

STAFF REPORT

Report #CAO2013-13

To: His Worship the Mayor and Members of Council

From: Jeff Carswell, Chief Administrative Officer

Re: 2013 Budget – Report #3

Date: March 1, 2013

Background:

This is the third report of several related to development of the 2013 -2017 Capital Forecast and 2013 Operating Budget. Building upon the details for the Public Works and Fire presented at the last meeting, this report includes the Capital and Operating Budget for the balance of the departments.

Staff will review the capital forecasts that have been submitted and the draft operating budgets. With first drafts of all budgets being presented, it is possible to determine an overall 2013 budget.

Discussion:

Administration, Police, Parks, Facilities and Drainage

The following Capital Forecasts are attached and will be reviewed by staff:

- General Administration
- Office
- Parks & Recreation Facilities
- Tavistock Drainage

Operating budgets for Non-Departmental and General Administration are also attached. General Administration includes Council, Administration, Police, Parks & Recreation and variety of miscellaneous departments. Staff will review the highlights and proposed changes in these budgets as well.

Overall Township Budget

Following is a high level summary of the 2013 Capital Forecast changes from 2012.

Administration	-5,000
Office	50,000
Building	0
Fire	32,000
PW	32,700
ICC	2,500
HP	5,000
IP	27,500
TP	0
TMH	5,000
TDRC	25,000
Tavistock Drainage	-100,000
Total	74,700

Several items that should be highlighted include:

- Tavistock Drainage – no funds from General Levy in 2013 - balance to be funded by reserve and area rating
- Starting a reserve or work at the Loveys Property Development
- Starting contributions to TDRC reserve from General Levy
- Contribution to Innerkip School Playground
- Starting reserve for Fire Communications
- Hickson Park and Innerkip Park – waiting for detailed projects
- Tavistock Park Pavilion Project Funding

While the Capital Forecast is up from 2012, the increase is reasonable for a first draft. Through the use of reserves and some minor adjustments it should be possible to decrease the requirement from TGGR to a more reasonable amount.

Operating Budget

The first draft of the operating budget shows a significant increase over 2012. Following is a high level breakdown of where these increases are coming from. Reductions in this budget will be much more challenging to achieve and could result in service reductions and/or not moving forward with several significant initiatives that have been identified.

Non-Departmental	73,700.00	OMPF decreased by \$70,000
Council	200.00	
General Admin	42,675.00	Includes \$20,000 for Insurance Reserve, inflationary increases,
		Includes \$30,000 for administration, supervision, policy coordination
Parks & Halls	54,250.00	Innerkip and Tavistock Park Operating is up (Innerkip due to Water/Sewer \$7,000 and Tavistock due to uncertainty with respect to park activity and pavilion \$11,000)
TDRC	10,710.00	First time the TDRC is showing a requirement from taxation
Police	-50,354.00	Removed contribution to reserve, reserve is up to \$700,000
		Includes \$15,000 for additional by-law enforcement, \$52,500 due to Blandford-Blenheim Agreement, other items reviewed at last meeting
Protective Services	148,575.00	
		Additional \$10,000 for tree removal, and inflationary impacts, some costs related to employees and equipment could be moved to the capital program, depending on what gets approved.
Public Works	85,850.00	
Misc	10,325.00	\$10,000 relates economic develop
Total	375,931.00	

Throughout the budget, insurance has been increased to accommodate increasing coverage to \$25,000,000 (\$3,242), providing the volunteer accident insurance (\$750) and adding enhancements to the Volunteer Firefighter Coverage (\$926). Cost is approximately \$5,000. I am still waiting for information from Cowans on the Councillor 24 hour coverage.

The budget incorporates wage changes and inflationary impacts in all areas. There are not any significant service improvements, except as noted above.

While staff was reluctant to bring forward such a large increase over 2012, I believe Council must be fully aware of the overall challenges that must be addressed. Staff are continually looking for ways to streamline operations and increase efficiency, but these activities can only accomplish so much and cannot make room for significant changes to programs and services that are being explored in the 2013 budget. We are at the point where something significant has to be removed to make room for something new or significant additional funding needs to be applied.

At the time of preparing this report, I only have the overall levy change. Over the coming days, I will be incorporating tax rate impacts, and should have an update at the meeting. As for overall levy changes, following is a high level summary:

2012 Levy (Adjusted for Growth).....	\$3,515,052
2013 First Draft Levy	\$3,923,315
\$ Change from 2013	\$408,263
% Change from 2013	11.61%

As noted earlier, bringing the capital budget down should be possible through the use of reserves, rescheduling projects and making other minor changes. Unfortunately the operating budget doesn't have reserve funds to draw on or new sources of revenue. It is anticipated the OMPF funding will continue to decrease which basically leaves taxation as the only source of revenue. User fees while important, are not a significant source of revenue, except in the Building Department, Halls and Arena. Council could consider a more permanent shift of funding from the capital program to the operating program, but this would no doubt bring about its own problems in future years.

Recommendation:

1. None at this time. For Council consideration and review.

Report prepared
and submitted by:



Jeff Carswell, AMCT
Chief Administrative Officer

Capital Summary - All Departments

*TGGR - Taxes, Grants, General Revenue

Summary	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
2004	1,733,000	520,000	528,000	685,000	
2005	1,782,000	605,000	433,000	759,000	0
2006	2,660,623	898,000	1,586,055	191,568	Error
2007	2,633,366	984,500	669,163	997,203	Error
2008	3,140,581	1,126,000	1,390,712	623,869	
2009	3,308,913	1,160,500	1,233,413	915,000	34,500
2010	7,185,163	1,167,092	2,294,329	3,723,742	6,592
2011	2,893,663	1,218,000	1,553,663	122,000	50,908
2012	5,797,461	1,244,500	2,188,466	2,364,495	26,500
2013	4,857,263	1,319,200	1,094,365	2,453,698	74,700
2014	1,747,175	1,379,512	245,663	122,000	60,312
2015	2,059,675	1,410,512	329,163	320,000	31,000
2016	2,067,012	1,410,012	535,000	122,000	-500
2017	1,662,012	1,415,012	108,500	138,500	

2012 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	45,000	27,500	12,500	5,000	2,500
Office	62,500	20,000	42,500	0	5,000
Building	0	0	0	0	-7,000
Fire	414,163	185,000	229,163	0	3,500
PW	3,752,000	827,000	1,415,000	1,510,000	17,000
ICC	40,000	7,500	2,500	30,000	0
HP	20,000	20,000	0	0	0
IP	35,000	22,500	12,500	0	2,500
TP	1,030,000	25,000	189,000	816,000	3,000
TMH	10,000	10,000	0	0	0
TDRC	46,000	0	42,505	3,495	0
Tavistock Drainage	342,798	100,000	242,798	0	0
Total	5,797,461	1,244,500	2,188,466	2,364,495	26,500

2013 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	62,500	22,500	19,000	21,000	-5,000
Office	70,000	70,000	0	0	50,000
Building	0	0	0	0	0
Fire	411,163	217,000	194,163	0	32,000
PW	2,498,700	859,700	355,000	1,284,000	32,700
ICC	15,900	10,000	5,000	900	2,500
HP	40,000	25,000	25,000	0	5,000
IP	50,000	50,000	0	0	27,500
TP	1,225,000	25,000	334,000	866,000	0
TMH	15,000	15,000	0	0	5,000
TDRC	34,000	25,000	9,000	0	25,000
Tavistock Drainage	435,000	0	153,202	281,798	-100,000
Total	4,857,263	1,319,200	1,094,365	2,453,698	74,700

2014 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	57,000	25,000	25,000	7,000	2,500
Office	70,000	70,000	0	0	0
Building	0	0	0	0	0
Fire	297,163	218,000	79,163	0	1,000
PW	1,177,512	932,512	130,000	115,000	72,812
ICC	10,000	10,000	0	0	0
HP	20,000	20,000	0	0	-5,000
IP	25,000	25,000	0	0	-25,000
TP	29,000	29,000	0	0	4,000
TMH	26,500	15,000	11,500	0	0
TDRC	35,000	35,000	0	0	10,000
Tavistock Drainage	0	0	0	0	0
Total	1,747,175	1,379,512	245,663	122,000	60,312

2015 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	33,000	26,000	0	7,000	1,000
Office	70,000	70,000	0	0	0
Building	0	0	0	0	0
Fire	352,163	233,000	119,163	0	15,000
PW	1,237,512	932,512	190,000	115,000	0
ICC	10,000	10,000	0	0	
HP	20,000	20,000	0	0	0
IP	25,000	25,000	0	0	0
TP	227,000	29,000	0	198,000	0
TMH	15,000	15,000	0	0	0
TDRC	70,000	50,000	20,000	0	15,000
Tavistock Drainage	0	0	0	0	0
Total	2,059,675	1,410,512	329,163	320,000	31,000

2016 Total By Department	Total Cost	From TGGR	From Reserves	From Others	PY TGGR Change
Administration	37,000	30,000	0	7,000	4,000
Office	70,000	70,000	0	0	0
Building	0	0	0	0	0
Fire	473,500	228,500	245,000	0	-4,500
PW	1,327,512	932,512	280,000	115,000	0
ICC	10,000	10,000	0	0	0
HP	20,000	20,000	0	0	0
IP	25,000	25,000	0	0	0
TP	29,000	29,000	0	0	0
TMH	25,000	15,000	10,000	0	0
TDRC	50,000	50,000	0	0	0
Tavistock Drainage	0	0	0	0	0
Total	2,067,012	1,410,012	535,000	122,000	-500

2017 Total By Department	Total Cost	From TGR	From Reserves	From Others	PY TGR Change
Administration	37,000	30,000	0	7,000	0
Office	70,000	70,000	0	0	0
Building	0	0	0	0	0
Fire	283,500	228,500	38,500	16,500	0
PW	1,062,512	932,512	15,000	115,000	0
ICC	20,000	10,000	10,000	0	0
HP	20,000	20,000	0	0	0
IP	25,000	25,000	0	0	0
TP	29,000	29,000	0	0	0
TMH	20,000	20,000	0	0	5,000
TDRC	95,000	50,000	45,000	0	0
Tavistock Drainage	0	0	0	0	0
Total	1,662,012	1,415,012	108,500	138,500	5,000

Administration - Capital & Projects

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	30,000	20,000	10,000	0
2006	140,198	26,000	114,198	0
2007	58,000	30,000	28,000	0
2008	67,000	30,000	32,000	5,000
2009	44,000	30,000	9,000	5,000
2010	65,000	30,000	30,000	5,000
2011	56,500	25,000	26,500	5,000
2012	45,000	27,500	12,500	5,000
2013	62,500	22,500	19,000	21,000
2014	57,000	25,000	25,000	7,000
2015	33,000	26,000	0	7,000
2016	37,000	30,000	0	7,000
2017	37,000	30,000	0	7,000

Administration

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2012	Hardware/Software Upgrades	20,000	7,500	12,500		Server Upgrades - Exchange & Data
2012	Appropriation to Election Reserve	5,000	0		5,000	*From Election Operating
2012	Appropriation to Reserve - Council Computers	0	0			
2012	GP Version Upgrade	5,000	5,000			payroll support ends Oct 2012, upg required
2012	Phone System	15,000	15,000			

Administration

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2013	Hardware/Software Upgrades	7,500	7,500			
2013	Asset Management Software	35,000		14,000	21,000	MIII Grant
2013	Data & GP Server Replacement	10,000	10,000			
2013	GP Version Upgrade	5,000	5,000			Required due to Payroll
2013	DC Study	5,000	0	5,000	0	DC Reserve
2014	Desktop Computer Replacements	15,000	15,000	0	0	
2014	Appropriation to Reserve	10,000	10,000		0	
2014	Election	22,000		15,000	7,000	*From Election Operating
2014	Council Computers	5,000	0	5,000		?? Computers or Tablets?
2014	DC Study	5,000		5,000		
2015	Hardware/Software Upgrades	10,000	10,000	0	0	
2015	Appropriation to Reserve	10,000	10,000		0	
2015	Appropriation to Election Reserve	7,000	0	0	7,000	*From Election Operating
2015	Council Computers	1,000	1,000	0		
2015	GP Version Upgrade	5,000	5,000			
2016	Hardware/Software Upgrades	14,000	14,000	0	0	
2016	Appropriation to Reserve	15,000	15,000		0	
2016	Appropriation to Election Reserve	7,000	0	0	7,000	*From Election Operating
2016	Council Computers	1,000	1,000	0		
2017	Hardware/Software Upgrades	14,000	14,000	0	0	
2017	Appropriation to Reserve	15,000	15,000		0	
2017	Appropriation to Election Reserve	7,000	0	0	7,000	*From Election Operating
2017	Council Computers	1,000	1,000	0		

Offices/Facilities - Capital

	Summary	Total Cost	From TGGR	From Reserves	From Others
	2005	10,000	5,000	5,000	0
	2006	15,000	12,500	2,500	0
	2007	12,500	12,500	0	0
	2008	20,500	12,500	8,000	0
	2009	122,500	17,500	5,000	100,000
	2010	16,000	16,000	0	0
	2011	17,500	15,000	2,500	0
	2012	62,500	20,000	42,500	0
	2013	70,000	70,000	0	0
	2014	70,000	70,000	0	0
	2015	70,000	70,000	0	0
	2016	70,000	70,000	0	0
	2017	70,000	70,000	0	0

Office

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2012	Painting	5,000	5,000			
2012	Carpet Replacement	5,000	5,000			
2012	Storage, Additional Space Creation	50,000	10,000	40,000		TS/Contingency Reserve
2012	Electrical Service Moved	2,500		2,500		
2013	Storage, Additional Space Creation/Reserve	10,000	10,000			Loveys Property Development?
2013	Painting	5,000	5,000			Not completed in 2012
2013	Carpet Replacement	5,000	5,000			
2013	Loveys Property Development/Reserve	50,000	50,000			
2014	Office Improvements and/or Reserve	20,000	20,000			
2014	Loveys Property Development/Reserve	50,000	50,000			
2015	Office Improvements and/or Reserve	20,000	20,000			
2015	Loveys Property Development/Reserve	50,000	50,000			
2016	Office Improvements and/or Reserve	20,000	20,000			
2016	Loveys Property Development/Reserve	50,000	50,000			
2017	Office Improvements and/or Reserve	20,000	20,000			
2017	Loveys Property Development/Reserve	50,000	50,000			
Future items that will need attention:						
	re-shingle roof - completed 2010					
	re-pave parking lot					
	replace carpet					
	HVAC - Major Maintenance					
	Water???					
	Septic System???					

Innerkip Community Centre - Capital

	Summary	Total Cost	From TGGR	From Reserves	From Others
2005		20,000	11,000	9,000	0
2006		5,000	5,000	0	0
2007		7,500	7,500	0	0
2008		7,500	7,500	0	0
2009		10,000	10,000	0	0
2010		10,000	10,000	0	0
2011		7,500	7,500	0	0
2012		40,000	7,500	2,500	30,000
2013		15,900	10,000	5,000	900
2014		10,000	10,000	0	0
2015		10,000	10,000	0	0
2016		10,000	10,000	0	0
2017		20,000	10,000	10,000	0

Innerkip Community Centre						
Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2011	Major Repairs/Contribution to Reserve	7,500	7,500	0	0	
2012	Major Repairs/Contribution to Reserve			0	0	Sign, dishwasher
2012	Accessibility Improvements	40,000	7,500	2,500	30,000	Federal Funding
2013	Major Repairs/Contribution to Reserve	1,400	1,400	0	0	
2013	Lighting Retrofit Improvements	4,500	3,600		900	* also \$900 in operating reduction
2013	Cap Repairs	10,000	5,000	5,000		??? Depends how extensive the repairs are, damage beneath
2014	Contribution to Reserve	5,000	5,000	0	0	
2014	Major Repairs	5,000	5,000			
2015	Major Repairs/Contribution to Reserve	10,000	10,000	0	0	
2016	Major Repairs/Contribution to Reserve	10,000	10,000	0	0	
2017	Major Repairs/Contribution to Reserve	20,000	10,000	10,000	0	
Reserve to be applied to the following when required:						
HVAC Replacement						
Major Repairs and Maintenance						
Parking Lot Repaving?						
Septic System - possible connection to Innerkip Sanitary System??						

Hickson Park - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	30,000	10,000	10,000	10,000
2006	15,000	15,000	0	0
2007	15,000	15,000	0	0
2008	17,500	17,500	0	0
2009	153,000	20,000	33,000	100,000
2010	240,000	20,000	53,332	166,668
2011	20,000	20,000	0	0
2012	20,000	20,000	0	0
2013	40,000	25,000	15,000	0
2014	20,000	20,000	0	0
2015	20,000	20,000	0	0
2016	20,000	20,000	0	0
2017	20,000	20,000	0	0

Hickson Park

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2012	Park Improvements / Reserve No specific projects provided by LRC	20,000	20,000	0	0	Reserve balance \$23,300
2013	Park Improvements	5,000	5,000	0	0	Reserve balance \$43,300
2013	Clay Diamonds	25,000	20,000	5,000		
2013	Irrigation System	10,000		10,000		Est. based on Innerkip from 2010
2014	Park Improvements / Reserve	20,000	20,000	0	0	
2015	Park Improvements / Reserve	20,000	20,000	0	0	
2016	Park Improvements / Reserve	20,000	20,000	0	0	
2017	Park Improvements / Reserve	20,000	20,000			
Notes:						
Reserve balance starting 2013 is \$43,300						

Innerkip Parks - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005		15,000		
2006		15,000		
2007		17,500		
2008	25,000	17,500	0	7,500
2009	119,000	20,000	33,000	66,000
2010	451,000	20,000	81,500	349,500
2011	20,000	20,000	0	0
2012	35,000	22,500	12,500	0
2013	50,000	50,000	0	0
2014	25,000	25,000	0	0
2015	25,000	25,000	0	0
2016	25,000	25,000	0	0
2017	25,000	25,000	0	0

Innerkip Park

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2012	Park Improvements	15,000	15,000	0	0	
2012	Sanitary System Connection	20,000	7,500	12,500	0	Recreation DC Reserve
2012	Innerkip Estates Park???					
2013	Park Improvements / Reserve	25,000	25,000	0	0	
2013	Innerkip School Playground Contribution	25,000	25,000	0	0	
2014	Park Improvements	25,000	25,000	0	0	
2015	Park Improvements	25,000	25,000	0	0	
2016	Park Improvements	25,000	25,000	0	0	
2017	Park Improvements	25,000	25,000	0	0	

Tavistock Parks - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	20,000	17,000	3,000	0
2006	15,000	15,000	0	0
2007	167,500	22,500	67,500	77,500
2008	199,000	19,000	85,140	94,860
2009	67,250	20,000	22,250	25,000
2010	22,000	22,000	0	0
2011	47,500	22,000	25,500	0
2012	1,030,000	25,000	189,000	816,000
2013	1,225,000	25,000	334,000	866,000
2014	29,000	29,000	0	0
2015	227,000	29,000	0	198,000
2016	29,000	29,000	0	0
2017	29,000	29,000	0	0

Tavistock Park

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2012	New Pavilion Project	1,030,000	25,000	189,000		CIL50,DC60, TP79
2012	New Pavilion Project				600,000	Fundraising/Pledges
2012	New Pavilion Project				180,000	Grants
2012	New Pavilion Project				36,000	Future Capital (TDRCB showed as Twp?)
2013	Pavilion Project	1,225,000	25,000	0	456,000	Fundraising
2013	See Breakdown from KW for detail costs				150,000	Trillium
2013				79,000		TP Reserve
2013				70,000		DC Reserve
2013				50,000		CIL of Parkland
2013				135,000		Contingency Reserve
2013					250,000	Debenture
2013					10,000	Agri-Spirit
2013						
2013						
2014	Debenture Payment	29,000	29,000			1st Payment
2015	Debenture Payment	29,000	29,000			2nd Payment
2015	Additional Lighting - Ag Pavilion	1,000				
2015	Walking Path & Lighting	20,000				
2015	Playground	120,000			150,000	Trillium/Other Grants
2015	Shade Shelter & Playground Benches	15,000			48,000	Fundraising
2015	Parking Lot Rear of Arena	25,000				
2015	CB back of Park by Wellington St	5,000				
2015	Foul Ball Netting on Back Stop	12,000				
2016	Debenture Payment	29,000	29,000			3rd Payment
2017	Debenture Payment	29,000	29,000			4th Payment
2018	Debenture Payment	29,000	29,000			5th Payment
2019	Debenture Payment	29,000	29,000			6th Payment
2020	Debenture Payment	29,000	29,000			7th Payment
2021	Debenture Payment	29,000	29,000			8th Payment
2022	Debenture Payment	29,000	29,000			9th Payment
2023	Debenture Payment	29,000	29,000			10th Payment - Last

Tavistock Memorial Hall - Capital

Summary	Total Cost	From TGGR	From Reserves	From Others
2005	16,000	11,000	5,000	0
2006	15,000	15,000	0	0
2007	18,000	10,500	7,500	0
2008	6,000	6,000	0	0
2009	10,000	10,000	0	0
2010	10,000	10,000	0	0
2011	22,000	10,000	7,000	5,000
2012	10,000	10,000	0	0
2013	15,000	15,000	0	0
2014	26,500	15,000	11,500	0
2015	15,000	15,000	0	0
2016	25,000	15,000	10,000	0
2017	20,000	20,000	0	0

Tavistock Memorial Hall

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2012	Appropriation to Reserve	6,000	6,000			
2012	New Cooler for Bar	4,000	4,000			
2013	Appropriation to Reserve	10,500	10,500			
2013	Used Cooler for Kitchen	500	500			
2013	New Cooler for Bar	4,000	4,000			
2014	Appropriation to Reserve					
2014	Painting of the Hall	6,000	6,000	0		
2014	Replacement of Roof Top Units 3 x \$5500ea	16,500	5,000	11,500		
2014	New Kitchen Stove	4,000	4,000			
2015	Appropriation to Reserve					
2015	Front entrance upgrades	15,000	15,000	0		
2016	Appropriation to Reserve					
2016	Kitchen Reno & New Cupboards	25,000	15,000	10,000		
2017	Appropriation to Reserve	10,000	10,000			
2017	Replacement of Stage & Entrance Furnaces	10,000	10,000	0		

Tavistock & District Recreation Centre - Capital

	Summary	Total Cost	From TGGR	From Reserves	From Others
	2005	20,000	0	0	20,000
	2006	63,000	0	35,000	28,000
	2007	105,104	0	74,000	31,104
	2008	100,209	0	71,409	28,800
	2009	60,500	0	36,500	24,000
	2010	12,000	0	0	12,000
	2011	23,000	0	11,000	12,000
	2012	46,000	0	42,505	3,495
	2013	34,000	25,000	9,000	0
	2014	35,000	35,000	0	0
	2015	70,000	50,000	20,000	0
	2016	50,000	50,000	0	0
	2017	95,000	50,000	45,000	0

TDRC

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
	2012 Contribution to Capital Conservation Reserve					
	2012 Dressing Room 4,5,6 rubber floors	15,000		11,505	3,495	from Operating Revenues
	2012 Dressing Rooms 1,2,3 rubber floor	15,000		15,000		
	2012 Replace Rubber Floor in both walkways to ice	13,000		13,000		
	2012 Score Clock Upgrade	3,000		3,000		
	2013 Township Reserve Contribution	25,000	25,000			from Township Taxation
	2013 Dehumidifier Compressors	3,000	0	3,000		
	2013 Arena Ice Surface Light Upgrade	0		0	0	ERIP Funding
	2013 Arena Florescent light upgrades	0		0	0	ERIP Funding
	2013 130 chairs for upper lobby (\$50 ea)	6,000		6,000		
	2013 Painting Lobby, Entrance, Washrooms	0		0		
	2014 Dressing Rooms 1 & 6 rubber floors	0		0	0	
	2014 Township Reserve Contribution	35,000	35,000			from Township Taxation
	Painting Lobby, Entrance, Washrooms					
	2015 Township Reserve Contribution	50,000	50,000			from Township Taxation
	2015 Recoat Lobby Floor - Epoxy	20,000		20,000		
	2016 Township Reserve Contribution	50,000	50,000			from Township Taxation

TDRC

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2017	Township Reserve Contribution	50,000	50,000			from Township Taxation
2017	Repaint Dressing Rooms & Dressing Room Hall	20,000		20,000		
2017	Repaint Steel Structure	25,000		25,000		

Tavistock Drainage and related Projects - Capital

	Summary	Total Cost	From TGGR	From Reserves	From Others
	2011	100,000	100,000	0	0
	2012	342,798	100,000	242,798	0
	2013	435,000	0	153,202	281,798
	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0

Tavistock Drainage

Year	Description	Total Cost	From TGGR	From Reserves	From Others	Notes
2012	Reserve	100,000	100,000	0	0	
2012	NWSWMF Land	242,798		242,798		
2013	NWSWMF	435,000	0	153,202	281,798	Area Rating
2014						
2015						Total Project \$677,000 42%
2016						From area rating

Township Of East Zorra-Tavistock
Council Financial Report
For the Twelve Months Ending December 31, 2013

2012 Actual	2012 Budget	2013 Budget Dept Submission	\$ Change	% Change
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Operating Budget

Taxation Levy

Taxation	(3,474,208)	(3,472,684)	0	3,472,684	-100.00%
Total Taxation	(3,474,208)	(3,472,684)	0	3,472,684	-100.00%

General Government (Non-Departmental)

Surplus/Deficit from Prior Year	(129,879)	(129,879)	0	129,879	-100.00%
Supplementals/WO Taxation	(12,676)	(5,000)	(5,000)	0	0.00%
Payments in Lieu	(22,832)	(23,125)	(23,225)	(100)	0.43%
Ontario Grants - OMPF	(1,444,275)	(1,444,200)	(1,373,500)	70,700	-4.90%
City of Woodstock - Bndry Adj	(115,771)	(115,500)	(115,500)	0	0.00%
Other Grants & Gas Tax	(233,577)	(225,461)	(225,461)	0	0.00%
General Revenue	(192,084)	(180,100)	(175,100)	5,000	-2.78%
General Expenditures	374,501	363,940	232,161	(131,779)	-36.21%
Total General Government	(1,776,593)	(1,759,325)	(1,685,625)	73,700	-4.19%

Township Of East Zorra-Tavistock
Council Financial Report
For the Twelve Months Ending December 31, 2013

	2012 Actual	2012 Budget	2013 Budget <small>Dept Submission</small>	\$ Change	% Change
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Corporate Services

General Administration

Council	126,951	134,000	134,200	200	0.15%
Administration Staff	407,020	415,000	426,250	11,250	2.71%
Township Office - Hickson	18,625	19,200	19,200	0	0.00%
Loveys Property	0	0	4,500	4,500	0.00%
Former PUC Office	(1,938)	(1,325)	(1,150)	175	-13.21%
General Administration	138,349	140,600	167,350	26,750	19.03%
Animal Control Services	(5,245)	(1,950)	(5,050)	(3,100)	158.97%
Total General Administration	683,762	705,525	745,300	39,775	5.64%

Parks & Facilities

Hickson Park	13,477	17,050	17,600	550	3.23%
Innerkip Park	37,606	26,850	34,300	7,450	27.75%
Tavistock Park	18,084	23,350	34,700	11,350	48.61%
Innerkip Estates Park	2,431	3,000	3,000	0	0.00%
Tavistock Memorial Hall	25,398	23,330	26,770	3,440	14.74%
Bender Subdivision Park	1,200	1,990	2,000	10	0.50%
Parks Administration	4,245	5,000	35,000	30,000	600.00%
Tavistock & District Recreation Centre	0	0	10,710	10,710	0.00%
Hickson Recreation Committee	0	0	0	0	0.00%
Innerkip Recreation Committee	0	0	0	0	0.00%
Innerkip Community Centre	14,932	11,250	12,700	1,450	12.89%
Hickson Library Committee	0	0	0	0	0.00%
Total Parks & Facilities	117,373	111,820	176,780	64,960	58.09%

Police

Police Services Board	13,945	13,300	13,300	0	0.00%
Police Costs	1,179,431	1,194,864	1,144,510	(50,354)	-4.21%
Oxford Community Police	0	0	0	0	0.00%
	1,193,376	1,208,164	1,157,810	(50,354)	-4.17%

Miscellaneous

Planning and Zoning	(617)	14,450	24,450	10,000	69.20%
12th Line Baptist Cemetery	600	600	625	25	4.17%
Vandecar Cemetery	450	450	475	25	5.56%
17th Line Evangelical	475	475	500	25	5.26%
Seniors Picnic	1,162	1,500	1,500	0	0.00%
Pheasant Program	0	0	0	0	0.00%
Crossing Guards	27,216	27,750	28,400	650	2.34%

Total Miscellaneous	29,286	45,225	55,950	10,725	23.71%
Total Corporate Services	2,023,797	2,070,734	2,135,840	65,106	3.14%

Township Of East Zorra-Tavistock
Council Financial Report
For the Twelve Months Ending December 31, 2013

	<u>2012</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013</u> <u>Budget</u> <u>Dept Submission</u>	<u>\$</u> <u>Change</u>	<u>%</u> <u>Change</u>
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Operating Budget

Taxation Levy

Taxation:					
11-000-001-0120 Residential/F	(2,331,847)	(2,331,846)	0	2,331,846	-100.00%
11-000-001-0130 Multi-Resident	(64,795)	(64,795)	0	64,795	-100.00%
11-000-001-0140 Commercial((316,001)	(316,001)	0	316,001	-100.00%
11-000-001-0141 Commercial -	(2,738)	(2,738)	0	2,738	-100.00%
11-000-001-0142 Commercial -	(2,731)	(2,731)	0	2,731	-100.00%
11-000-001-0150 Industrial(IT)	(45,786)	(44,262)	0	44,262	-100.00%
11-000-001-0151 Industrial - Va	(781)	(781)	0	781	-100.00%
11-000-001-0152 Industrial - V	(323)	(323)	0	323	-100.00%
11-000-001-0155 Large Industri	(88,233)	(88,233)	0	88,233	-100.00%
11-000-001-0160 Farmland(FT)	(399,224)	(399,224)	0	399,224	-100.00%
11-000-001-0170 Managed Fore	(261)	(261)	0	261	-100.00%
11-000-001-0180 Pipe-line (PT)	(221,489)	(221,489)	0	221,489	-100.00%
11-000-001-0210 Bill 79 Capped	0	0	0	0	0.00%
Total Taxation	(3,474,208)	(3,472,684)	0	3,472,684	-100.00%
Total Taxation	(3,474,208)	(3,472,684)	0	3,472,684	-100.00%

General Government (Non-Departmental)

Surplus/Deficit from Prior Year:					
11-000-000-0000 Surplus/Deficit	(129,879)	(129,879)	0	129,879	-100.00%
Total Surplus/Deficit from Prior	(129,879)	(129,879)	0	129,879	-100.00%
Supplementals/WO Taxation:					
11-000-002-0120 Residential/F	(15,808)	(30,000)	(25,000)	5,000	-16.67%
11-000-002-0140 Commercial ((1,227)	0	0	0	0.00%
11-000-002-0160 Farmland (FT)	(6,325)	0	0	0	0.00%

Township Of East Zorra-Tavistock
Council Financial Report
For the Twelve Months Ending December 31, 2013

	2012 <u>Actual</u>	2012 <u>Budget</u>	2013 <u>Budget</u> <u>Dept Submission</u>	\$ <u>Change</u>	% <u>Change</u>
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Supplementals/WO Taxation (continued):

11-000-002-0180 Pipeline (PT)	(183)	0	0	0	0.00%
11-000-002-0190 Commercial N	(1,479)	0	0	0	0.00%
11-000-002-0193 Industrial New	(2,546)	0	0	0	0.00%
11-000-003-0120 Residential/F	7,727	25,000	20,000	(5,000)	-20.00%
11-000-003-0140 Commercial (5,757	0	0	0	0.00%
11-000-003-0160 Farmland (FT)	1,408	0	0	0	0.00%
Total Supplementals/WO Taxat	(12,676)	(5,000)	(5,000)	0	0.00%

Payments in Lieu:

11-000-005-0211 Canada Post	(3,743)	(3,800)	(3,800)	0	0.00%
11-000-005-0221 Railways	(5,190)	(5,100)	(5,200)	(100)	1.96%
11-000-005-0231 Tax Assistanc	(9,335)	(9,400)	(9,400)	0	0.00%
11-000-005-0242 Ontario Hydro	(122)	(125)	(125)	0	0.00%
11-000-005-0243 LCBO	(2,605)	(2,600)	(2,600)	0	0.00%
11-000-005-0261 Other Mun Ent	(1,837)	(2,100)	(2,100)	0	0.00%
Total Payments in Lieu	(22,832)	(23,125)	(23,225)	(100)	0.43%

Ontario Grants - OMPF:

11-000-006-0330 Non-specific O	(1,442,700)	(1,444,200)	(1,373,500)	70,700	-4.90%
11-000-006-0331 Specific Gran	(1,575)	0	0	0	0.00%
Total Ontario Grants - OMPF	(1,444,275)	(1,444,200)	(1,373,500)	70,700	-4.90%

City of Woodstock - Bndry Adj:

11-000-007-0330 City of Woods	(115,771)	(115,500)	(115,500)	0	0.00%
Total City of Woodstock - Bndry	(115,771)	(115,500)	(115,500)	0	0.00%

Other Grants & Gas Tax:

11-000-007-0331 Other Grants	(233,577)	(225,461)	(225,461)	0	0.00%
Total Other Grants & Gas Tax	(233,577)	(225,461)	(225,461)	0	0.00%

General Revenue:

Township Of East Zorra-Tavistock
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	<u>2012</u> Actual	<u>2012</u> Budget	<u>2013</u> Budget Dept Submission	<u>\$</u> Change	<u>%</u> Change
General Revenue (continued):					
11-000-021-0513 Misc Revenue	(4,294)	(7,500)	(7,500)	0	0.00%
11-000-021-0911 Penalty & Inte	(69,636)	(70,000)	(70,000)	0	0.00%
11-000-021-0921 Investment In	(4,153)	(2,500)	(2,500)	0	0.00%
11-000-021-0922 Investment In	(43,215)	(45,000)	(40,000)	5,000	-11.11%
11-000-021-0924 Interest Inco	(55,100)	(55,100)	(55,100)	0	0.00%
11-000-021-0925 Dividend Inc	(15,687)	0	0	0	0.00%
Total General Revenue	<u>(192,084)</u>	<u>(180,100)</u>	<u>(175,100)</u>	<u>5,000</u>	<u>-2.78%</u>
General Expenditures:					
11-000-121-2910 Misc Expense	453	2,500	1,500	(1,000)	-40.00%
11-000-121-3310 Professional S	0	1,000	0	(1,000)	-100.00%
11-000-121-4110 Bank Charges	2,545	2,500	2,600	100	4.00%
11-000-121-4510 Tax Writeoffs	(4)	0	0	0	0.00%
11-000-121-4511 Bill 79 Relate	0	0	0	0	0.00%
11-000-121-5391 Appropriaton	371,027	355,340	225,461	(129,879)	-36.55%
11-000-121-6110 Grants	0	2,000	2,000	0	0.00%
11-000-121-6120 Donations	480	600	600	0	0.00%
Total General Expenditures	<u>374,501</u>	<u>363,940</u>	<u>232,161</u>	<u>(131,779)</u>	<u>-36.21%</u>
Total General Government	<u>(1,776,593)</u>	<u>(1,759,325)</u>	<u>(1,685,625)</u>	<u>73,700</u>	<u>-4.19%</u>

Township Of East Zorra-Tavistock
Council Financial Report
For the Twelve Months Ending December 31, 2013

	<u>2012</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013</u> <u>Budget</u> <u>Dept Submission</u>	<u>\$</u> <u>Change</u>	<u>%</u> <u>Change</u>
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Corporate Services

General Administration

Council:

11-111-111-1120 Council Wage	67,901	72,000	72,000	0	0.00%
11-111-111-1121 Council Wage	33,951	36,000	36,000	0	0.00%
11-111-111-1210 Other Payroll	3,218	3,400	3,400	0	0.00%
11-111-111-3110 Travel/Meals/	17,570	18,000	18,000	0	0.00%
11-111-111-3260 Telecommunic	563	750	750	0	0.00%
11-111-111-3290 Print, Adverti	478	750	750	0	0.00%
11-111-111-3455 Christmas Gift	3,270	3,100	3,300	200	6.45%
Total Council	<u>126,951</u>	<u>134,000</u>	<u>134,200</u>	<u>200</u>	<u>0.15%</u>

Administration Staff:

11-123-121-1110 Distributed Sa	271,324	280,000	285,000	5,000	1.79%
11-123-121-1130 Part-time Sal	165	0	0	0	0.00%
11-123-121-1150 Vacation, Sick	45,337	46,000	46,000	0	0.00%
11-123-121-1210 Overhead	80,762	80,000	85,000	5,000	6.25%
11-123-121-3110 Travel/Meals/	7,180	6,000	7,000	1,000	16.67%
11-123-121-3120 Training & St	341	1,500	1,500	0	0.00%
11-123-121-3170 Memberships	1,911	1,500	1,750	250	16.67%
Total Administration Staff	<u>407,020</u>	<u>415,000</u>	<u>426,250</u>	<u>11,250</u>	<u>2.71%</u>

Township Office - Hickson:

11-181-121-3420 Building Main	8,496	9,000	9,000	0	0.00%
11-181-121-3430 Grounds Main	2,648	2,500	2,500	0	0.00%
11-181-121-3610 Electrical Pow	5,910	6,000	6,000	0	0.00%
11-181-121-3630 Natural Gas	874	1,000	1,000	0	0.00%
11-181-121-3810 Insurance & L	697	700	700	0	0.00%
11-181-430-0952 Contribution	0	0	0	0	0.00%
11-181-430-5170 Construction	0	0	0	0	0.00%

Township Of East Zorra-Tavistock
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	<u>2012</u> Actual	<u>2012</u> Budget	<u>2013</u> Budget Dept Submission	<u>\$</u> Change	<u>%</u> Change
Township Office - Hickson (continued):					
11-181-430-5390 Appropriation	0	0	0	0	0.00%
Total Township Office - Hickson	<u>18,625</u>	<u>19,200</u>	<u>19,200</u>	<u>0</u>	<u>0.00%</u>
Loveys Property:					
11-182-121-3420 Building Main	0	0	1,500	1,500	0.00%
11-182-121-3430 Grounds Main	0	0	2,500	2,500	0.00%
11-182-121-3810 Insurance & L	0	0	500	500	0.00%
Total Loveys Property	<u>0</u>	<u>0</u>	<u>4,500</u>	<u>4,500</u>	<u>0.00%</u>
Former PUC Office:					
11-183-021-0574 Facility Rental	(6,428)	(6,500)	(6,600)	(100)	1.54%
11-183-121-3420 Building Main	927	1,500	1,500	0	0.00%
11-183-121-3430 Grounds Main	244	500	500	0	0.00%
11-183-121-3610 Electrical Pow	1,839	1,750	1,750	0	0.00%
11-183-121-3620 Water	408	0	500	500	0.00%
11-183-121-3625 Sewer	331	0	350	350	0.00%
11-183-121-3630 Natural Gas	661	850	750	(100)	-11.76%
11-183-121-3810 Insurance	81	575	100	(475)	-82.61%
11-183-430-0952 Contribution	0	0	0	0	0.00%
11-183-430-5170 Construction	0	0	0	0	0.00%
Total Former PUC Office	<u>(1,938)</u>	<u>(1,325)</u>	<u>(1,150)</u>	<u>175</u>	<u>-13.21%</u>
General Administration:					
11-191-021-0511 Tax Certificat	(11,125)	(7,500)	(7,500)	0	0.00%
11-191-021-0513 Misc. Revenu	(1,967)	(4,000)	(4,000)	0	0.00%
11-191-021-0514 Waste Manag	(3,278)	(3,500)	(3,500)	0	0.00%
11-191-021-0575 Criminal Rec	(2,275)	(2,000)	(2,000)	0	0.00%
11-191-021-0722 Lottery Licenc	(334)	(250)	(250)	0	0.00%
11-191-021-0763 Sale of Maps,	(232)	(500)	(500)	0	0.00%
11-191-021-0952 Contribution	(9,000)	0	0	0	0.00%

Township Of East Zorra-Tavistock
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For the Twelve Months Ending December 31, 2013

	<u>2012</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013</u> <u>Budget</u> <u>Dept Submission</u>	<u>\$</u> <u>Change</u>	<u>%</u> <u>Change</u>
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General Administration (continued):

11-191-121-2380 Departmental	1,750	500	1,000	500	100.00%
11-191-121-2610 Office Supplie	8,621	8,000	8,000	0	0.00%
11-191-121-3170 Memberships	230	350	350	0	0.00%
11-191-121-3210 Postage & Co	6,919	7,000	7,000	0	0.00%
11-191-121-3260 Telecommunic	2,557	3,000	2,750	(250)	-8.33%
11-191-121-3290 Print, Adverti	5,640	6,500	6,000	(500)	-7.69%
11-191-121-3310 Professional S	51,834	55,000	60,000	5,000	9.09%
11-191-121-3450 Office Equipm	9,634	10,000	10,000	0	0.00%
11-191-121-3810 Insurance & L	74,377	63,000	85,000	22,000	34.92%
11-191-126-5390 Appropriation	5,000	5,000	5,000	0	0.00%
11-191-430-0952 Contribution	0	0	0	0	0.00%
11-191-430-3310 Professional S	0	0	0	0	0.00%
11-191-430-5110 Equipment	0	0	0	0	0.00%
11-191-430-5390 Appropriation	0	0	0	0	0.00%
Total General Administration	<u>138,349</u>	<u>140,600</u>	<u>167,350</u>	<u>26,750</u>	<u>19.03%</u>

Animal Control Services:

11-281-021-0724 Dog Licences	(22,640)	(21,000)	(19,000)	2,000	-9.52%
11-281-121-1131 Dog Licencing	6,531	7,000	1,000	(6,000)	-85.71%
11-281-121-1132 Livestock Eval	0	500	500	0	0.00%
11-281-121-1133 Fence Viewer	0	200	200	0	0.00%
11-281-121-2610 Office Supplie	481	750	750	0	0.00%
11-281-121-2910 Misc. Expense	1,931	1,100	2,000	900	81.82%
11-281-121-3210 Postage & Co	10	0	0	0	0.00%
11-281-121-3360 Animal Collec	8,442	8,500	8,500	0	0.00%
11-281-121-3910 Livestock Cla	0	1,000	1,000	0	0.00%
Total Animal Control Services	<u>(5,245)</u>	<u>(1,950)</u>	<u>(5,050)</u>	<u>(3,100)</u>	<u>158.97%</u>

Total General Administration	<u>683,762</u>	<u>705,525</u>	<u>745,300</u>	<u>39,775</u>	<u>5.64%</u>
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Parks & Facilities

Township Of East Zorra-Tavistock
Council Financial Report
For the Twelve Months Ending December 31, 2013

	<u>2012</u> Actual	<u>2012</u> Budget	<u>2013</u> Budget Dept Submission	<u>\$</u> Change	<u>%</u> Change
Hickson Park:					
11-751-021-0513 Misc. Revenu	(845)	0	0	0	0.00%
11-751-121-2872 Grass Cutting	1,620	2,100	2,100	0	0.00%
11-751-121-2875 Booth/Pavilio	1,169	2,000	2,000	0	0.00%
11-751-121-2876 Playground R	0	500	500	0	0.00%
11-751-121-2877 Fencing R &	0	500	500	0	0.00%
11-751-121-2878 Floodlight R	0	500	500	0	0.00%
11-751-121-2879 Grounds/Dia	1,932	2,000	2,000	0	0.00%
11-751-121-2910 Misc. Expense	237	250	250	0	0.00%
11-751-121-3260 Telecommunic	884	850	900	50	5.88%
11-751-121-3436 Facility Maint	1,000	2,000	2,000	0	0.00%
11-751-121-3530 Garbage Cont	586	750	750	0	0.00%
11-751-121-3610 Electrical Pow	3,194	3,000	3,200	200	6.67%
11-751-121-3810 Insurance & L	2,856	2,600	2,900	300	11.54%
11-751-121-5390 Appropriation	845	0	0	0	0.00%
11-751-430-5170 Construction	0	0	0	0	0.00%
11-751-430-5390 Appropriation	0	0	0	0	0.00%
Total Hickson Park	13,477	17,050	17,600	550	3.23%
Innerkip Park:					
11-752-021-0574 Facility Rental	(100)	0	0	0	0.00%
11-752-121-2872 Grass Cutting	5,005	5,000	5,000	0	0.00%
11-752-121-2875 Booth/Pavilio	1,670	1,500	1,500	0	0.00%
11-752-121-2876 Playground R	0	750	750	0	0.00%
11-752-121-2877 Fencing R &	150	500	500	0	0.00%
11-752-121-2878 Floodlight R	0	750	750	0	0.00%
11-752-121-2879 Grounds/Dia	11,861	6,500	6,500	0	0.00%
11-752-121-2910 Misc. Expense	277	750	750	0	0.00%
11-752-121-3260 Telecommunic	938	900	950	50	5.56%
11-752-121-3436 Facility Maint	1,000	2,000	2,000	0	0.00%

**Township Of East Zorra-Tavistock
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	<u>2012</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013</u> <u>Budget</u> <u>Dept Submission</u>	<u>\$</u> <u>Change</u>	<u>%</u> <u>Change</u>
Innerkip Park (continued):					
11-752-121-3530 Garbage Cont	2,294	1,000	1,500	500	50.00%
11-752-121-3610 Electrical Pow	4,399	4,800	4,800	0	0.00%
11-752-121-3620 Water	3,955	0	3,500	3,500	0.00%
11-752-121-3625 Sewer	3,588	0	3,200	3,200	0.00%
11-752-121-3810 Insurance & L	2,568	2,400	2,600	200	8.33%
11-752-430-0513 Contribution f	0	0	0	0	0.00%
11-752-430-0952 Contribution	0	0	0	0	0.00%
11-752-430-5170 Construction	0	0	0	0	0.00%
Total Innerkip Park	<u>37,606</u>	<u>26,850</u>	<u>34,300</u>	<u>7,450</u>	<u>27.75%</u>
Tavistock Park:					
11-753-021-0574 Facility Rental	(2,554)	(2,600)	(4,400)	(1,800)	69.23%
11-753-121-2872 Grass Cutting	2,330	3,500	4,000	500	14.29%
11-753-121-2875 Booth/Pavilio	0	300	4,800	4,500	1500.00%
11-753-121-2876 Playground R	8	700	700	0	0.00%
11-753-121-2877 Fencing R &	0	2,700	1,000	(1,700)	-62.96%
11-753-121-2878 Floodlight R	0	150	150	0	0.00%
11-753-121-2879 Grounds/Dia	5,807	5,500	6,200	700	12.73%
11-753-121-3410 Contracted M	6,323	5,000	12,000	7,000	140.00%
11-753-121-3436 Facility Maint	0	1,000	1,000	0	0.00%
11-753-121-3530 Garbage Cont	0	100	100	0	0.00%
11-753-121-3610 Electrical Pow	1,788	3,000	4,300	1,300	43.33%
11-753-121-3620 Water	454	0	0	0	0.00%
11-753-121-3650 Floodlight Elec	922	1,100	1,250	150	13.64%
11-753-121-3810 Insurance & L	3,005	2,900	3,600	700	24.14%
11-753-430-0513 Contribution f	0	0	0	0	0.00%
11-753-430-0576 Donations	0	0	0	0	0.00%
11-753-430-0952 Contribution	0	0	0	0	0.00%
11-753-430-5170 Construction	0	0	0	0	0.00%

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	<u>2012</u> Actual	<u>2012</u> Budget	<u>2013</u> Budget Dept Submission	<u>\$</u> Change	<u>%</u> Change
Tavistock Park (continued):					
11-753-430-5390 Appropriation	0	0	0	0	0.00%
Total Tavistock Park	<u>18,084</u>	<u>23,350</u>	<u>34,700</u>	<u>11,350</u>	<u>48.61%</u>
Innerkip Estates Park:					
11-754-121-2872 Grass Cutting	2,431	2,500	2,500	0	0.00%
11-754-121-2910 Misc. Expense	0	500	500	0	0.00%
Total Innerkip Estates Park	<u>2,431</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>0.00%</u>
Tavistock Memorial Hall:					
11-755-021-0513 Misc. Revenu	(173)	0	0	0	0.00%
11-755-021-0574 Facility Rental	(23,602)	(23,000)	(24,500)	(1,500)	6.52%
11-755-121-2380 Departmental	419	200	200	0	0.00%
11-755-121-2620 Cleaning Mate	942	1,000	1,000	0	0.00%
11-755-121-2910 Miscellaneous	191	350	350	0	0.00%
11-755-121-3260 Telephone	571	600	620	20	3.33%
11-755-121-3290 Print, Adverti	240	400	400	0	0.00%
11-755-121-3410 Contracted M	24,574	22,000	25,000	3,000	13.64%
11-755-121-3420 Building Main	6,870	4,300	5,200	900	20.93%
11-755-121-3430 Grounds Main	1,195	3,000	3,000	0	0.00%
11-755-121-3530 Garbage Cont	1,874	1,900	2,100	200	10.53%
11-755-121-3610 Electrical Pow	4,899	4,700	5,300	600	12.77%
11-755-121-3620 Water	596	580	625	45	7.76%
11-755-121-3625 Sewer	518	600	575	(25)	-4.17%
11-755-121-3630 Natural Gas	2,114	2,800	2,600	(200)	-7.14%
11-755-121-3810 Insurance & L	4,168	3,900	4,300	400	10.26%
11-755-430-5110 Equipment	0	0	0	0	0.00%
11-755-430-5120 Capital - Build	0	0	0	0	0.00%
11-755-430-5170 Construction	0	0	0	0	0.00%
11-755-430-5390 Appropriation	0	0	0	0	0.00%
Total Tavistock Memorial Hall	<u>25,398</u>	<u>23,330</u>	<u>26,770</u>	<u>3,440</u>	<u>14.74%</u>

**Township Of East Zorra-Tavistock
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	<u>2012</u> Actual	<u>2012</u> Budget	<u>2013</u> Budget Dept Submission	<u>\$</u> Change	<u>%</u> Change
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Bender Subdivision Park:

11-756-121-2872 Grass Cutting	585	1,000	1,000	0	0.00%
11-756-121-2910 Misc. Expense	55	450	400	(50)	-11.11%
11-756-121-3410 Contracted M	560	540	600	60	11.11%
Total Bender Subdivision Park	1,200	1,990	2,000	10	0.50%

Parks Administration:

11-758-021-0513 Misc. Revenue	(87,260)	0	0	0	0.00%
11-758-121-1110 Distributed Sa	0	0	30,000	30,000	0.00%
11-758-121-2872 Grass Cutting	2,720	3,500	3,500	0	0.00%
11-758-121-2910 Misc. Expense	0	250	250	0	0.00%
11-758-121-3170 Memberships	575	550	550	0	0.00%
11-758-121-6110 Grants	950	700	700	0	0.00%
11-758-430-5390 Appropriation	87,260	0	0	0	0.00%
Total Parks Administration	4,245	5,000	35,000	30,000	600.00%

Tavistock & District Recreation Centre:

11-781-021-0513 Misc. Revenue	(2,776)	(3,000)	(3,000)	0	0.00%
11-781-021-0573 Arena Gate R	(4,658)	(4,500)	(4,700)	(200)	4.44%
11-781-021-0781 Arena Rink Re	(316,305)	(301,000)	(321,000)	(20,000)	6.64%
11-781-021-0782 Upper Hall Re	(7,697)	(7,500)	(8,100)	(600)	8.00%
11-781-021-0783 Curling Club	(25,066)	(24,500)	(25,700)	(1,200)	4.90%
11-781-021-0784 Arena Adverti	(11,178)	(11,200)	(11,700)	(500)	4.46%
11-781-021-0787 Board Room	(279)	(200)	(250)	(50)	25.00%
11-781-121-2310 Office Equipm	628	1,400	1,000	(400)	-28.57%
11-781-121-2380 Workshop Equ	252	1,400	400	(1,000)	-71.43%
11-781-121-2580 Consumable P	2,001	1,700	1,800	100	5.88%
11-781-121-2610 Office Supplie	792	800	900	100	12.50%
11-781-121-2620 Cleaning Mate	1,356	1,700	1,500	(200)	-11.76%
11-781-121-2625 Cleaning Equ	1,072	900	700	(200)	-22.22%

**Township Of East Zorra-Tavistock
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	<u>2012</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013</u> <u>Budget</u> <u>Dept Submission</u>	<u>\$</u> <u>Change</u>	<u>%</u> <u>Change</u>
Tavistock & District Recreation Centre (continued):					
11-781-121-2910 Misc. Expense	54	250	200	(50)	-20.00%
11-781-121-3110 Travel/Meals/	182	300	1,300	1,000	333.33%
11-781-121-3210 Postage & Co	0	100	100	0	0.00%
11-781-121-3260 Telecommunic	2,024	1,600	2,200	600	37.50%
11-781-121-3261 Pay Telephon	61	0	0	0	0.00%
11-781-121-3290 Print, Adverti	892	1,400	1,000	(400)	-28.57%
11-781-121-3410 Contracted M	207,994	191,000	218,000	27,000	14.14%
11-781-121-3415 Refrigeration	6,934	9,300	8,000	(1,300)	-13.98%
11-781-121-3420 Building R &	11,754	12,600	12,000	(600)	-4.76%
11-781-121-3430 Grounds R &	2,223	3,500	3,000	(500)	-14.29%
11-781-121-3530 Garbage Cont	1,886	1,800	2,100	300	16.67%
11-781-121-3610 Electrical Pow	91,290	86,500	93,000	6,500	7.51%
11-781-121-3620 Water	5,550	4,900	5,600	700	14.29%
11-781-121-3625 Sewer	7,168	5,800	7,300	1,500	25.86%
11-781-121-3630 Natural Gas	12,005	14,000	12,500	(1,500)	-10.71%
11-781-121-3810 Insurance & L	22,218	20,700	23,000	2,300	11.11%
11-781-121-3830 Ice Making Su	4,102	5,500	5,300	(200)	-3.64%
11-781-121-3840 Ice Making E	163	100	200	100	100.00%
11-781-121-3850 Ice Making Eq	315	200	200	0	0.00%
11-782-021-0571 Concession S	(44,766)	(52,000)	(47,000)	5,000	-9.62%
11-782-121-2874 Concession -	131	300	200	(100)	-33.33%
11-782-121-3280 Supplies for R	24,123	27,000	25,500	(1,500)	-5.56%
11-782-121-3285 Concession -	10,847	12,500	11,000	(1,500)	-12.00%
11-783-021-0569 Vending Mac	(8,495)	(9,000)	(9,000)	0	0.00%
11-783-121-3280 Supplies for R	3,482	4,400	4,100	(300)	-6.82%
11-784-021-0785 Pro Shop/Ska	(42)	(265)	(50)	215	-81.13%
11-784-121-2910 Misc. Expense	0	220	0	(220)	-100.00%
11-786-021-0784 Zamboni Adve	(3,650)	(3,650)	(3,650)	0	0.00%
11-786-121-2370 Repairs - Part	815	1,400	2,000	600	42.86%

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	<u>2012</u> Actual	<u>2012</u> Budget	<u>2013</u> Budget Dept Submission	<u>\$</u> Change	<u>%</u> Change
Tavistock & District Recreation Centre (continued):					
11-786-121-3630 Natural Gas	683	0	700	700	0.00%
11-786-121-3810 Insurance & L	56	50	60	10	20.00%
11-787-430-0952 Contribution	(48,008)	(42,505)	(9,000)	33,505	-78.83%
11-787-430-5120 Capital - Buil	49,867	46,000	9,000	(37,000)	-80.43%
Total Tavistock & District Recreation Centre	0	0	10,710	10,710	0.00%
Hickson Recreation Committee:					
11-762-711-0513 Misc. Revenu	(500)	0	0	0	0.00%
11-762-711-0573 Gate Receipts	(54)	0	0	0	0.00%
11-762-711-0600 Donations	(10)	0	0	0	0.00%
11-762-711-0650 Donations fr	(1,000)	0	0	0	0.00%
11-762-711-1130 Part-time Sal	4,018	0	0	0	0.00%
11-762-711-1150 Vacation, Sick	138	0	0	0	0.00%
11-762-711-1210 Other Payroll	355	0	0	0	0.00%
11-762-712-0571 Concession S	(7,000)	0	0	0	0.00%
11-762-712-2620 Cleaning Supp	21	0	0	0	0.00%
11-762-712-2810 Concession S	5,674	0	0	0	0.00%
11-762-712-2874 Concession R	129	0	0	0	0.00%
11-762-713-0513 Misc. Revenu	(400)	0	0	0	0.00%
11-762-713-0572 Registration	(9,025)	0	0	0	0.00%
11-762-713-0575 Other Revenu	(1,353)	0	0	0	0.00%
11-762-713-2843 League Entry	575	0	0	0	0.00%
11-762-713-2880 Equipment - Al	1,090	0	0	0	0.00%
11-762-713-2881 Equipment -	320	0	0	0	0.00%
11-762-713-2887 Tournament F	1,609	0	0	0	0.00%
11-762-713-2910 Misc. Expense	1,202	0	0	0	0.00%
11-762-713-2970 Umpires	4,095	0	0	0	0.00%
11-762-713-3290 Print, Adverti	268	0	0	0	0.00%
11-762-716-2210 Fuels & Lubri	151	0	0	0	0.00%
11-762-716-2370 Repairs & Ser	245	0	0	0	0.00%

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	<u>2012</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013</u> <u>Budget</u> <u>Dept Submission</u>	<u>\$</u> <u>Change</u>	<u>%</u> <u>Change</u>
Hickson Recreation Committee (continued):					
11-762-716-3810 Insurance & L	45	0	0	0	0.00%
11-762-720-0546 Tournament	(825)	0	0	0	0.00%
11-762-720-2970 Umpires	350	0	0	0	0.00%
11-762-721-0513 Misc. Revenu	(2,259)	0	0	0	0.00%
11-762-721-2910 Misc Expense	2,259	0	0	0	0.00%
11-762-945-9906 Accumulated ((118)	0	0	0	0.00%
Total Hickson Recreation Committee	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Innerkip Recreation Committee:					
11-763-711-0600 Donations	(340)	0	0	0	0.00%
11-763-711-0650 Donations fr	(1,000)	0	0	0	0.00%
11-763-711-1130 Part-time Sal	15,361	0	0	0	0.00%
11-763-711-1150 vacation, Sick,	610	0	0	0	0.00%
11-763-711-1210 Other Payroll	1,231	0	0	0	0.00%
11-763-711-2810 Insurance	983	0	0	0	0.00%
11-763-711-2910 Misc. Expense	25,771	0	0	0	0.00%
11-763-712-0571 Concession S	(35,004)	0	0	0	0.00%
11-763-712-2620 Cleaning Supp	497	0	0	0	0.00%
11-763-712-2810 Concession S	24,418	0	0	0	0.00%
11-763-712-2910 Misc. Expense	3,517	0	0	0	0.00%
11-763-712-3285 Concession O	1,000	0	0	0	0.00%
11-763-713-0513 Misc. Revenu	(2,586)	0	0	0	0.00%
11-763-713-0572 Registration	(12,415)	0	0	0	0.00%
11-763-713-2843 League Entry	825	0	0	0	0.00%
11-763-713-2880 Equipment - Al	1,443	0	0	0	0.00%
11-763-713-2881 Equipment -	1,358	0	0	0	0.00%
11-763-713-2887 Tournament F	1,304	0	0	0	0.00%
11-763-713-2910 Misc. Expense	6,397	0	0	0	0.00%
11-763-713-2970 Umpires	1,542	0	0	0	0.00%

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	<u>2012</u> Actual	<u>2012</u> Budget	<u>2013</u> Budget Dept Submission	<u>\$</u> Change	<u>%</u> Change
Innerkip Recreation Committee (continued):					
11-763-713-3290 Print, Adverti	217	0	0	0	0.00%
11-763-714-0513 Misc. Revenu	(2,300)	0	0	0	0.00%
11-763-714-2970 Umpires	2,860	0	0	0	0.00%
11-763-716-2210 Fuels & Lubri	257	0	0	0	0.00%
11-763-716-2370 Repairs and S	500	0	0	0	0.00%
11-763-716-3810 Insurance & L	35	0	0	0	0.00%
11-763-720-0546 Tournament	(9,480)	0	0	0	0.00%
11-763-720-2910 Misc. Expense	865	0	0	0	0.00%
11-763-720-2970 Umpires	3,305	0	0	0	0.00%
11-763-721-0513 Miscellaneou	(2,253)	0	0	0	0.00%
11-763-721-2910 Miscellaneou	2,253	0	0	0	0.00%
11-763-734-0513 Misc. Revenu	(7,591)	0	0	0	0.00%
11-763-735-0513 Website Spon	(2,200)	0	0	0	0.00%
11-763-945-9907 Accumulated ((21,380)	0	0	0	0.00%
Total Innerkip Recreation Committee	0	0	0	0	0.00%
Innerkip Community Centre:					
11-761-021-0571 Concession S	0	0	0	0	0.00%
11-761-021-0574 Facility Rental	(21,102)	(23,000)	(22,000)	1,000	-4.35%
11-761-121-2380 Departmental	0	100	100	0	0.00%
11-761-121-2610 Office Supplie	39	100	100	0	0.00%
11-761-121-2620 Cleaning Supp	617	750	700	(50)	-6.67%
11-761-121-2910 Misc. Expense	377	500	500	0	0.00%
11-761-121-3210 Postage & Co	0	50	50	0	0.00%
11-761-121-3260 Telecommunic	1,013	1,000	1,000	0	0.00%
11-761-121-3290 Print, Adverti	395	500	500	0	0.00%
11-761-121-3410 Contracted M	8,098	8,500	8,500	0	0.00%
11-761-121-3420 Building Main	7,293	4,250	5,000	750	17.65%
11-761-121-3430 Grounds Main	1,680	1,750	1,750	0	0.00%
11-761-121-3530 Garbage Cont	721	750	700	(50)	-6.67%

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	<u>2012</u> Actual	<u>2012</u> Budget	<u>2013</u> Budget Dept Submission	<u>\$</u> Change	<u>%</u> Change
Innerkip Community Centre (continued):					
11-761-121-3610 Electrical Pow	10,147	11,500	11,000	(500)	-4.35%
11-761-121-3620 Water	880	0	0	0	0.00%
11-761-121-3810 Insurance & L	4,774	4,500	4,800	300	6.67%
11-761-430-0513 Contribution f	0	0	0	0	0.00%
11-761-430-0952 Contribution	0	0	0	0	0.00%
11-761-430-5170 Construction	0	0	0	0	0.00%
Total Innerkip Community Cent	<u>14,932</u>	<u>11,250</u>	<u>12,700</u>	<u>1,450</u>	<u>12.89%</u>
Total Parks & Facilities	<u>117,373</u>	<u>111,820</u>	<u>176,780</u>	<u>64,960</u>	<u>58.09%</u>
Police					
Police Services Board:					
11-252-121-1120 PSB Wages -	4,439	5,000	5,000	0	0.00%
11-252-121-1121 PSB Wages -	2,220	2,500	2,500	0	0.00%
11-252-121-1210 Other Payroll	105	150	150	0	0.00%
11-252-121-3110 Travel/Meals/	6,186	4,500	4,500	0	0.00%
11-252-121-3170 Memberships	595	750	750	0	0.00%
11-252-121-3290 Print, Adverti	200	200	200	0	0.00%
11-252-121-3810 Insurance & L	201	200	200	0	0.00%
Total Police Services Board	<u>13,945</u>	<u>13,300</u>	<u>13,300</u>	<u>0</u>	<u>0.00%</u>
Police Costs:					
11-253-006-0331 Police Specifi	(30,000)	(30,000)	(30,000)	0	0.00%
11-253-006-0332 RIDE Grant	(450)	(5,000)	(5,000)	0	0.00%
11-253-121-2910 Misc Expense	99	0	0	0	0.00%
11-253-121-3410 Contracted Se	1,148,242	1,167,864	1,167,510	(354)	-0.03%
11-253-121-3411 RIDE Program	1,380	0	0	0	0.00%
11-253-121-3420 Building Main	3,311	4,000	4,000	0	0.00%
11-253-121-3425 Facility Renta	6,848	8,000	8,000	0	0.00%
11-253-121-5390 Appropriation	50,000	50,000	0	(50,000)	-100.00%
Total Police Costs	<u>1,179,431</u>	<u>1,194,864</u>	<u>1,144,510</u>	<u>(50,354)</u>	<u>-4.21%</u>

Township Of East Zorra-Tavistock
Council Financial Report
For the Twelve Months Ending December 31, 2013

	2012 <u>Actual</u>	2012 <u>Budget</u>	2013 <u>Budget</u> <u>Dept Submission</u>	\$ <u>Change</u>	% <u>Change</u>
	1,193,376	1,208,164	1,157,810	(50,354)	-4.17%

Miscellaneous

Planning and Zoning:

11-811-021-0581 Minor Varianc	(5,415)	(5,000)	(5,000)	0	0.00%
11-811-121-2610 Office Supplie	300	100	100	0	0.00%
11-811-121-3260 Telecommunic	378	350	350	0	0.00%
11-811-121-3290 Print, Adverti	1,667	2,000	2,000	0	0.00%
11-811-121-3310 Professional S	2,453	17,000	27,000	10,000	58.82%
Total Planning and Zoning	(617)	14,450	24,450	10,000	69.20%

12th Line Baptist Cemetery:

11-581-121-2910 Misc. Expense	600	600	625	25	4.17%
Total 12th Line Baptist Cemete	600	600	625	25	4.17%

Vandecar Cemetery:

11-582-121-2910 Misc. Expense	450	450	475	25	5.56%
Total Vandecar Cemetery	450	450	475	25	5.56%

17th Line Evangelical:

11-583-121-2910 Misc. Expense	475	475	500	25	5.26%
Total 17th Line Evangelical	475	475	500	25	5.26%

Seniors Picnic:

11-631-121-2910 Misc. Expense	1,162	1,500	1,500	0	0.00%
Total Seniors Picnic	1,162	1,500	1,500	0	0.00%

Pheasant Program:

11-891-021-0723 Pheasant Lic	(39)	(1,000)	(1,000)	0	0.00%
11-891-121-2910 Misc. Expense	697	1,000	1,000	0	0.00%
11-891-121-9904 YE Surplus/De	(659)	0	0	0	0.00%
Total Pheasant Program	0	0	0	0	0.00%

Township Of East Zorra-Tavistock
Council Financial Report
For the Twelve Months Ending December 31, 2013

	<u>2012</u> Actual	<u>2012</u> Budget	<u>2013</u> Budget <u>Dept Submission</u>	<u>\$</u> Change	<u>%</u> Change
Crossing Guards:					
11-381-121-1130 Part-time Sal	23,477	24,000	24,500	500	2.08%
11-381-121-1150 Vacation, Sick	1,602	1,800	1,900	100	5.56%
11-381-121-1210 Overhead	1,802	1,850	1,900	50	2.70%
11-381-121-2910 Misc. Expense	335	100	100	0	0.00%
Total Crossing Guards	<u>27,216</u>	<u>27,750</u>	<u>28,400</u>	<u>650</u>	<u>2.34%</u>
Total Miscellaneous	<u>29,286</u>	<u>45,225</u>	<u>55,950</u>	<u>10,725</u>	<u>23.71%</u>
Total Corporate Services	<u>2,023,797</u>	<u>2,070,734</u>	<u>2,135,840</u>	<u>65,106</u>	<u>3.14%</u>