

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Municipal Office, Hickson, Ontario at 10:00 a.m. on Wednesday January 4, 2017.

Members Present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Mike CAMPBELL, Linda FULTON, Shirley MCCALL HANLON and Jeremy SMITH.

Members Absent: Councillor Mike ROUTLY

Staff Present: Clerk Will Jaques, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander, Treasurer Nandini Syed, Chief Building Official John Scherer and By-law Compliance Officer Melanie Shiell.

Mayor MCKAY brought comments of encouragement for ongoing positive communication in 2017.

New Staff members Sean Hilderley and Jennifer Albrecht, as well as new Blandford-Blenheim Deputy CBO Robert Kelly, were introduced to Council.

Approve Agenda

1. Moved by: Maureen RALPH
 Seconded by: Shirley MCCALL HANLON
 Resolved that Council approve the agenda for the January 4, 2017 meeting as printed and circulated and further that the following be added to the agenda for this meeting:
 - Earlier start time for daytime Council meetings (Councillor SMITH)

CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm Minutes

2. Moved by: Mike CAMPBELL
 Seconded by: Jeremy SMITH
 Resolved that Council confirm the Minutes of the December 21, 2016 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions

- Brickyard Cemetery – 2016 Financial Statement
- Staff Report - #PW2017 - 01 re: Public Works Reporting
- Staff Report - #CBO2017 – 01 re: Building, Drainage & Development Reporting
- Staff Report - #FC2017 – 01 re: Fire Department Reporting
- Staff Report - #BCO2017 – 01 re: By-law Compliance Reporting
- Staff Report - #TR2017 – 01 re: Treasury Reporting
- Staff Report - #CSM2017 – 01 re: Corporate Services Reporting

Correspondence & Reports – Resolutions Following

November 2016 Pay
Voucher

3. Moved by: Linda FULTON
Seconded by: Maureen RALPH
Resolved that Council confirm the November 2016 Pay Voucher in the amount of \$775,606.19.

CARRIED.

Staff Report
#PW2017 - 01 re:
Public Works
Reporting

Director of Public Works Manager Tom Lightfoot presented his Monthly Report to Council.

Staff Report
#CBO2017 - 01 re:
Building Department
Reporting

Chief Building Official John Scherer presented his Monthly Report to Council.

Staff Report
#FC2017 - 01 re: Fire
Department
Reporting

Fire Chief Scott Alexander presented his Monthly Report to Council.

Staff Report
#BCO2017 - 01 re:
By-law Compliance
Reporting

By-law Compliance Officer Melanie Shiell presented her Monthly Report to Council.

Staff Report -
#TR2017 – 01 re:
Treasury Reporting

Treasurer Nandini Syed presented her monthly report to Council. Input provided from Council regarding the 2017 Capital Budget.

Staff Report -
 #TR2017 – 02 re:
 Grants to
 Organizations (2017

Treasurer Nandini Syed presented her report to Council regarding the grants to organizations for 2017.

4. Moved by: Maureen RALPH
 Seconded by: Mike CAMPBELL
 Resolved that Council approve the grant applications as recommended by Staff in Report #TR2017-02 and instruct Staff to allocate \$4,450 in the 2017 Operating Budget.

CARRIED.

Staff Report
 #CSM2017 - 01 re:
 Corporate Services
 Reporting

Corporate Services Manager Will Jaques presented his Monthly Report to Council.

By-laws:

 1st & 2nd Reading

5. Moved by: Linda FULTON
 Seconded by: Maureen RALPH
 Resolved that the following by-laws be read a first and second time:
 - 2017-01 – Borrowing By-law
 - 2017-02 – Interim Tax Levy
 - 2017-03 – Appointment of Committee of Adjustment
 - 2017-04 – Employee Appointment By-law
 - 2017-05 – Appointment of Deputy Chief Building Official

CARRIED.

By-laws:

 3rd & Final Reading

6. Moved by: Mike CAMPBELL
 Seconded by: Shirley MCCALL HANLON
 Resolved that the following by-laws be read a third and final time:
 - 2017-01 – Borrowing By-law
 - 2017-02 – Interim Tax Levy
 - 2017-03 – Appointment of Committee of Adjustment
 - 2017-04 – Employee Appointment By-law
 - 2017-05 – Appointment of Deputy Chief Building Official

CARRIED.

Other Business

Councillor MCCALL HANLON discussed with Council that given the temporary relocation of Council meetings to the Oxford County Council Chambers in Woodstock, she felt that members should also be able to temporarily claim mileage to attend meetings. This would involve temporarily suspending the provisions in clause #4 of HR Policy 2.12 (Travel Allowance Policy).

- 7. Moved by: Shirley MCCALL HANLON
 Seconded by: Jeremy SMITH
 Resolved that Council temporarily suspend the provisions of clause #4 of HR Policy 2.12 and allow members of Council to claim mileage while travelling to/from Council meetings, only while Council is using the Oxford County Council Chambers for its Council meetings.

DEFEATED.

Recorded Vote on Resolution #7 called by Councillor MCCALL HANLON.

NAME	YEA	NAY
Mike CAMPBELL		X
Linda FULTON		X
Shirley HANLON	X	
Don MCKAY		X
Maureen RALPH		X
Mike ROUTLY		
Jeremy SMITH		X
TOTAL – DEFEATED	1	5

Councillor SMITH discussed with Council whether there was a possibility of commencing the daytime Council meetings (first meeting of each month) at an earlier time, as part of the temporary relocation of meetings to the Oxford County Council Chambers. Staff will bring a report on the matter to the January 18, 2017 Council meeting.

Adjourn to
Committee of the
Whole (in camera)

8. Moved by: Jeremy SMITH
Seconded by: Mike CAMPBELL
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 11:45 a.m. to consider a matter pertaining to:
- Personal matters about an identifiable individual, including municipal or local board employees;
 - Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

CARRIED.

Rise from Committee
of the Whole

9. Moved by: Maureen RALPH
Seconded by: Linda FULTON
Resolved that the Committee of the Whole does now rise and Council reconvenes at 11:48 a.m.

CARRIED.

Confirming By-law

10. Moved by: Linda FULTON
Seconded by: Shirley MCCALL HANLON
Resolved that by-law #2017-06 being a by-law to confirm the proceedings of Council held Wednesday January 4, 2017 be read a first, second and third time this 4th day of January, 2017;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

11. Moved by: Mike CAMPBELL
Seconded by: Jeremy SMITH
Resolved that Council does now adjourn at 11:49 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor