annual Building Report to Council.

- 6. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that Council accept the Building Department Annual Report for 2016, as required to be prepared under Section 7(4) of the Ontario Building Code, as information.

CARRIED.

By-laws:

1st & 2nd Reading

- 7. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that the following by-law be read a first and second time:
 - 2017-11 – Building Department Shared Services

CARRIED.

By-laws:

3rd & Final Reading

- 8. Moved by: Shirley MCCALL HANLON
Seconded by: Mike CAMPBELL
Resolved that the following by-law be read a third and final time:
 - 2017-11 – Building Department Shared Services

CARRIED.

Staff Report
#FC2017 - 03 re: Fire
Department
Reporting

Fire Chief Scott Alexander presented his Monthly Report to Council.

2017 Budget Public Meeting

9. Moved by: Jeremy SMITH
Seconded by: Shirley MCCALL HANLON
Resolved that Council does now adjourn to a Public Meeting for consideration of the 2017 Budget in accordance with provisions of Section 291 of The Municipal Act, 2001 at 9:41 a.m.

CARRIED.

CAO Jeff Carswell highlighted the proposed 2017 budget. Members of the public present spoke to their desire to have the 13th Line, from Oxford Road #8 to Cassel Sideroad, hard surfaced. Members of Council discussed various items related to the 2017 budget.

Adjourn Budget Public Meeting

10. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that the Public Meeting does now adjourn and Council reconvenes at 10:36 a.m.

CARRIED.

Approval of 2017 Budget

11. Moved by: Linda FULTON
Seconded by: Mike CAMPBELL
Resolved that Council approve the 2017 Budget and Capital Forecast, as set out in Report #CAO2017-07;
And further instruct the Clerk to prepare the necessary by-law when the Tax Policy has been set by both the Province and County of Oxford.

CARRIED.

Staff Report
#BCO2017 - 03 re:
By-law Compliance Reporting

Council reviewed the Monthly Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2017 - 06 re:
Corporate Services Reporting

Corporate Services Manager Will Jaques presented his Monthly Report to Council.

Other Business

Councillor MCCALL HANLON brought forward concerns regarding speeding on William Street North, and parking on Oxford Street, in Tavistock.

An update was provided by Staff in regards to the work currently being undertaken by the design consultant, for the Township Office.

The following was requested by Deputy Mayor RALPH as a Notice of Motion, to be considered at the March 15, 2017, Council Meeting:

Moved by: Maureen RALPH
Seconded by:

WHEREAS, Automated External Defibrillators are used to treat sudden cardiac arrest and have been proven to be life-saving during the waiting time period for emergency services;

AND WHEREAS, for every minute a person in cardiac arrest goes without being successfully treated by defibrillation, the chance of survival decreases by 7 percent in the first minute, and decreases by 10 percent per minute as time advances past 3 minutes;

AND WHEREAS, Andrew Stoddart, a 15 year old boy, passed away while playing soccer in Kintore, Ontario, an AED on site may have increased his odds of survival. Andrew's Legacy Foundation has currently purchased 22 AEDs for across Oxford County, including all three elementary schools in Zorra Township;

AND WHEREAS, the Thames Valley District School Board has yet to put together a policy for having AEDs in place in all, or any, of their public elementary and secondary schools;

THEREFORE BE IT RESOLVED THAT the Municipality of East Zorra Tavistock requests that the Premier, and Minister of Education, develop a policy that enables all schools and school boards in Ontario, including the Thames Valley District School Board, that allows individual elementary and secondary schools to have an AED installed in their schools;

AND THAT the Municipality of East Zorra Tavistock request that the Thames Valley District School Board and all other schools in Ontario develop a policy to install AEDs in all schools as soon as possible for the safety of our children.

AND THAT this resolution be sent to the Premier, Minister of Education, AMO, Thames Valley District School Board, MPP Ernie Hardeman; and all Ontario Municipalities for consideration and support.

- Adjourn to Committee of the Whole (in camera)
12. Moved by: Mike CAMPBELL
Seconded by: Linda FULTON
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 11:05 a.m. to consider a matter pertaining to:
- The Security of the Property of the Municipality or local board;
 - Personal matters about an identifiable individual, including municipal or local board employees;
 - Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.
- CARRIED.**
- Rise from Committee of the Whole
13. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that the Committee of the Whole does now rise and Council reconvenes at 11:53 a.m.
- CARRIED.**
- Confirming By-law
14. Moved by: Mike CAMPBELL
Seconded by: Linda FULTON
Resolved that by-law #2017-12 being a by-law to confirm the proceedings of Council held Wednesday March 1, 2017 be read a first, second and third time this 1st day of March, 2017;
- And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.
- CARRIED.**
- Adjourn
15. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that Council does now adjourn at 11:54 a.m.
- CARRIED.**

Will Jaques, Clerk

Don McKay, Mayor