

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 7:00 p.m. on Wednesday February 15, 2017.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Councillors Mike CAMPBELL and Mike ROUTLY

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Public Works Foreman Rodney Ramseyer, Treasurer Nandini Syed.

Approve Agenda

1. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that Council approve the agenda for the February 15, 2017 meeting as printed and circulated, and that the following be added to the agenda for the meeting:
 - Councillor McCall-Hanlon: Speeding on William St. North/ vehicle parking on south side of Oxford Street (Tavistock).

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm Minutes

2. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that Council confirm the Minutes of the February 1, 2017 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- Annual Council Pay and Expense Reports (2016)
- Development Charge Reserve Summary
- UTRCA – February 2017 FYI
- Perth South – Comments regarding 2017 UTRCA Budget
- February 15, 2017 HTC Minutes
- January 23, 2017 TDRFB Minutes
- Councillor McCall-Hanlon – February 10, 2017 Local School Boards Meeting
- Staff Report #CAO2017-04 – 2017 Insurance Reserve Review
- Staff Report #CAO2017-06 – CIP150 Intake 2 (Agreement & Resolution)

Deputy Mayor RALPH reported on the February 15, 2017 meeting of the Hickson Trail Committee.

Councillor MCCALL HANLON reported on the February 10, 2017 Local School Boards meeting, as hosted by the County of Oxford.

Staff Report
#PW2017-04 re:
Gravel Resurfacing
Tender

Public Works Foreman Rodney Ramseyer reported to Council regarding the recent Gravel Resurfacing tender process.

3. Moved by: Shirley MCCALL HANLON
Seconded by: Maureen RALPH
Resolved that Council accept the bid from Hart Sand and Gravel in the amount of \$7.45 per tonne (excluding taxes), as proposed in contract 2017-01, for the supply and application of approximately 18,000 tonnes of “A” gravel on the Township’s roads.

CARRIED.

Staff Report
#TR2017-04 re:
Year-End Reserve
and Capital
Adjustments

Treasurer Nandini Syed presented her report to Council regarding the 2016 Year-End Reserve and Capital Adjustments.

At 7:25 p.m., Jessica Jaremchuk from the Frank Cowan Company Ltd. reviewed the 2017 insurance renewal with Council. In addition, CAO Jeff Carswell reviewed his report with Council regarding the renewal (Report #CAO2017-05).

- 4. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that Council adopt the recommendations in Staff Report #CAO2017-05, 2017/18 Insurance Renewals.

CARRIED.

- 5. Moved by: Jeremy SMITH
Seconded by: Linda FULTON
Resolved that Council approve the 2016 Budget Adjustments and Reserve transactions, as set out in Report #TR2017-04.

CARRIED.

At 7:52 p.m., Phil Holst provided a presentation to Council regarding the “Reforest Oxford” program, which is one of the outcomes of the *Future Oxford: A Community Sustainability Plan*.

Staff Report
#CSM2017 – 04 re:
Municipal Election
2018 (Voting
Methods)

Corporate Services Manager Will Jaques presented his report to Council regarding the recommended election methods for the 2018 municipal election.

- 6. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that Council endorse Internet/Telephone Voting as the preferred method of voting for the 2018 Municipal Election;

And that Staff be directed to develop the 2018 Election Work Plan based on the preferred method of voting;

And that Staff bring back a report regarding final quotes for procuring services and equipment for the preferred voting method.

CARRIED.

Recorded Vote on Resolution #6 called by Councillor MCCALL HANLON.

NAME	YEA	NAY
Mike CAMPBELL		
Linda FULTON	X	
Shirley HANLON		X
Don MCKAY	X	
Maureen RALPH	X	
Mike ROUTLY		
Jeremy SMITH	X	
TOTAL – CARRIED	4	1

Staff Report
 #CSM2017 – 05 re:
 Municipal Election
 2018 (Council
 Composition/ Ward
 Boundaries)

Corporate Services Manager Will Jaques presented his report to Council regarding Council Composition and Ward Boundary adjustments.

- 7. Moved by: Jeremy SMITH
 Seconded by: Linda FULTON
 Resolved that the current Township Council composition and Ward Boundaries be maintained for the 2018 election.

CARRIED.

Staff Report
 #CAO2017-04 re:
 2017 Insurance
 Reserve Review

CAO Jeff Carswell presented his report to Council regarding his review of the insurance reserve, for 2017.

Staff Report
 #CAO2017-06 re:
 CIP150 Intake 2
 (Agreement &
 Resolution)

CAO Jeff Carswell presented his report to Council regarding the Township requirements under Intake #2 of the CIP150 program.

8. Moved by: Shirley MCCALL HANLON
 Seconded by: Jeremy SMITH
 Resolved that Council approve entering into the Canada 150 Community Infrastructure Program Contribution Agreement Intake Two for the following projects:

Project Number	Project Name	Total Eligible Cost	FedDev ONT Contribution
809591	Improvement of Innerkip Community Centre	\$75,000.00	\$25,000.00
809592	Improvement of Tavistock Arena	\$87,820.00	\$27,500.00
809601	Improvement of Hickson Trail	\$60,000.00	\$18,000.00
809602	Repair of Stone Gates at Queen's Park	\$53,900.00	\$17,967.00

CARRIED.

By-laws:
 1st & 2nd Reading

9. Moved by: Maureen RALPH
 Seconded by: Linda FULTON
 Resolved that the following by-laws be read a first and second time:
- 2017-09 – CIP150 Contribution Agreement

CARRIED.

By-laws:
 3rd & Final Reading

10. Moved by: Jeremy SMITH
 Seconded by: Shirley MCCALL HANLON
 Resolved that the following by-laws be read a third and final time:
- 2017-09 – Contribution Agreement

CARRIED.

Other Business

Council reviewed and discussed the 2017 Operating Budget.

11. Moved by: Maureen RALPH
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council direct that the \$48,000.00 contribution to the Innerkip Drop-in Centre be removed from the 2017 draft Operating Budget;
 And further that staff be instructed to provide support to the group with other funding sources and programs.

CARRIED.

Recorded Vote on Resolution #11 called by Councillor SMITH.

NAME	YEA	NAY
Mike CAMPBELL		
Linda FULTON	X	
Shirley HANLON	X	
Don MCKAY		X
Maureen RALPH	X	
Mike ROUTLY		
Jeremy SMITH		X
TOTAL – CARRIED	3	2

12. Moved by: Maureen RALPH
 Seconded by: Linda FULTON
 Resolved that Council direct \$44,000.00 be transferred from the Tax Stabilization Reserve to the 2017 Operating Budget.

CARRIED.

Councillor SMITH provided an update on the planning for the 2017 Community Appreciation event.

Councillor MCCALL HANLON provided an update to Council on the recent Stone Gates accent lighting RFP process.

13. Moved by: Shirley MCCALL HANLON
 Seconded by: Maureen RALPH
 Resolved that Council accept the bid from D & D Electric for the accent lighting for the Tavistock Queen’s Park Stone Gates in the amount of \$6,027.00.

CARRIED.

14. Moved by: Maureen RALPH
 Seconded by: Jeremy SMITH
 Resolved that Council does now adjourn to Committee of the Whole, in camera, at 9:36 p.m. to consider a matter pertaining to:

- The Security of the Property of the Municipality or local board.

CARRIED.

Adjourn to
 Committee of the
 Whole (in camera)

Rise from Committee
of the Whole

15. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that the Committee of the Whole does now rise and
Council reconvenes at 9:49 p.m.

CARRIED.

Confirming By-law

16. Moved by: Maureen RALPH
Seconded by: Jeremy SMITH
Resolved that By-law #2017-10, being a by-law to confirm the
proceedings of Council held Wednesday February 15, 2017, be
read a first, second and third time this 15th day of February,
2017;

And further that the Mayor and Clerk are hereby authorized to
sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

17. Moved by: Linda FULTON
Seconded by: Jeremy SMITH
Resolved that Council does now adjourn at 9:50 p.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor