

**Protocol for the Review of the Detachment Commander's  
Administration of The Complaints System under Part V of the  
Police Services Act**

Between

The Township of East Zorra-Tavistock Police Services Board

And the Ontario Provincial Police Detachment Commander

WHEREAS Township of East Zorra-Tavistock is required pursuant to Section 4(1) of the Police Services Act to provide adequate and effective police service in accordance with its needs;

AND WHEREAS the Township of East Zorra-Tavistock has entered into a contract with the Ministry of Community Safety and Correctional Services pursuant to Section 10(1) of the Police Services Act for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS the municipality is required pursuant to Section 10(2) of the Police Services Act to have a Police Services Board;

AND WHEREAS Township of East Zorra-Tavistock Police Services Board is required pursuant to Subsection 10(9)(f) of the Police Services Act to review the Detachment Commander's administration of the complaints system under Part V of the Police Services Act;

AND WHEREAS the Township of East Zorra-Tavistock Police Services Board has a responsibility to ensure that complaints are properly administered;

AND WHEREAS the Township of East Zorra-Tavistock acknowledges that the Professional Standards Bureau of the Ontario Provincial Police administers the complaints system under Part V of the Police Services Act;

AND WHEREAS the Township of East Zorra-Tavistock Police Services Board acknowledges that the Detachment Commander is responsible under section 62 of the Police Services Act for administering complaints made against local polices established under section 10(9)(c) of the Police Services Act

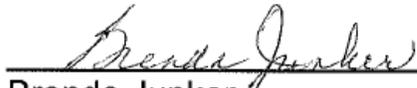
**THEREFORE THE PARTIES HEREBY AGREE THAT:**

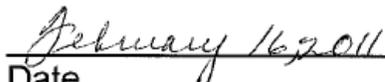
1. The Ontario Provincial Police Detachment Commander shall provide the Township of East Zorra-Tavistock Police Services Board with statistical reports (semi-annual, quarterly, monthly) on complaint administration;

2. The report shall be restricted to complaints that occur within or are a result of activity within the municipality of the Township of East Zorra-Tavistock.
3. The report shall include:
  - Whether the complaint was from a member of the public or generated internally;
  - The nature of the alleged misconduct or service complaint;
  - Whether the complaint is under investigation or complete;
  - Whether the complaint is substantiated or unsubstantiated; and
  - Any Criminal or *Police Services Act* proceedings as a result of a complaint

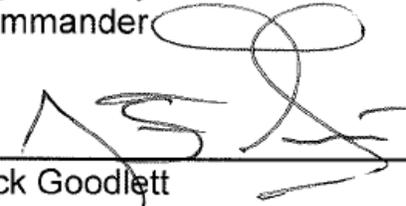
Approved by the Board:

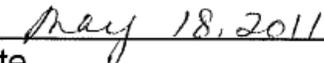
  
\_\_\_\_\_  
Robert Rudy  
Chairperson

  
\_\_\_\_\_  
Brenda Junker  
Secretary

  
\_\_\_\_\_  
Date

Approved by the Detachment  
Commander

  
\_\_\_\_\_  
Jack Goodlett  
Detachment Commander  
OPP – Oxford Detachment

  
\_\_\_\_\_  
Date