



**PRE-QUALIFICATION OF GENERAL CONTRACTORS
RECONSTRUCTION OF WOODSTOCK STREET SOUTH
VILLAGE OF TAVISTOCK
TOWNSHIP OF EAST ZORRA-TAVISTOCK
COUNTY OF OXFORD
CONTRACT No. 2018-01**

The Township of East Zorra-Tavistock and Oxford County is following a prequalification process prior to tendering the above noted projects. Submissions are being requested from GENERAL CONTRACTORS with expertise in the construction works as summarized in the following paragraphs. Each submission must include all of the information requested in this document. Only those General Contractors who successfully meet the requirements of the prequalification process will be invited to bid on these projects.

Tender documents are expected to be available mid to late February 2018 for this project.

1. Reconstruction of Woodstock Street South, Tavistock

Road reconstruction of Woodstock Street South from Maria Street (the 5 corners) south to Bauer Street, and including, Jane Street. The contractor shall provide all necessary labor, equipment and materials to complete the construction works which will generally consist of, but not limited to: excavations, road and sewer removals; construction of drainage works; installation of watermain and services (including water service connection inside the businesses); restoration of lawns and landscaped areas; construction dewatering; road restoration including new curb and gutter, placement of limited granular material and asphalt placement; right-of-way work including new sidewalk (both broom finished and stamped concrete) and landscaping; See location map attached for reference, Figure 1.

Submission Requirements for Pre-qualifications

The submissions, including any resumes and company profiles (i.e. appendices) shall not exceed 20 pages. Submissions should include the followings.

- Commitment letter(s) clearly indicating the Contractor's intent to be Pre-Qualified for any of the proposed works.
- A completed Canadian Standard Form of Contractor's Qualification Statement (CCDC 11- 2016) including a summary description of five (5) related projects constructed in the last five (5) years. Indicate project scopes, schedules, budgets and costs.
- A list of references for the projects provided herein. References must include company, location, contact name and telephone number.
- A summary description of experience and qualifications of the Project Manager and Site Supervisor/Foreman.

- A letter from the Contractor's bonding company indicating their intent to provide Bonds as follows:
 1. **Reconstruction of Woodstock Street South**: \$2.1 million each for the performance bond and labour and material payment bond.
- A letter from the Contractor's insurance company indicating the capacity to provide a \$5 million general liability insurance certificate.
- Contractor's Health and Safety Information Request Form (attached).

Expenses

All expenses involved with the preparation and submission of the Pre-Qualification shall be borne by the respondent.

Inquiries

For questions, please contact the following:

Kevin Death, C.E.T.
Contract Administrator
Phone: (519) 748-1199 x235
Email: kdeath@ksmart.ca

Closing Date & Time:

Closing Date & Time: February 9, 2018, at 2:00 P.M. local time

The Township/County reserves the right to modify any or all dates at its sole discretion.

Submit an electronic copy, clearly marked as to its contents by email to: tenders@ezt.ca

Please call to confirm the receipt of your submissions.

Faxed submissions will not be accepted.

Evaluation Criteria

All prequalification submissions will be evaluated based on satisfactory submission of the required information.

References submitted will be contacted and will form part of the evaluations. The evaluations will also be based on the following criteria:

Experience with Similar Projects

- Size and history of firm
- Define role in projects and percentage of work sub-contracted
- Scale of work
- Complexity
- Previous experience on similar contracts
- Subcontractors

Quality of Work

- Installation of work
- Attention to details (Specifications & Drawings)

- Number of deficiencies
- Health and Safety
- Quality Control

Scheduling

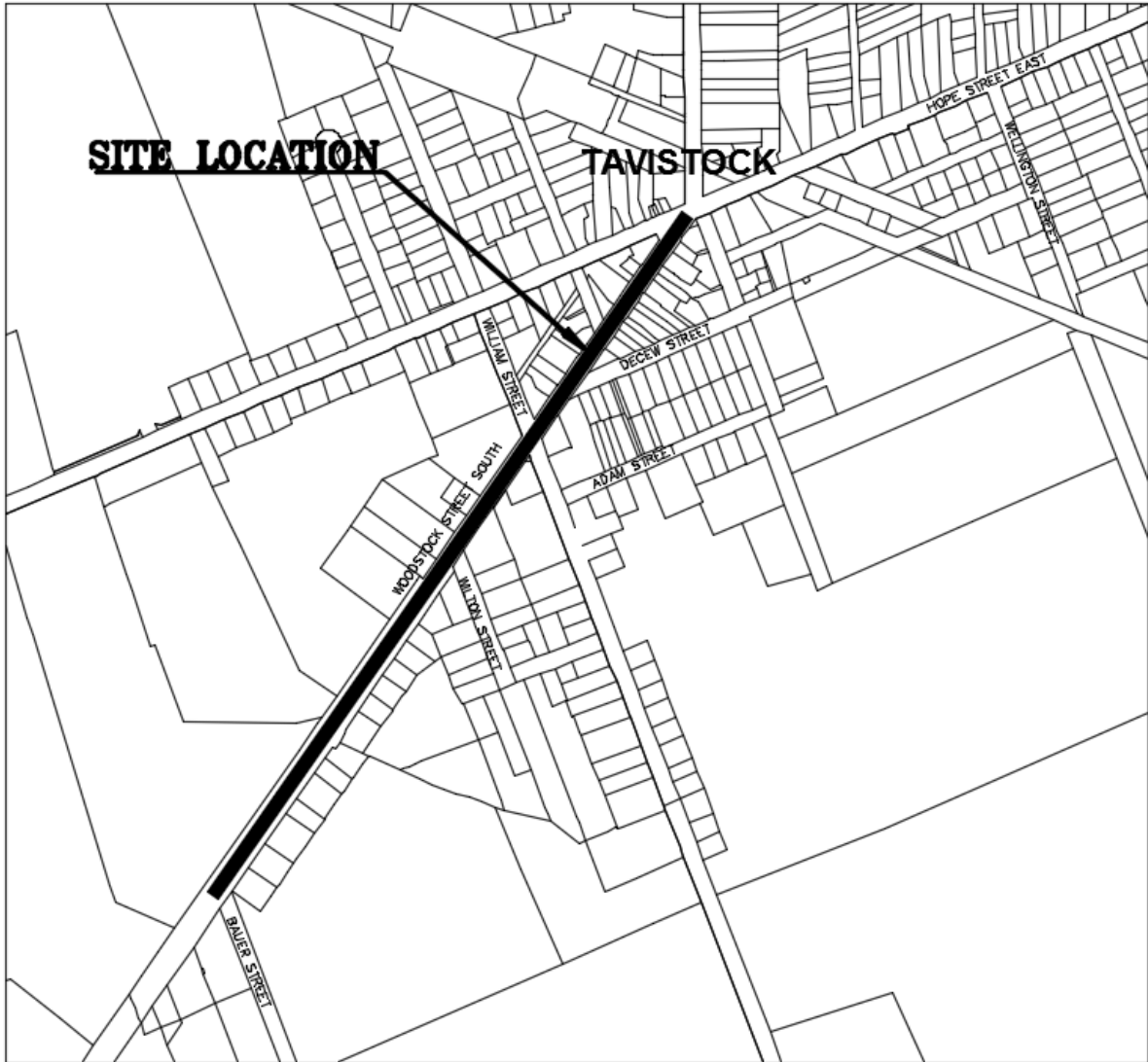
- Planning
- Adherence to schedule
- Current workload
- Meeting project milestones

Others

- Dealing with extra work
- Understanding of specifications and drawings
- Third party liability claims
- Public relations with property owners, the Public and Owner representatives
- Payments to Subcontractors and Material Suppliers
- Liens

See attached 'Evaluation of Pre-qualification Submissions and Resolution Procedures' for additional information regarding the pre-qualification process.

Figure 1



KEY PLAN

N.T.S.