

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Oxford County Administration Building, Woodstock, Ontario at 10:00 a.m. on Wednesday February 1, 2017.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Mike CAMPBELL (left at 2:00 p.m.), Linda FULTON, Shirley MCCALL HANLON, Mike ROUTLY (left at 2:33 p.m.) and Jeremy SMITH (left at 2:00 p.m.)

Members Absent: N/A

Staff Present: CAO Jeff Carswell, Clerk Will Jaques, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander, Treasurer Nandini Syed and Chief Building Official John Scherer.

Approve Agenda

1. Moved by: Mike CAMPBELL  
Seconded by: Mike ROUTLY  
Resolved that Council approve the agenda for the February 1, 2017 meeting as printed and circulated and further that the following be added to the agenda for this meeting:
  - Deputy Mayor RALPH - Legal & Personnel
  - Councillor SMITH – Community Appreciation Event

**CARRIED.**

**PECUNIARY INTERESTS:**

- Councillor MCCALL HANLON – Pay Voucher item

Confirm Minutes

2. Moved by: Maureen RALPH  
Seconded by: Shirley MCCALL HANLON  
Resolved that Council confirm the Minutes of the January 18, 2017 Council Meeting, as printed and circulated.

**CARRIED.**

**Correspondence & Reports – No Resolutions**

- 2016 Tavistock Drainage Summary
- Oxford County Plowmen’s Association – Community Grants
- January 11, 2017 HTC Meeting Minutes
- January 18, 2017 PSB Meeting Minutes
- Staff Report - #PW2017 - 03 re: Public Works Reporting
- Staff Report - #CBO2017 – 02 re: Building, Drainage & Development Reporting
- Staff Report - #FC2017 – 02 re: Fire Department Reporting
- Staff Report - #BCO2017 – 02 re: By-law Compliance Reporting
- Staff Report - #TR2017 – 05 re: Treasury Reporting
- Staff Report - #TR2017 – 06 re: 2017 Operating Budget
- Staff Report - #CSM2017 – 03 re: Corporate Services Reporting
- Staff Report - #CAO2017 – 02 re: Council Priority Setting – Quarterly Update

**Correspondence & Reports – Resolutions Following**

December 2016 Pay Voucher

3. Moved by: Linda FULTON  
 Seconded by: Jeremy SMITH  
 Resolved that Council confirm the December 2016 Pay Voucher in the amount of \$3,087,802.88.

**CARRIED.**

Public Meeting - Open

4. Moved by: Mike CAMPBELL  
 Seconded by: Jeremy SMITH  
 Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 10:15 a.m.

**CARRIED**

Public Meeting for ZN2-16-07 – Cowing

**PUBLIC MEETING – COWING ZONE CHANGE APPLICATION #ZN2-16-07, PART LOT 16, CON. 17 (EAST ZORRA), TOWNSHIP OF EAST ZORRA-TAVISTOCK.**

Adam Ager from the County of Oxford Planning Department was present to comment on report, CASPO Report #2017-27, regarding a Zone Change application on lands owned by Roger Cowing.

The agent for the application was present, and spoke favourably of the application.

- Council Reconvene
5. Moved by: Linda FULTON  
Seconded by: Maureen RALPH  
Resolved that the Public Meeting does now adjourn and Council reconvenes at 10:20 a.m.  
**CARRIED.**
6. Moved by: Mike CAMPBELL  
Seconded by: Jeremy SMITH  
Resolved that Council approve, in principle, Zone Change Application ZN2-16-07.  
**CARRIED.**
- Township of Zorra – Rural Hydro Rates
7. Moved by: Shirley MCCALL HANLON  
Seconded by: Jeremy SMITH  
Resolved that Council support the resolution of the Township of Zorra regarding rural hydro rates.  
**CARRIED.**
- 2017 ROEDC Business Forum
8. Moved by: Mike CAMPBELL  
Seconded by: Linda FULTON  
Resolved that Council purchase a table (8 tickets) for the 2017 ROEDC Business Forum, to be held April 12, 2017, at Cowan Park in Woodstock.  
**CARRIED.**
- Oxford County Public Health – West Nile Authorization
9. Moved by: Maureen RALPH  
Seconded by: Shirley MCCALL HANLON  
Resolved that Council supports local action by the Oxford County Public Health and Emergency Services to reduce the risk of West Nile virus, and hereby authorizes a permit application to the Ministry of Environment for larvicide treatment on public and private property should it be determined there is sufficient risk.  
**CARRIED.**
- February 10, 2017 – Meeting with Local School Boards
10. Moved by: Shirley MCCALL HANLON  
Seconded by: Maureen RALPH  
Resolved that Council instruct staff to correspond with the TVDSB with respect to new school building in Woodstock and the potential impact on EZT schools;  
And further that staff request information on current enrollment and future projections.  
**CARRIED.**

Staff Report  
#PW2017 - 03 re:  
Public Works  
Reporting

Director of Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

Staff Report -  
#TR2017 – 06 re:  
2017 Operating  
Budget

At 11:00 a.m., Treasurer Nandini Syed presented her report to Council regarding the first draft of the 2017 Operating Budget.

Staff Report  
#CBO2017 - 02 re:  
Building Department  
Reporting

Chief Building Official John Scherer presented his Monthly Report to Council.

Staff Report  
#FC2017 - 02 re: Fire  
Department  
Reporting

Fire Chief Scott Alexander presented his Monthly Report to Council.

Council observed at lunch break from 12:02 p.m. to 12:36 p.m.

Staff Report  
#BCO2017 - 02 re:  
By-law Compliance  
Reporting

Council reviewed the Monthly Report from By-law Compliance Officer Melanie Shiell.

Staff Report -  
#TR2017 – 05 re:  
Treasury Reporting

Treasurer Nandini Syed presented her monthly report to Council.

Staff Report  
#CSM2017 - 03 re:  
Corporate Services  
Reporting

Corporate Services Manager Will Jaques presented his Monthly Report to Council.

Staff Report -  
#CAO2017 – 02 re:  
Council Priority  
Setting – Quarterly  
Update

CAO Jeff Carswell presented his quarterly update report regarding the Council Priority Setting Exercise.

Other Business

Councillor SMITH provided an update as to the planning for the 2017 Community Appreciation event.

Council discussed the request from the Innerkip Lawn Bowling and Drop-in Centre for financial assistance, including potential funding sources.

11. Moved by: Jeremy SMITH  
 Seconded by: Mike CAMPBELL  
 Resolved that Council instruct staff to put forth options for funding the \$48,000 contribution to the Innerkip Drop-In Centre from non-current tax sources;  
 And further request the Innerkip Drop-In Centre to provide additional details on the proposed project.

**DEFEATED.**

Recorded Vote on Resolution #11 called by Councillor SMITH.

NAME	YEA	NAY
Mike CAMPBELL		X
Linda FULTON		X
Shirley HANLON		X
Don MCKAY	X	
Maureen RALPH		X
Mike ROUTLY		X
Jeremy SMITH	X	
<b>TOTAL – DEFEATED</b>	<b>2</b>	<b>5</b>

Adjourn to  
 Committee of the  
 Whole (in camera)

12. Moved by: Maureen RALPH  
 Seconded by: Jeremy SMITH  
 Resolved that Council does now adjourn to Committee of the Whole, in camera, at 1:39 p.m. to consider a matter pertaining to:
- The Security of the Property of the Municipality or local board;
  - Personal matters about an identifiable individual, including municipal or local board employees;
  - Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

**CARRIED.**

Councillor SMITH left the meeting at 2:00 p.m.

Councillor CAMPBELL left the meeting at 2:00 p.m.

Councillor ROUTLY left the meeting at 2:33 p.m.

Rise from Committee  
of the Whole

13. Moved by: Linda FULTON  
Seconded by: Maureen RALPH  
Resolved that the Committee of the Whole does now rise and  
Council reconvenes at 2:54 p.m.

**CARRIED.**

14. Moved by: Shirley MCCALL HANLON  
Seconded by: Maureen RALPH  
Resolved that Council adopt recommendations in Staff Report  
#CAO2017-03;  
And further that Deputy Mayor Ralph, and Councillors Smith  
and Routly participate on the working group.

**CARRIED.**

Confirming By-law

15. Moved by: Linda FULTON  
Seconded by: Shirley MCCALL HANLON  
Resolved that by-law #2017-08 being a by-law to confirm the  
proceedings of Council held Wednesday February 1, 2017 be  
read a first, second and third time this 1<sup>st</sup> day of January, 2017;  
  
And further that the Mayor and Clerk are hereby authorized to  
sign the same and affix the corporate seal thereto.

**CARRIED.**

Adjourn

16. Moved by: Maureen RALPH  
Seconded by: Linda FULTON  
Resolved that Council does now adjourn at 2:55 p.m.

**CARRIED.**

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Will Jaques, Clerk

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Don McKay, Mayor